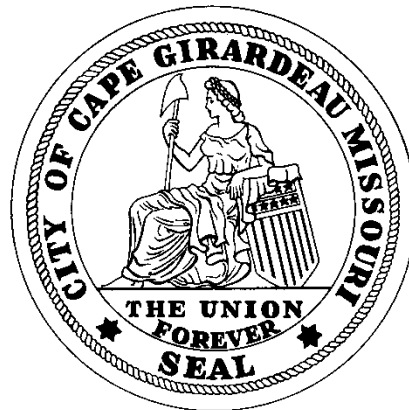


**ADOPTED  
ANNUAL BUDGET  
2023-2024**



**MAYOR**

Stacy Kinder

**CITY COUNCIL**

Daniel Presson

Tameka Randle

Nate Thomas

Robbie Guard

Shannon Truxel

Mark Bliss

The seal of the City of Cape Girardeau, Missouri, is a circular emblem. It features a central figure of a woman holding a staff and a shield, with a banner below her that reads "THE UNION FOREVER". The outer ring of the seal contains the text "CITY OF CAPE GIRARDEAU MISSOURI" and "SEAL" at the bottom. The seal is rendered in a light gray color.

# City of Cape Girardeau **mission statement**

The City of Cape Girardeau, the regional hub of Southeast Missouri, will actively promote a safe, innovative climate through city services that enhances the quality of life for its citizens and our region.

**2023-2024 PROPOSED ANNUAL BUDGET  
TABLE OF CONTENTS**

	<u>Page</u>
<b>City Manager's Budget Message .....</b>	<b>I-IV</b>
 <b><u>Summaries</u></b>	
<b>Summary of Programs by Department .....</b>	<b>1</b>
Summary by Program .....	2
Administrative Services .....	3
Development Services .....	4
Parks & Recreation .....	5
Public Safety .....	6
Public Works .....	7
Internal Services .....	8
 <b>Summary of Revenue and Expenses by Fund and Fund Types .....</b>	 <b>9</b>
<b>Combined Statement of Revenues, Expenditures, and Changes in Fund Balance</b>	
Total Budget .....	10
Governmental Funds .....	11
Proprietary Funds .....	12
All Funds Revenue-Budget by Fund .....	13
All Funds Expense-Budget by Fund .....	14
 <b><u>General Fund</u></b>	
<b>General Fund .....</b>	<b>15</b>
Budget Highlights .....	16
General Fund Income Statement .....	17
General Fund Revenue .....	18-20
General Fund Expenditures by Division-Summary .....	21
City Council .....	22-23
City Manager .....	24-25
City Clerk .....	26-27
Public Awareness .....	28-29
City Attorney .....	30-31
Human Resources .....	32-33
Finance .....	34-35
Municipal Court .....	36-37
Facility Maintenance .....	38-39
Planning Services .....	40-41
Inspection Services .....	42-43
Engineering .....	44-46
Police .....	47-48
Fire .....	49-50
Street .....	51-52

---

General Fund Expenditures by Division (Cont.)

Park Maintenance.....	53-54
Cemetery.....	55-57
Interdepartmental Services.....	58
Contingency.....	59

**Special Revenue Funds**

<b>Special Revenue Funds.....</b>	<b>61</b>
Budget Highlights.....	62
Special Revenue Income Statement.....	63
Special Revenue Expenditures by Fund	
Airport.....	65-70
Parks & Recreation.....	71-90
Health.....	91-95
Convention/Visitors Bureau.....	97-101
Downtown Business District.....	103-106
Public Safety Trust Fund II.....	107-111
Casino Revenue Fund.....	113-117
Riverfront Region Economic Development.....	119-123
Motor Fuel Tax.....	125-129
Transportation Sales Tax Trust Fund V.....	131-135
Transportation Sales Tax Trust Fund VI.....	137-141
Capital Improvement Sales Tax – Sewer System Improvements.....	143-147
Capital Improvement Sales Tax – General Improvements.....	149-153
Parks/Stormwater Sales Tax –Capital II.....	155-159
Fire Sales Tax Fund.....	161-165
Parks/Stormwater Sales Tax – Operations.....	167-171

**Capital Projects Funds**

<b>Capital Projects Funds.....</b>	<b>173</b>
Budget Highlights.....	174
Capital Projects Income Statement.....	175
Capital Projects Expenditures by Fund	
General Capital Improvement.....	177-181

**Enterprise Funds**

<b>Enterprise Funds.....</b>	<b>183</b>
Budget Highlights.....	184
Enterprise Funds Income Statement.....	185
Enterprise Funds Expense by Fund	
Utility Billing.....	187-188
Sewer.....	189-202
Water.....	203-207
Solid Waste.....	209-220
Golf Course.....	221-226
Indoor Sports Complex.....	227-231

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Enterprise Funds (cont.)	
Sports Complexes .....	233-237

**Internal Service Funds**

<b>Internal Service Funds</b> .....	239
Budget Highlights .....	240
Internal Service Fund Income Statement .....	241
Internal Service Expense by Fund	
Information Technology .....	243-248
Fleet Management.....	249-253
Employee Benefits Fund.....	255-259
Risk Management .....	261-265
Equipment Replacement .....	267-271

**Appendices**

<b>Appendices</b> .....	273
Fee Schedule Changes .....	274-284
Authorized Positions Summary .....	285-287
Proposed Pay Plan.....	289-293
Long-Term Debt Statements.....	294-303
Tax Rate/Assessed Valuation.....	304-306

# **BUDGET MESSAGE**

*Office of the City Manager*

## **INTRODUCTION**

In accordance with Article VI of the City Charter, we are submitting herewith a recommended budget for the City of Cape Girardeau, Missouri, for the period from July 1, 2023 to June 30, 2024. The recommended budget is balanced within the total of estimated income plus unencumbered fund balances.

The budget provides the financial plan for the various City departments to deliver services to the citizens of the City and provide infrastructure for future City development. The various departments funded under this budget are organized by department as set out in the administration ordinance of the City. These departments include Administrative Services, Development Services, Parks and Recreation, Public Safety, and Public Works. Outside of these Departments are the following budget categories: Debt Service and Capital Improvement Program (governmental fund types only) and Contingency. Internal Service Funds (funds that provide and charge for service to other city programs) are not included in the above categories to avoid reporting costs twice.

The Administrative Services Department administers the fiscal affairs and personnel policies, and provides legal counsel and representation. The Municipal Court is included in Administrative Services. This budget authorizes 28.45 full time equivalent employees (FTE) for this department. Its proposed operating budget is \$3,916,816.

The Development Service Department coordinates activities pertaining to community and economic development. This budget authorizes 48.08 (FTE) for this department. Its proposed operating budget is \$6,141,969.

The Parks and Recreation Department is responsible for the care and upkeep of the 26 city parks totaling around 665 acres, maintaining 4 indoor and numerous outdoor recreation facilities, a golf course, 10 miles of trail, and supervising a city recreation program. This budget authorizes 118.82 (FTE) for this department. Its proposed operating budget is \$8,185,270.

The Public Safety Department is responsible for protecting life and property through the enforcement of state and city ordinances, fire and crime prevention activities, and emergency response. Its service area is approximately 28.4 square miles and is responsible for protecting approximately 40,000 citizens and a total day-time population of approximately 100,000 people. This budget authorizes 204.5 (FTE) for this department. Its proposed operating budget is \$18,718,993.

The Public Works Department is responsible for the care and maintenance of the city streets and sidewalks, the operation and maintenance of the city's water and sewer systems, the operation of city's solid waste disposal service, and maintenance of the city's storm water systems. This department currently maintains 226 linear miles of streets, 319 linear miles of water lines, and

## **INTRODUCTION (cont.)**

275 linear miles of sanitary sewer lines. This budget authorizes 77.01 (FTE) for this department. Its proposed operating budget is \$26,102,990.

The total budget authorizes 493.81 (FTE) with a total operating budget of \$67,413,048. This budget also authorizes an additional \$38,008,837 in capital outlays and \$9,863,694 in debt service payments.

### **Budget Hearing Requirements**

The City Council, in accordance with Article VI of the City Charter is required to hold a public hearing on the proposed budget. It is recommended that this public hearing be held on Monday, June 5, 2023. It is also recommended that the City Council consider adoption of the budget ordinance at its meetings on June 5 and June 20, 2023.

Another public hearing will be required in conjunction with the adoption of the tax levy. The state law requires the County Clerk to certify to the City, by July 1 of each year, the assessment information on which the City can calculate its actual tax levy. Once this information has been provided to the City, the City Council must hold a public hearing after adequate notice has been published, and at that time (normally first meeting in August), the City Council formally adopts the tax levy for the City of Cape Girardeau.

## **BUDGETARY ACCOUNTING BASIS**

All financial data included in this budget reflect the modified accrual method of accounting. Under the modified accrual method capital purchases, bond issuance costs, and bond principal repayments are reflected as expenses when made and bond proceeds, grants for capital projects, special tax assessments, and sewer connections fees are treated as revenue when received.

## **PROGRAM BUDGETS**

A summary of the program budgets is included on page 2 of this budget. A more detailed breakdown of the programs by departments is included in pages 3 – 8. Total operating expenditures for all programs excluding Internal Service Funds is \$67,413,048. This is a total increase of 1.34% over the prior year's original adopted budget.

## **GENERAL FUND REVENUES**

The General Fund is almost totally supported by general taxes and accounts for the basic municipal functions of police, fire, street maintenance, parks maintenance, etc. In addition, this fund is used to finance temporary cash flow shortfalls in other funds, to provide a contingency account, to provide operating transfers to the parks and recreation, airport, and softball complex funds, and to meet special project needs for economic development and other purposes approved by the City Council.

**INTRODUCTION (cont.)**

The revenues for this fund are as follows:

<u>SOURCE</u>	<u>AMOUNT</u>	<u>% OF TOTAL FUND</u>	<u>% CHANGE</u>
Property Taxes	2,293,779	7.07%	0.31%
Sales Tax	11,649,498	35.88%	3.55%
Franchise Tax	4,777,462	14.72%	3.62%
Other Taxes	282,006	0.87%	40.58%
Licenses & Permits	1,944,617	5.99%	2.21%
Public Safety Grants	719,862	2.22%	-83.39%
Public Service Fees	493,549	1.52%	-78.54%
Fines & Forfeitures	376,139	1.16%	-45.41%
Lease and Rental	288,926	0.89%	5.45%
Miscellaneous	528,764	1.63%	55.74%
Internal Service Charges	986,592	3.04%	-11.97%
Motor Fuel Tax Transfer	1,400,000	4.31%	0.00%
Sales Tax Transfers	4,368,562	13.45%	0.80%
Use Tax	<u>2,353,691</u>	<u>7.25%</u>	<u>2.33%</u>
<b>TOTAL</b>	<b><u>\$32,463,448</u></b>	<b><u>100.0%</u></b>	<b><u>.29%</u></b>

Sales and Use Tax represents 43.14% of the total General Fund budget; therefore, the assumptions of growth in this revenue can have a significant impact on the amount of funds projected to be available for payroll, equipment, and capital improvement projects. For this budget, Sales Tax is projected to be 3.3% above the budgeted revenue for the fiscal year ending June 30, 2023.

Franchise Taxes represent 14.72% of the total General Fund budget. Each 1% change in franchise tax receipts equals approximately \$46,100 in revenue. Franchise Taxes projected for this budget are 3.6% more than those projected in the prior year's budget. Over the next 4 fiscal years this amount will be lower due to legislation related to the Use Tax and lowering of the Cable TV franchise fees.

The Property Tax, which is the next most important revenue source, only represents 7.07% of the General Fund. The combination of increased assessed valuation and increases in annexed property has increased this revenue source by 3.2% for real estate and personal property taxes in the upcoming fiscal year.



## **INTRODUCTION (cont.)**

### **USER CHARGES**

Projected sewer, water and solid waste revenues included in this budget are based on activity from the year ending June 30, 2023 and projected rates for the fiscal year ending June 30, 2024. Residential and commercial water, sewer charges, residential solid waste and recycling charges are to increase 5% the first billing in July.

### **DEBT SERVICE**

A summary of the city's outstanding bonded debt and its anticipated sources of repayment are included along with detailed schedules of debt service requirements in the appendices. Total debt service payments during the coming fiscal year will be \$9,863,694. Debt service is paid from specific revenue sources designated for that purpose in this budget.

### **CAPITAL IMPROVEMENTS**

Projects (or phases of projects) as set out in the Capital Improvement Plan recently adopted by the City Council are included in this budget to the extent funding is available and planning procedures have been completed.

A parks / storm water sales tax was extended April 2018 and will provide funding for the parks and storm water projects included in the Capital Improvement Program. However, these projects have not been included in this budget but are included in project length budgets.

### **CONCLUSION**

In preparing the annual operating budget, the City Staff and I have reflected on the conclusion of this fiscal year as one of change. Those changes have helped to prepare us for further progress as we budget and prepare for the year ahead.

We continue our commitment to our staff and our community, and this budget contains initiatives to further improve. We are sensitive to the challenges before us. Throughout the budget process we have considered the impact inflation has had on our operations and the budget reflects the use of resources needed to mitigate that effect.

For the next fiscal year our expectations are to move forward with confidence and agility, ready to adapt, and continue to prosper, both as an organization and a valuable provider of services to our citizens. The coming year will be yet another year of more success as we look forward to the future.

Respectfully submitted,

City Manager  
Dr. Kenneth Haskin

Finance Director  
Lisa Mills

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**SUMMARY  
OF  
PROGRAMS  
BY  
DEPARTMENT**

SUMMARY BY PROGRAM \*

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
ADMINISTRATIVE SERVICES	\$ 3,310,489	\$ 3,916,816	18.32%	\$ 49,850
DEVELOPMENT SERVICES	6,264,677	6,141,969	-1.96%	17,897,281
PARKS AND RECREATION	7,921,374	8,185,270	3.33%	3,482,646
PUBLIC SAFETY	18,267,644	18,718,993	2.47%	1,274,346
PUBLIC WORKS	27,478,931	26,102,990	-5.01%	21,824,800
CAPITAL IMPROVEMENTS	-	-	0.00%	
DEBT SERVICE	2,979,069	4,158,310	39.58%	
CONTINGENCY	300,000	188,700	-37.10%	
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 66,522,184</b>	<b>\$ 67,413,048</b>	<b>1.34%</b>	<b>\$ 44,528,923</b>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>
ADMINISTRATIVE SERVICES	\$ -	\$ 95,505	0.00%
DEVELOPMENT SERVICES	15,700,000	15,710,727	0.00%
PARKS AND RECREATION	-	165,000	0.00%
PUBLIC SAFETY	237,579	486,981	104.98%
PUBLIC WORKS	3,931,906	6,180,000	57.18%
CAPITAL IMPROVEMENTS	19,296,082	15,370,624	-20.34%
DEBT SERVICE	-	-	0.00%
CONTINGENCY	-	-	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 39,165,567</b>	<b>\$ 38,008,837</b>	<b>-2.95%</b>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
ADMINISTRATIVE SERVICES	\$ 3,310,489	\$ 4,012,321	21.20%	\$ 49,850
DEVELOPMENT SERVICES	21,964,677	21,852,696	-0.51%	17,897,281
PARKS AND RECREATION	7,921,374	8,350,270	5.41%	3,482,646
PUBLIC SAFETY	18,505,223	19,205,974	3.79%	1,274,346
PUBLIC WORKS	31,410,837	32,282,990	2.78%	21,824,800
CAPITAL IMPROVEMENTS	19,296,082	15,370,624	-20.34%	
DEBT SERVICE	2,979,069	4,158,310	39.58%	
CONTINGENCY	300,000	188,700	-37.10%	
<b>GRAND TOTAL</b>	<b>\$ 105,687,751</b>	<b>\$ 105,421,885</b>	<b>-0.25%</b>	<b>\$ 44,528,923</b>

\* Excludes Internal Service Funds.

ADMINISTRATIVE SERVICES

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
CITY COUNCIL	\$ 23,848	\$ 50,894	113.41%	\$ -
CITY MANAGER	595,110	475,183	-20.15%	
CITY CLERK	-	166,671	0.00%	
PUBLIC AWARENESS	156,760	157,414		
CITY ATTORNEY	426,036	278,654	-34.59%	
HUMAN RESOURCES	654,837	534,967	-18.31%	
FINANCE	381,609	669,903	75.55%	
MUNICIPAL COURT	322,600	386,125	19.69%	49,850
FACILITY MAINTENANCE	156,760	420,909	168.51%	
INTERDEPARTMENTAL	423,794	776,096	83.13%	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 3,310,489</b>	<b>\$ 3,916,816</b>	<b>18.32%</b>	<b>\$ 49,850</b>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>
CITY COUNCIL	\$ -	\$ -	0.00%
CITY MANAGER	-	-	0.00%
CITY CLERK	-	-	0.00%
PUBLIC AWARENESS	-	-	0.00%
CITY ATTORNEY	-	-	0.00%
HUMAN RESOURCES	-	-	0.00%
FINANCE	-	-	0.00%
MUNICIPAL COURT	-	-	0.00%
FACILITY MAINTENANCE	-	-	0.00%
INTERDEPARTMENTAL	-	95,505	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ 95,505</b>	<b>0.00%</b>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
CITY COUNCIL	\$ 23,848	\$ 50,894	113.41%	\$ -
CITY MANAGER	595,110	475,183	-20.15%	
CITY CLERK	-	166,671	0.00%	
PUBLIC AWARENESS	325,895	157,414	-51.70%	
CITY ATTORNEY	426,036	278,654	-34.59%	
HUMAN RESOURCES	654,837	534,967	-18.31%	
FINANCE	381,609	669,903	75.55%	
MUNICIPAL COURT	322,600	386,125	19.69%	49,850
FACILITY MAINTENANCE	156,760	420,909	168.51%	
INTERDEPARTMENTAL	423,794	871,601	105.67%	-
<b>GRAND TOTAL</b>	<b>\$ 3,310,489</b>	<b>\$ 4,012,321</b>	<b>21.20%</b>	<b>\$ 49,850</b>

DEVELOPMENT SERVICES

**OPERATING EXPENDITURES**

PROGRAM/SERVICE	2022-2023 BUDGET	2023-2024 BUDGET	% CHANGE	PROGRAM INCOME
PLANNING	\$ 334,980	\$ 268,438	-19.86%	73,903
INSPECTION	937,617	935,385	-0.24%	365,085
ENGINEERING	1,309,877	1,303,786	-0.47%	10,605
AIRPORT				
OPERATIONS	1,298,045	1,426,538	9.90%	16,813,978
FBO OPERATION	470,542	332,626	-29.31%	633,710
TOTAL AIRPORT	<u>\$ 1,768,587</u>	<u>\$ 1,759,164</u>	<u>-0.53%</u>	
C/V BUREAU	757,600	807,600	6.60%	
DOWNTOWN BUS DISTRICT	39,016	39,214	0.51%	-
COMMUNITY DEVELOPMENT	4,000	4,000	0.00%	-
ECONOMIC DEVELOPMENT	120,000	120,000	0.00%	-
ECONOMIC REDEVELOPMENT	880,500	791,882	-10.06%	-
UNITED WAY	2,500	2,500	0.00%	-
PUBLIC TRANSPORTATION	<u>110,000</u>	<u>110,000</u>	<u>0.00%</u>	<u>-</u>
TOTAL OPERATING EXPENDITURES	<u>\$ 6,264,677</u>	<u>\$ 6,141,969</u>	<u>-1.96%</u>	<u>\$ 17,897,281</u>

**CAPITAL OUTLAY**

PROGRAM/SERVICE	2022-2023 BUDGET	2023-2024 BUDGET	% CHANGE
PLANNING	\$ -	\$ -	0.00%
INSPECTION	-	2,000	0.00%
ENGINEERING	-	-	0.00%
AIRPORT			
OPERATIONS	15,700,000	15,583,000	0.00%
FBO OPERATIONS	-	-	0.00%
TOTAL AIRPORT	<u>\$ 15,700,000</u>	<u>\$ 15,583,000</u>	<u>0.00%</u>
C/V BUREAU	-	125,727	0.00%
DOWNTOWN BUS DISTRICT	-	-	0.00%
COMMUNITY DEVELOPMENT	-	-	0.00%
ECONOMIC DEVELOPMENT	-	-	0.00%
UNITED WAY	-	-	0.00%
PUBLIC TRANSPORTATION	<u>-</u>	<u>-</u>	<u>0.00%</u>
TOTAL CAPITAL OUTLAY	<u>\$ 15,700,000</u>	<u>\$ 15,710,727</u>	<u>0.00%</u>

**TOTAL EXPENDITURES**

PROGRAM/SERVICE	2022-2023 BUDGET	2023-2024 BUDGET	% CHANGE	PROGRAM INCOME
PLANNING	\$ 334,980	\$ 268,438	-19.86%	73,903
INSPECTION	937,617	937,385	-0.02%	365,085
ENGINEERING	1,309,877	1,303,786	-0.47%	10,605
AIRPORT				
OPERATIONS	16,998,045	17,009,538	0.07%	16,813,978
FBO OPERATIONS	470,542	332,626	-29.31%	633,710
TOTAL AIRPORT	<u>\$ 17,468,587</u>	<u>\$ 17,342,164</u>	<u>-0.72%</u>	
C/V BUREAU	757,600	933,327	23.20%	-
DOWNTOWN BUS DISTRICT	39,016	39,214	0.51%	-
COMMUNITY DEVELOPMENT	4,000	4,000	0.00%	-
ECONOMIC DEVELOPMENT	120,000	120,000	0.00%	-
ECONOMIC REDEVELOPMENT	880,500	791,882	-10.06%	-
UNITED WAY	2,500	2,500	0.00%	-
PUBLIC TRANSPORTATION	<u>110,000</u>	<u>110,000</u>	<u>0.00%</u>	<u>-</u>
GRAND TOTAL	<u>\$ 21,964,677</u>	<u>\$ 21,852,696</u>	<u>-0.51%</u>	<u>\$ 17,897,281</u>

PARKS AND RECREATION

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
PARK MAINTENANCE	\$ 1,621,286	\$ 1,565,253	-3.46%	\$ -
CEMETERY	221,171	215,045	-2.77%	15,500
ARENA BUILDING MTNCE	313,645	265,850	-15.24%	285,577
OSAGE PARK COMMUNITY CENTER	701,567	722,530	2.99%	78,000
SHAWNEE PARK COMMUNITY CENTER	218,170	223,405	2.40%	276,747
CENTRAL POOL	423,779	358,516	-15.40%	11,685
FAMILY AQUATIC CENTER	767,526	767,862	0.04%	56,949
JEFFERSON POOL	208,270	254,154	0.00%	843,600
RECREATION	641,812	763,568	18.97%	176,750
CULTURAL EVENTS	48,607	58,100	19.53%	-
GOLF COURSE	710,093	748,184	5.36%	778,300
INDOOR SPORTS COMPLEX	908,830	1,028,009	13.11%	959,538
SPORTS COMPLEXES	1,136,618	1,214,794	6.88%	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 7,921,374</b>	<b>\$ 8,185,270</b>	<b>3.33%</b>	<b>\$ 3,482,646</b>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>
PARK MAINTENANCE	\$ -	\$ 160,000	0.00%
CEMETERY	-	-	0.00%
ARENA BUILDING MTNCE	-	-	0.00%
OSAGE PARK COMMUNITY CENTER	-	-	0.00%
SHAWNEE PARK COMMUNITY CENTER	-	-	0.00%
CENTRAL POOL	-	-	0.00%
FAMILY AQUATIC CENTER	-	-	0.00%
JEFFERSON POOL	-	-	0.00%
RECREATION	-	-	0.00%
CULTURAL EVENTS	-	5,000	0.00%
GOLF COURSE	-	-	0.00%
INDOOR SPORTS COMPLEX	-	-	0.00%
SPORTS COMPLEXES	-	-	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ 165,000</b>	<b>0.00%</b>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
PARK MAINTENANCE	\$ 1,621,286	\$ 1,725,253	6.41%	\$ -
CEMETERY	221,171	215,045	-2.77%	15,500
ARENA BUILDING MTNCE	313,645	265,850	-15.24%	285,577
OSAGE PARK COMM CENTER	701,567	722,530	2.99%	78,000
SHAWNEE PARK COMM CTR	218,170	223,405	2.40%	276,747
CENTRAL POOL	423,779	358,516	-15.40%	11,685
FAMILY AQUATIC CENTER	767,526	767,862	0.04%	56,949
JEFFERSON POOL	208,270	254,154	22.03%	843,600
RECREATION	641,812	763,568	18.97%	176,750
CULTURAL EVENTS	48,607	63,100	29.82%	-
GOLF COURSE	710,093	748,184	5.36%	778,300
INDOOR SPORTS COMPLEX	908,830	1,028,009	13.11%	959,538
SPORTS COMPLEXES	1,136,618	1,214,794	6.88%	-
<b>GRAND TOTAL</b>	<b>\$ 7,921,374</b>	<b>\$ 8,350,270</b>	<b>5.41%</b>	<b>\$ 3,482,646</b>

PUBLIC SAFETY

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
POLICE	\$ 11,074,186	\$ 11,086,826	0.11%	\$ 1,236,929
FIRE	6,776,768	7,092,952	4.67%	37,417
HEALTH	416,690	539,215	29.40%	-
TOTAL OPERATING EXPENDITURES	<u>\$ 18,267,644</u>	<u>\$ 18,718,993</u>	<u>2.47%</u>	<u>\$ 1,274,346</u>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>
POLICE	\$ -	\$ 338,940	0.00%
FIRE	-	148,041	0.00%
HEALTH	-	-	0.00%
TOTAL CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ 486,981</u>	<u>0.00%</u>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
POLICE	\$ 11,074,186	\$ 11,425,766	3.17%	\$ 1,236,929
FIRE	6,776,768	7,240,993	6.85%	37,417
HEALTH	416,690	539,215	29.40%	-
GRAND TOTAL	<u>\$ 18,267,644</u>	<u>\$ 19,205,974</u>	<u>5.14%</u>	<u>\$ 1,274,346</u>

PUBLIC WORKS

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
STREET	\$ 2,825,712	\$ 2,938,432	3.99%	\$ -
SOLID WASTE:				
TRANSFER STATION	2,988,811	3,320,330	11.09%	
RESIDENTIAL	1,454,786	1,810,875	24.48%	
LANDFILL	3,135	3,138	0.10%	
RECYCLING	1,346,065	1,139,758	-15.33%	
TOTAL SOLID WASTE	\$ 5,792,797	\$ 6,274,101	8.31%	6,101,800
WATER	7,631,054	6,871,169	-9.96%	8,036,000
SEWER:				
STORMWATER	703,464	683,712	-2.81%	
MAIN STREET LEVEES	63,498	61,323	-3.43%	
SLUDGE DISPOSAL	727,050	596,491	-17.96%	
PLANT OPERATIONS	8,474,320	6,952,776	-17.95%	
LINE MAINTENANCE	1,261,036	1,724,986	36.79%	
TOTAL SEWER	\$ 11,229,368	\$ 10,019,288	-10.78%	7,687,000
TOTAL OPERATING EXPENDITURES	\$ 27,478,931	\$ 26,102,990	-5.01%	\$ 21,824,800

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>
STREET	\$ -	\$ -	0.00%
SOLID WASTE:			
TRANSFER STATION	-	-	0.00%
RESIDENTIAL	-	-	0.00%
LANDFILL	-	-	0.00%
RECYCLING	-	180,000	0.00%
TOTAL SOLID WASTE	\$ -	\$ 180,000	0.00%
WATER	2,266,259	2,500,000	10.31%
SEWER:			
STORMWATER	-	-	0.00%
MAIN STREET LEVEES	-	-	0.00%
SLUDGE DISPOSAL	-	-	0.00%
PLANT OPERATIONS	1,520,647	3,500,000	130.17%
LINE MAINTENANCE	145,000	-	100.00%
TOTAL SEWER	1,665,647	3,500,000	110.13%
TOTAL CAPITAL OUTLAY	\$ 3,931,906	\$ 6,180,000	57.18%

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
STREET	\$ 2,825,712	\$ 2,938,432	3.99%	\$ -
SOLID WASTE:				
TRANSFER STATION	2,988,811	3,320,330	11.09%	
RESIDENTIAL	1,454,786	1,810,875	24.48%	
LANDFILL	3,135	3,138	0.10%	
RECYCLING	1,346,065	1,139,758	-1.95%	
TOTAL SOLID WASTE	\$ 5,792,797	\$ 6,454,101	11.42%	6,101,800
WATER	9,897,313	9,371,169	-5.32%	8,036,000
SEWER:				
STORMWATER	703,464	683,712	-2.81%	
MAIN STREET LEVEES	63,498	61,323	-3.43%	
SLUDGE DISPOSAL	727,050	596,491	-17.96%	
PLANT OPERATIONS	9,994,967	10,452,776	4.58%	
LINE MAINTENANCE	1,406,036	1,724,986	22.68%	
TOTAL SEWER	12,895,015	13,519,288	4.84%	7,687,000
GRAND TOTAL	\$ 31,410,837	\$ 32,282,990	2.78%	\$ 21,824,800



INTERNAL SERVICE

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
INFORMATION TECHNOLOGY	\$ 899,709	\$ 909,502	1.09%	\$ 1,041,450
FLEET	1,629,671	1,730,780	6.20%	1,730,780
EMPLOYEE BENEFITS	4,449,000	4,643,441	4.37%	4,673,441
RISK MANAGEMENT	807,000	803,445	-0.44%	803,445
EQUIPMENT REPLACEMENT	-	-	0.00%	250,250
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 7,785,380</b>	<b>\$ 8,087,168</b>	<b>3.88%</b>	<b>\$ 8,499,366</b>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>
INFORMATION TECHNOLOGY	\$ 137,200	\$ 131,948	-3.83%
FLEET	-	-	0.00%
EMPLOYEE BENEFITS	-	-	0.00%
RISK MANAGEMENT	-	-	0.00%
EQUIPMENT REPLACEMENT	-	338,500	100.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 137,200</b>	<b>\$ 470,448</b>	<b>242.89%</b>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2022-2023 BUDGET</u>	<u>2023-2024 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
INFORMATION TECHNOLOGY	\$ 1,036,909	\$ 1,041,450	0.44%	\$ 1,041,450
FLEET	1,629,671	1,730,780	6.20%	1,730,780
EMPLOYEE BENEFITS	4,449,000	4,643,441	4.37%	4,673,441
RISK MANAGEMENT	807,000	803,445	-0.44%	803,445
EQUIPMENT REPLACEMENT	-	338,500	100.00%	250,250
<b>GRAND TOTAL</b>	<b>\$ 7,922,580</b>	<b>\$ 8,557,616</b>	<b>8.02%</b>	<b>\$ 8,499,366</b>

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**SUMMARY OF  
REVENUE  
AND  
EXPENSES  
BY FUND  
AND  
FUND TYPES**

COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
AND CHANGES IN FUND BALANCES  
GENERAL, SPECIAL REVENUE, DEBT SERVICE AND CAPITAL PROJECTS FUND TYPES  
ENTERPRISE AND INTERNAL SERVICE FUND TYPES

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ 43,715,646	\$ 47,861,274	\$ 45,576,128	\$ 47,669,081
LICENSES AND PERMITS	1,746,342	1,938,114	1,891,185	1,801,262
INTERGOVERN REVENUE	3,866,351	9,403,929	18,672,100	17,885,990
SERVICE CHARGES	33,033,873	33,878,152	34,959,213	36,250,241
FINES AND FORFEITS	443,716	319,978	627,500	331,259
MISCELLANEOUS	3,593,848	2,799,779	2,172,828	2,377,272
OTHER FINANCING	<u>10,690,566</u>	<u>5,159,775</u>	<u>1,277,800</u>	<u>85,850</u>
TOTAL REVENUE	\$ 97,090,342	\$ 101,361,001	\$ 105,176,754	\$ 106,400,955
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 27,526,988	\$ 27,561,805	\$ 31,791,029	\$ 32,776,949
MATERIALS & SUPPLIES	5,543,052	6,344,669	6,977,208	7,624,786
CONTRACTUAL SERVICES	19,478,590	20,422,793	21,627,772	22,693,257
GENERAL OPERATIONS	1,016,181	1,167,692	1,546,752	1,600,291
CAPITAL OUTLAY	10,340,658	7,117,219	43,218,467	39,445,118
SPECIAL PROJECTS	1,932,109	2,350,611	2,485,883	2,681,312
DEBT SERVICE	<u>10,572,110</u>	<u>9,666,760</u>	<u>11,952,862</u>	<u>9,863,694</u>
TOTAL EXPENSES	\$ 76,409,688	\$ 74,631,549	\$ 119,599,973	\$ 116,685,407
FUND TRANSFERS IN *	24,318,255	446,601	1,539,646	7,000
FUND TRANSFERS OUT *	24,169,165	4,450,093	7,730,661	2,685,312
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			805,047	-
RESERVED FUND BALANCE DECREASE(INCREASE)			(386,478)	(446,673)
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			304,317	(340,119)
BEGINNING UNRESERVED FUND BALANCE			74,706,685	54,815,337
ENDING UNRESERVED FUND BALANCE			<u>54,815,337</u>	<u>41,065,781</u>
EMERGENCY RESERVE FUND			<u>7,367,506</u>	<u>7,707,625</u>

\* Eliminates all interfund transfers, excluding transfers to project life budgeted funds.

COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
AND CHANGES IN GOVERNMENTAL FUND BALANCES  
GENERAL, SPECIAL REVENUE, AND CAPITAL PROJECTS FUND TYPES

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ 43,715,646	\$ 47,861,274	\$ 45,576,128	\$ 47,669,081
LICENSES AND PERMITS	1,746,342	1,938,114	1,891,185	1,801,262
INTERGOVERN REVENUE	3,769,145	9,101,926	18,672,100	17,885,990
SERVICE CHARGES	3,607,078	3,701,163	4,664,312	4,490,236
FINES AND FORFEITS	443,716	319,978	627,500	331,259
MISCELLANEOUS	2,719,632	1,682,335	1,389,730	1,682,747
OTHER FINANCING	<u>10,441,777</u>	<u>5,072,388</u>	<u>1,204,500</u>	<u>10,000</u>
TOTAL REVENUE	\$ 66,443,336	\$ 69,677,178	\$ 74,025,455	\$ 73,870,575
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 22,112,103	\$ 22,179,694	\$ 25,623,362	\$ 26,159,966
MATERIALS & SUPPLIES	2,232,029	2,655,335	2,847,956	3,012,889
CONTRACTUAL SERVICES	4,870,673	5,862,972	5,278,443	5,818,395
GENERAL OPERATIONS	237,049	349,122	508,250	654,185
CAPITAL OUTLAY	8,339,247	5,504,477	39,149,361	32,794,670
SPECIAL PROJECTS	1,708,964	2,057,880	2,106,575	2,312,681
DEBT SERVICE	<u>3,667,533</u>	<u>3,952,877</u>	<u>4,846,065</u>	<u>4,158,310</u>
TOTAL EXPENSES	\$ 43,167,598	\$ 42,562,357	\$ 80,360,012	\$ 74,911,096
FUND TRANSFERS IN *	\$ 16,624,540	\$ 23,174	\$ 365,361	\$ 30,000
FUND TRANSFERS OUT *	\$ 24,141,450	\$ 5,550,307	\$ 13,407,916	\$ 8,782,491
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			1,883,917	-
RESERVED FUND BALANCE DECREASE(INCREASE)			75,358	10,575
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			307,122	(207,158)
BEGINNING UNRESERVED FUND BALANCE			51,328,477	34,217,762
ENDING UNRESERVED FUND BALANCE			<u>34,217,762</u>	<u>24,228,166</u>
EMERGENCY RESERVE FUND		<u>5,034,519</u>	<u>4,727,397</u>	<u>4,934,555</u>

\* Eliminates interfund transfers between annually budgeted governmental funds.

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN PROPRIETARY FUND TYPES  
 ENTERPRISE AND INTERNAL SERVICE FUND TYPES

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
<b>REVENUES COLLECTED:</b>				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	97,206	302,003	-	-
SERVICE CHARGES	29,426,795	30,176,989	30,294,901	31,760,005
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	874,216	1,117,444	783,098	694,525
OTHER FINANCING	<u>248,789</u>	<u>87,387</u>	<u>73,300</u>	<u>75,850</u>
TOTAL REVENUE	\$ 30,647,006	\$ 31,683,823	\$ 31,151,299	\$ 32,530,380
<b>EXPENSE OBJECT:</b>				
PERSONNEL SERVICES	\$ 5,414,885	\$ 5,382,111	\$ 6,167,667	\$ 6,616,983
MATERIALS & SUPPLIES	3,311,023	3,689,334	4,129,252	4,611,897
CONTRACTUAL SERVICES	14,607,917	14,559,821	16,349,329	16,874,862
GENERAL OPERATIONS	779,132	818,570	1,038,502	946,106
CAPITAL OUTLAY	2,001,411	1,612,742	4,069,106	6,650,448
SPECIAL PROJECTS	223,145	292,731	379,308	368,631
DEBT SERVICE	<u>6,904,577</u>	<u>5,713,883</u>	<u>7,106,797</u>	<u>5,705,384</u>
TOTAL EXPENSES	\$ 33,242,090	\$ 32,069,192	\$ 39,239,961	\$ 41,774,311
FUND TRANSFERS IN *	\$ 7,693,715	\$ 3,146,451	\$ 6,881,240	\$ 6,104,179
FUND TRANSFERS OUT *	\$ 27,715	\$ 2,205	\$ 29,700	\$ 30,000
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(1,078,870)	-
RESERVED FUND BALANCE DECREASE (INCREASE)			(461,836)	(457,248)
EMERGENCY RESERVE FUND BALANCE DECREASE (INCREASE)			(2,805)	(132,961)
BEGINNING UNRESERVED FUND BALANCE			23,378,208	20,597,575
ENDING UNRESERVED FUND BALANCE			<u>20,597,575</u>	<u>16,837,614</u>
EMERGENCY RESERVE FUND		<u>2,637,304</u>	<u>2,640,109</u>	<u>2,773,071</u>

\*Eliminates interfund transfers between all enterprise and internal service funds.

ALL FUNDS REVENUE

BUDGET BY FUND

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
GENERAL FUND	\$ 30,330,759	\$ 37,160,595	\$ 32,370,930	\$ 32,463,448
AIRPORT FUND	3,871,058	2,615,350	17,468,587	17,445,688
PARKS & RECREATION	3,059,877	3,368,243	3,656,709	3,418,985
HEALTH	409,222	418,106	416,690	539,215
CONVENTION/VISITORS	2,460,371	2,877,826	2,318,040	2,813,785
DOWNTOWN BUS DISTRICT	37,128	37,854	39,016	39,214
PUBLIC SAFETY TRUST FUND	12,328	4,318	-	-
PUBLIC SAFETY TRUST FUND II	3,111,513	3,385,319	3,156,808	2,932,475
CASINO REVENUE FUND	2,670,902	3,290,665	2,602,397	2,699,652
RIVERFRONT REGION ECONOMIC DEVL	444,684	495,094	360,000	437,859
HOUSING DEVELOPMENT GRANTS	51,504	19,562	-	-
MOTOR FUEL TAX	1,632,900	1,676,079	1,568,300	1,637,300
TRANSPORTATION SALES TAX IV	198,600	-	-	-
TRANSPORTATION SALES TAX V	4,138,241	231,690	45,000	45,000
TRANSPORTATION SALES TAX VI	1,627,196	6,020,459	5,629,800	5,878,749
CAP IMPR SALES TAX - WATER	12,250	-	-	-
CAP IMPR SALES TAX - SEWER	2,919,949	3,098,114	2,836,275	2,997,375
CAP IMPR SALES TAX - GEN IMPROV	2,887,845	4,867,825	7,731,275	3,317,375
PARK/STORMWATER SALES TAX -CAPITAL II	4,338,379	4,681,326	4,254,000	4,408,562
PARK/STORMWATER SALES TAX -CAPITAL	76,228	-	-	-
FIRE SALES TAX FUND	2,786,008	2,983,343	2,809,275	2,912,375
PARK/STORMWATER SALES TAX -OPERATIONS	1,440,024	1,533,584	1,404,638	1,602,120
GENERAL CAPITAL IMPROV	14,550,910	5,490,318	2,409,000	-
SEWER OPERATIONS	13,575,707	9,788,487	11,495,015	11,855,457
WATER OPERATIONS	8,845,806	8,458,165	9,897,313	9,152,033
SOLID WASTE	5,394,759	5,432,751	5,674,367	6,101,800
GOLF COURSE	685,560	818,909	710,093	783,100
INDOOR SPORTS COMPLEX	983,251	922,189	908,830	1,028,009
SPORTS COMPLEXES	903,361	1,112,152	1,136,618	1,214,794
INFORMATION TECHNOLOGY	800,001	1,110,904	1,036,909	1,041,450
FLEET MANAGEMENT	1,496,114	1,690,985	1,629,671	1,730,780
EMPLOYEE BENEFITS	4,599,590	4,498,075	4,449,000	4,673,441
RISK MANAGEMENT	664,009	644,555	807,000	803,445
EQUIPMENT REPLACEMENT	392,771	353,102	287,723	250,250
TOTAL REVENUE	\$ 121,408,805	\$ 119,085,944	\$ 129,109,279	\$ 124,223,736
LESS TRANSFERS	24,319,183	17,724,943	23,932,525	17,822,781
NET REVENUE	\$ 97,089,622	\$ 101,361,001	\$ 105,176,754	\$ 106,400,955

ALL FUNDS EXPENSE

BUDGET BY FUND

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
GENERAL FUND	\$ 29,754,217	\$ 29,600,703	\$ 32,759,875	\$ 35,257,281
AIRPORT FUND	1,395,140	2,835,084	17,468,587	17,445,688
PARKS & RECREATION	2,604,998	3,386,199	3,656,709	3,418,985
HEALTH	368,182	428,729	416,690	539,215
CONVENTION/VISITORS	2,146,112	2,396,943	2,318,040	1,926,440
DOWNTOWN BUS DISTRICT	8,584	80,245	39,016	39,214
PUBLIC SAFETY TRUST FUND II	2,881,424	3,306,121	3,156,475	2,895,438
CASINO REVENUE FUND	4,562,324	2,304,251	2,602,397	2,038,214
RIVERFRONT REG. ECONOMIC DEVL	125,198	207,453	360,000	437,859
HOUSING DEVELOPMENT GRANTS	-	19,708	-	-
MOTOR FUEL TAX	1,398,551	1,443,052	1,568,300	1,637,300
TRANSPORTATION SALES TAX V	2,865,355	1,425,561	13,488,500	8,630,000
TRANSPORTATION SALES TAX VI	123,935	2,073,632	5,629,800	5,878,749
CAP IMPR SALES TAX-WATER	1,376,844	-	-	-
CAP IMPR SALES TAX-SEWER	4,628,472	220,668	2,836,275	2,997,375
CAP IMPR SALES TAX-GEN IMPROV	738,490	1,998,782	7,731,275	3,317,375
PARK/STORMWATER SALES TX -CAPITAL	4,191,087	4,426,540	5,299,000	4,408,562
FIRE SALES TAX FUND	2,743,823	3,010,907	2,809,275	2,912,375
PARK/STORMWATER SALES TX-OPERATIONS	1,330,084	1,598,449	1,404,638	1,602,120
GENERAL CAPITAL IMPROV	3,699,111	1,900,418	6,909,000	-
SEWER OPERATIONS	10,487,466	9,545,996	12,895,015	13,519,288
WATER OPERATIONS	7,627,585	7,227,620	9,897,313	10,252,319
SOLID WASTE	4,583,805	5,113,073	5,799,367	6,454,101
GOLF COURSE	540,672	606,714	710,093	748,184
INDOOR SPORTS COMPLEX	768,631	808,586	908,830	1,028,009
SPORTS COMPLEXES	890,707	870,671	1,136,618	1,214,794
INFORMATION TECHNOLOGY	884,149	953,376	1,036,909	1,041,450
FLEET MANAGEMENT	1,472,123	1,673,469	1,629,516	1,730,780
EMPLOYEE BENEFITS	4,403,815	4,486,276	4,449,000	4,673,441
RISK MANAGEMENT	1,385,550	477,387	807,000	803,445
EQUIPMENT REPLACEMENT	-	308,229	-	338,500
TOTAL EXPENSES	\$ 99,986,434	\$ 94,734,842	\$ 149,723,513	\$ 137,186,501
LESS TRANSFERS	<u>23,802,041</u>	<u>20,103,293</u>	<u>30,123,540</u>	<u>20,501,094</u>
NET EXPENSE	<u>\$ 76,184,393</u>	<u>\$ 74,631,549</u>	<u>\$ 119,599,973</u>	<u>\$ 116,685,407</u>

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**GENERAL**

**FUND**



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**GENERAL FUND  
BUDGET HIGHLIGHTS**

**SIGNIFICANT OPERATING CHANGES**

**Pay Plan** – This budget continues the City’s efforts to increase pay and improve the City’s ability to retain and hire city employees. Thus we have included a 3% pay increase for all employees. The cost to the General Fund is \$540,166 and is reflected in this General Fund budget.

**Police** – This budget includes the addition of a Technical Support Specialist to support the department and address the increasing technical demands created by multiple uses of technical equipment. In addition the police department is budgeted to add three Evidence Technicians to facilitate adequate evidence collections in the course of investigating various crimes.

**Contingency**– This budget continues to include one-time allocations of \$188,700 to cover one time unforeseen projects that require immediate completion. The funding is at the discretion of the City Manager.

**REVENUE/RATE INCREASES**

The proposed fee schedule is included in the appendix of this document.

**REVENUE/EXPENDITURE PROJECTIONS**

The following assumptions were used for the proposed budget for the fiscal year ending June 30, 2024.

- Sales tax for the fiscal year ending June 30, 2024 is projected to increase ~3%.
- Motor Fuel Fund transfers received by the General Fund are projected to be maintained at \$1,400,000.
- Transfers to Airport, Parks and Recreation, and Softball Complex funds are made at levels to enable them to have balanced budgets.
- Unreserved fund balance is projected to be at \$2,978,748 at the end of the fiscal year ending June 30, 2024.

GENERAL FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 18,287,948	\$ 20,521,923	\$ 20,594,469	\$ 21,301,386
LICENSES AND PERMITS	1,744,607	1,938,114	1,891,185	1,801,262
INTERGOVERN REVENUE	483,387	5,650,540	639,000	511,890
SERVICE CHARGES	1,991,030	1,651,392	2,229,333	2,018,974
FINES AND FORFEITS	443,716	319,978	627,500	331,259
MISCELLANEOUS	416,760	512,430	625,830	700,115
OTHER FINANCING	<u>91,227</u>	<u>6,458</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 23,458,675	\$ 30,600,835	\$ 26,607,317	\$ 26,664,886
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 19,248,874	\$ 19,056,045	\$ 22,120,104	\$ 22,350,337
MATERIALS & SUPPLIES	1,669,038	1,893,557	2,059,990	2,167,098
CONTRACTUAL SERVICES	3,381,698	3,590,162	3,611,565	4,041,689
GENERAL OPERATIONS	171,499	281,000	395,558	578,863
CAPITAL OUTLAY	-	233,296	37,335	744,486
SPECIAL PROJECTS	527,334	792,344	941,510	924,670
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 24,998,443</u>	<u>\$ 25,846,404</u>	<u>\$ 29,166,062</u>	<u>\$ 30,807,143</u>
FUND TRANSFERS IN	6,872,084	6,559,760	5,763,613	5,798,562
FUND TRANSFERS OUT	4,755,774	3,754,299	3,593,813	4,450,138
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(4,192,465)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			57,707	(121,410)
BEGINNING UNRESERVED FUND BALANCE			10,417,694	5,893,991
ENDING UNRESERVED FUND BALANCE			<u>5,893,991</u>	<u>2,978,748</u>
EMERGENCY RESERVE FUND		<u>3,844,442</u>	<u>3,786,735</u>	<u>3,908,145</u>

GENERAL FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Real Estate Tax	\$ 1,545,240	\$ 1,575,211	\$ 1,637,192	\$ 1,585,881
Personal Property Tax	404,127	436,977	413,720	418,275
Railroad & Utility Tax	78,052	86,336	75,881	76,640
Intangible Tax	2,802	8,319	2,800	2,828
Delinquent Real Estate Tax	38,504	23,534	27,846	28,124
Delinquent Personal Prop Tax	15,217	14,148	17,850	15,738
PILOT real property-current	138,696	140,904	89,352	150,000
PILOT real property-current	-	6,093	12,597	6,800
PILOT real property-prior	-	-	-	-
Public Utility Franchise Tax	2,493,845	2,828,733	2,743,800	2,880,990
Natural Gas Franchise Tax	575,170	771,747	568,000	573,680
Local Telephone Franchise Tax	233,040	251,819	221,000	223,210
Cable T.V. Franchise Tax	385,451	380,130	397,875	382,582
P.I.L.O.T. - Franchise Tax Sewer	706,069	682,974	340,000	357,000
P.I.L.O.T. - Franchise Tax Water	-	-	340,000	360,000
General Sales Tax	11,435,051	12,262,886	11,250,557	11,649,498
Use Tax	-	821,403	2,300,000	2,353,691
Cigarette Tax	135,670	135,372	132,800	134,128
Economic activity tax	87,804	83,139	11,000	90,000
Penalty on Delinquent R.E. Tax	7,606	7,094	6,895	6,964
Penalty on Delinquent P.P. Tax	5,604	5,104	5,304	5,357
	<u>18,287,948</u>	<u>20,521,923</u>	<u>20,594,469</u>	<u>21,301,386</u>
Gen Business License-Flat fee	20,100	21,978	26,000	22,693
Gen Business Lic-Gross receipts	1,315,931	1,492,138	1,357,600	1,388,556
Liquor Licenses	96,963	80,607	72,000	83,190
Trade Licenses	39,870	31,365	25,000	32,078
Residential Rental Licenses	42,062	40,475	46,920	43,152
Security Guard Licenses	3,960	2,720	2,550	3,077
Business License-penalty	18,818	17,194	14,280	16,764
Building Permits	110,674	122,996	85,000	93,777
Plumbing & Sewer Permits	17,421	18,352	19,000	18,271
Electrical Permits	28,020	39,678	31,000	29,229
Mechanical Permits	15,373	19,635	21,700	16,430
Other Permits	35,415	38,865	45,760	41,764
Alarm Permits	-	12,111	144,375	12,281
	<u>1,744,607</u>	<u>1,938,114</u>	<u>1,891,185</u>	<u>1,801,262</u>
Fed Direct Operating-FEMA	137,781	147,024	-	35,000
County Business Surtax	55,106	56,045	54,000	55,050
Police Grants	290,500	339,828	550,000	406,840
Police Dept of Justice Capital Grants	-	11,592	-	-
Fed Direct Capital-Treasury	-	59,400	-	-
Fed Direct Operating-Treasury	-	4,828,976	-	-
Fed Direct Capital-Police	-	-	-	-
SEMO Reg Planning Comm. Grant	-	-	-	-
Fed Direct Oper. FEMA	-	-	35,000	-
Fed Indirect Capital-FEMA	-	33,958	-	15,000
Fed Indirect Operating-FEMA	-	66,339	-	-
Fed Indirect Operating-Treasury	-	3,136	-	-
Fed Indirect Capital-DHS	-	81,808	-	-
Other State Grants	-	22,434	-	-
SEMO Reg Planning	-	-	-	-
	<u>483,387</u>	<u>5,650,540</u>	<u>639,000</u>	<u>511,890</u>

GENERAL FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Misc. Fees-Grave Openings	10,875	5,600	24,500	15,500
Cemetery Plot Sales	11,800	(300)	10,500	10,605
Engineering Fees	42,928	34,171	74,500	75,245
Inspection Fees	1,200	505	100	101
Plan Review Fees	82,133	62,424	66,995	67,665
Plannning Fees	4,907	6,658	7,150	6,238
Planning Services Fees	5,658	6,541	6,960	6,386
Tax Collection Fees	25,142	29,566	24,500	26,403
Prisoner Housing Fee	315,140	109,620	256,000	383,250
Police services-reimbursements	88,089	152,585	70,000	263,022
Police services-reimb St Francis	148,626	55,193	217,000	-
Police Training Fees	6,800	22,500	15,000	20,000
False Alarm Fees	-	19,895	144,200	40,600
Extra Patrol Fees	30,667	25,349	31,000	-
Emergency incident fees	-	-	41,253	13,751
Outside Fire Protection	23,000	24,000	24,000	23,666
Fire services-reimbursements	-	3,131	-	-
Fire Training Fees	8,400	15,450	10,700	11,517
Weed Abatements	11,166	8,400	14,285	11,284
Demolition Assessment	-	19,562	-	5,000
Special Event Fees	-	1,000	-	-
Court Costs	46,574	35,976	67,000	49,850
DWI Recoupment Fee	3,000	894	3,000	2,298
	<u>866,105</u>	<u>638,720</u>	<u>1,108,643</u>	<u>1,032,381</u>
Municipal Court Fines	355,835	236,946	497,000	239,771
Non Traffic Fines	74,756	75,351	94,000	81,369
Parking Tickets	6,050	1,456	28,000	2,852
Returned Check Charge	7,075	6,225	8,500	7,267
	<u>443,716</u>	<u>319,978</u>	<u>627,500</u>	<u>331,259</u>
Interest on Overnight Investments	38,956	90,217	84,000	300,000
Interest paid by State	-	-	-	-
Interest on Interfund Advances	-	21,260	-	-
Interest on Taxes from County	-	182	-	-
Interest on Special Assessment	760	4,404	1,030	1,040
Interest on Leases	-	943	-	-
Office Space Rental	222,850	227,310	228,000	244,385
Railroad Lease	43,676	43,948	46,000	44,541
Donations/Sponsorships	-	-	20,000	-
Police Operating Contributions	1,390	245	135,000	-
Capital Contributions	-	17,705	-	-
Accounts Payable Rebates	79,838	48,723	65,000	65,650
General Miscellaneous	29,396	57,301	46,800	44,499
Cash Overages & Shortages	(106)	192	-	-
	<u>416,760</u>	<u>512,430</u>	<u>625,830</u>	<u>700,115</u>
Proceeds from Sale of Assets	52,110	5,313	-	-
Compensation for Damages	39,117	1,145	-	-
	<u>91,227</u>	<u>6,458</u>	<u>-</u>	<u>-</u>

GENERAL FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Project Personnel Costs	1,063,051	960,193	1,068,635	944,267
Project Overhead Costs	56,674	52,479	46,855	42,326
Project Equipment Costs	<u>5,200</u>	<u>-</u>	<u>5,200</u>	<u>-</u>
	1,124,925	1,012,672	1,120,690	986,593
Transfer-Parks & Rec Fund	-	13,400	-	-
Transfer-Motor Fuel Fund	1,398,551	1,400,000	1,400,000	1,400,000
Transfer-Employee Benefit Fd	27,715	-	29,700	30,000
Transfer-Fire Sales Tax	2,743,823	3,010,907	2,809,275	2,912,375
Transfer-Public Safety Trust II	1,371,911	1,505,453	1,404,638	1,456,187
Transfer-Casino	-	630,000	-	-
Transfer-Parks/Stormwater-Operations	1,330,084	-	-	-
Transfer - PRS II	<u>-</u>	<u>-</u>	<u>120,000</u>	<u>-</u>
	<u>6,872,084</u>	<u>6,559,760</u>	<u>5,763,613</u>	<u>5,798,562</u>
	<u>\$ 30,330,759</u>	<u>\$ 37,160,595</u>	<u>\$ 32,370,930</u>	<u>\$ 32,463,448</u>

GENERAL FUND  
EXPENDITURES BY DIVISION

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
CITY COUNCIL	\$ 19,416	\$ 101,271	\$ 23,848	\$ 50,894
CITY MANAGER	555,174	564,205	595,110	475,183
CITY CLERK	-	-	-	166,671
PUBLIC AWARENESS	146,229	131,605	156,760	157,414
CITY ATTORNEY	306,167	300,055	325,895	278,654
HUMAN RESOURCES	438,730	459,758	428,146	534,967
FINANCE	660,757	635,184	670,817	669,902
MUNICIPAL COURT	348,741	347,473	381,609	386,125
FACILITY MAINTENANCE	316,071	294,692	322,600	420,909
PLANNING SERVICES	398,481	264,362	334,980	268,438
INSPECTION SERVICES	548,353	800,636	937,617	937,385
ENGINEERING	1,074,323	1,008,576	1,309,877	1,303,786
POLICE	9,136,163	9,188,771	11,088,801	11,425,766
FIRE	6,213,262	6,665,678	6,782,123	7,240,993
STREET	2,600,487	2,725,396	2,825,712	2,938,432
PARK MAINTENANCE	1,398,980	1,347,346	1,621,286	1,725,253
CEMETERY	169,475	193,562	221,171	215,045
INTERDEPARTMENTAL SERV	5,423,408	4,577,996	4,443,523	5,872,764
CONTINGENCY	-	(5,863)	290,000	188,700
TOTAL EXPENDITURES	<u>29,754,217</u>	<u>29,600,703</u>	<u>32,759,875</u>	<u>35,257,281</u>
LESS TRANSFERS	<u>4,755,774</u>	<u>3,754,299</u>	<u>3,593,813</u>	<u>4,450,138</u>
NET EXPENDITURES	<u>\$ 24,998,443</u>	<u>\$ 25,846,404</u>	<u>\$ 29,166,062</u>	<u>\$ 30,807,143</u>

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## City of Cape Girardeau 2023-2024 Budget

### City Council

The City Council is the elected legislative authority of the City Government. It passes all ordinances, policy documents and other measures conducive to the welfare of the City. The City Council is directly accountable to the citizenry for the conduct of municipal affairs.

#### **2022-2023 Accomplishments:**

- Implemented sustainable employee compensation plan
- Voter approval of 3% sales tax on retail sales of adult use marijuana
- Completed infrastructure improvements.

#### **2023-2024 Goals:**

- Improve safety and health of employees and community
- Enhance and maintain fiscal stewardship
- Implement 3% pay increase for city employees
- Continued investment in public safety, and infrastructure

CITY COUNCIL (1010)

BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
PERSONNEL COSTS	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
MATERIALS AND SUPPLIES	1,275	281	1,150	950
CONTRACTUAL SERVICES	6,914	88,296	9,148	33,744
GENERAL OPERATIONS	2,227	3,694	4,550	7,200
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 19,416</u>	<u>\$ 101,271</u>	<u>\$ 23,848</u>	<u>\$ 50,894</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CITY COUNCIL

CLASSIFICATION	SALARY GRADE	2022-2023 FISCAL YEAR	2023-2024 FISCAL YEAR
Regular Employees			
Mayor	Grade N/A	1	1
City Council	Grade N/A	6	6
TOTAL		7	7



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## City of Cape Girardeau 2023-2024 Budget

### City Manager

The City Manager is the administrative head of the City government. Under the direction of the City Council, he supervises all City departments, appoints all City employees, achieves goals and objectives established by the City Council, sees that laws, ordinances and provisions of the Charter are enforced, enforces terms of public utility franchises, prepares and submits the annual and capital program budgets, advises the City Council of financial affairs, makes appropriate recommendations to the City Council and performs such other duties as prescribed by the law and the City Council.

CITY MANAGER (1020)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 501,698	\$ 524,164	\$ 558,501	\$ 446,576
MATERIALS AND SUPPLIES	2,564	3,614	2,664	1,890
CONTRACTUAL SERVICES	43,424	23,048	14,475	11,987
GENERAL OPERATIONS	7,488	13,379	19,470	14,730
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 555,174</u>	<u>\$ 564,205</u>	<u>\$ 595,110</u>	<u>\$ 475,183</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CITY MANAGER

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
City Manager	Grade N/A	1	1
Deputy City Manager	Grade V	1	1
Director of Citizens Services	Grade U	0.4	-
Deputy City Clerk	Grade M	1	-
Administrative Secretary	Grade K	1	1
		<u>4.4</u>	<u>3</u>
TOTAL		4.4	3

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## City of Cape Girardeau 2023-2024 Budget

### City Clerk

The City Council appoints a City Clerk who shall hold office at the pleasure of the council. The City Clerk keeps the journal of council proceedings, authenticates by his signature all ordinances and resolutions, and records them in full in a book kept for that purpose. The City Clerk oversees the election process for Mayor and City Council; maintains records of the City's ordinances, contracts, agreements, and other historical and legal documents; and performs such other duties as required by law, by the City Charter, or by the City Council.

#### **2022-2023 Accomplishments:**

- Upgraded Laser Fiche enterprise records management system and established a public portal for public records access
- Implemented new Tyler Payments e-commerce ERP payments processor for permits, licenses, code enforcement, general billing and utility billing
- Completed scanning for permanent record all City Council Ordinances, Resolutions and Minutes
- Completed purchase and installation of high-density shelving for city hall vault permanent record storage; 100% grant funded through the Missouri Local Records Preservation Grant Program

#### **2023-2024 Goals:**

- Implement new City Council and advisory board agenda management software
- Develop new advisory board handbook; implement advisory board member and liaison training
- Update open records policy and develop Records Management Plan
- Finalize scanning for permanent record all City advisory board agendas and minutes
- Expand Laser Fiche enterprise records management system to other departments for electronic file storage
- Upgrade city-wide Munis ERP software system to current version
- Upgrade Tyler Cashiering software system for account receivable collections
- Research possible implementation of Tyler 311 Citizen Engagement software to track and respond to citizen inquiries and concerns

CITY CLERK (1025)

BUDGET BY MAJOR OBJECT

	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 158,598
MATERIALS AND SUPPLIES	415
CONTRACTUAL SERVICES	3,568
GENERAL OPERATIONS	4,090
CAPITAL EXPENDITURES	-
SPECIAL PROJECTS	-
DEBT PAYMENTS	-
TRANSFERS	-
	<u>\$ 166,671</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CITY CLERK

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Director of Citizens Services	Grade U		0.4
Deputy City Clerk	Grade M		1
Administrative Secretary	Grade E		<u>1</u>
TOTAL			2.4

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## City of Cape Girardeau 2023-2024 Budget

### Public Awareness

The overall goal is to increase stakeholder knowledge of programs, projects, and services provided by the City. Activities involve information coordination, analysis, media production, and dissemination through events and publications.

#### 2022-2023 Accomplishments:

- Expanded access to the National Integrated Public Alert & Warning system within the Public Safety Department.
- Launched an emergency texting tool to fill an unfunded gap, coordinated communications during a significant water outage.
- Launched an improved nuisance reporting tool – a more cost-effective alternative to the \$40,000 city app option proposed by previous staff.
- Participated in Leadership Missouri program.
- Supported department video production, trainings, and other internal services.

#### 2023-2024 Goals:

- Reaffirm or rewrite alerting protocols to reflect current needs and recently developed tools and staffing.
- Coordinate alert registrations now funded or supported in isolated departments.
- Focus City's marketing efforts in support of related funded partner projects.
- Meet or exceed May 2023 ADA compliance standards on the City's website and create a plan to address any deficiencies.
- Articulate the City's goals and progress as identified by the City Council, and create pathways for citizen participation.

PUBLIC AWARENESS (1030)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 91,005	\$ 95,522	\$ 99,471	\$ 120,983
MATERIALS AND SUPPLIES	628	1,061	1,380	780
CONTRACTUAL SERVICES	54,078	30,461	48,359	29,480
GENERAL OPERATIONS	518	4,561	7,550	6,171
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 146,229</u>	<u>\$ 131,605</u>	<u>\$ 156,760</u>	<u>\$ 157,414</u>

TOTAL PERSONNEL SERVICE BY POSITION  
PUBLIC AWARENESS

CLASSIFICATION	SALARY GRADE		2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees				
Director of Citizen Services	Grade	U	0.15	0.15
Public Information Manager	Grade	R	<u>1</u>	<u>1</u>
TOTAL			1.15	1.15
Part-Time Employees				
	Actual	2022-23	Actual	2023-24
	<u>Hours</u>	Full-Time	<u>Hours</u>	Full-Time
		<u>Equivalent</u>		<u>Equivalent</u>
Part-Time Hours	0	0	1,040	0.5

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## City of Cape Girardeau 2023-2024 Budget

### City Attorney's Office

The City Attorney performs all necessary legal services for and on behalf of the City. Major assignments are to advise the City Council and other City officials on legal matters, and to prepare ordinances and other legal documents relating to the City affairs and to represent the City's legal interest as required. The City Attorney's office also prosecutes ordinance violations in Municipal Court, and takes other enforcement actions.

#### 2022-2023 Highlights:

- Transitioned City Attorney and City Prosecutor roles
- Converted the City Prosecutor from an FTE to a part-time contract attorney
- Participated in both the MMAA and IMLA
- Assisted with the execution of the sale of the remaining land at the Business Park
- Worked on development agreements for the Broadway Theater and West Park Mall

#### 2023-2024 Goals:

- Provide preventative legal advice to City departments to reduce liability
- Support City Council by helping navigate legal hurdles in implementing policy initiatives
- Provide legal representation in a cost-effective manner
- Effectively prosecute violations of City Code

CITY ATTORNEY (1040)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 274,393	\$ 244,678	\$ 276,475	\$ 179,125
MATERIALS AND SUPPLIES	14,651	13,715	14,100	10,700
CONTRACTUAL SERVICES	13,936	38,745	30,120	82,529
GENERAL OPERATIONS	3,187	2,917	5,200	6,300
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 306,167</u>	<u>\$ 300,055</u>	<u>\$ 325,895</u>	<u>\$ 278,654</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CITY ATTORNEY

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
City Attorney	Grade V	1	1
Assistant City Attorney	Grade S	1	-
Legal Secretary	Grade N	1	1
Administrative Clerk	Grade D	<u>0.5</u>	<u>-</u>
TOTAL		3.5	2



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## City of Cape Girardeau 2023-2024 Budget

### Human Resources

This is a division of the Administrative Services Department and reports to the City Manager. This office is responsible for oversight and administration of all personnel systems and policies, property and liability coverages including compliance with state and federal laws. Primary functions include administering a \$30 + million payroll annually; administering all employee benefits along with their annual corresponding renewals and open enrollments; development and/or coordination of employee training; managing claim processes and insurance coverages to eliminate and/or reduce risk in regard to work related injuries, fleet/equipment accidents, and general liability/casualty exposure.

#### 2022-2023 Accomplishments:

- Implemented new Anti-Harassment training for employees.
- Strengthen auditing procedure with payroll and benefit system.
- Completed additional payroll training for payroll point personnel.
- Updated Personnel Manual.

#### 2023-2024 Goals:

- Complete implementation of new recruiting software, to reduce staff having to post positions on multiple websites and will intergrade with the current on-boarding and payroll systems.
- Complete yearly Anti-Harassment training for employees.
- Complete RFP for Benefit Broker (Health & Dental).
- Updating the Safety Manual.

HUMAN RESOURCES (1050)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 255,995	\$ 288,814	\$ 274,840	\$ 337,942
MATERIALS AND SUPPLIES	1,785	1,224	1,950	1,950
CONTRACTUAL SERVICES	178,274	162,667	145,946	189,417
GENERAL OPERATIONS	2,676	7,053	5,210	5,458
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	200	200
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 438,730</u>	<u>\$ 459,758</u>	<u>\$ 428,146</u>	<u>\$ 534,967</u>

TOTAL PERSONNEL SERVICE BY POSITION  
HUMAN RESOURCES

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Director of HR/Risk Management	Grade V	1	1
HR Specialist	Grade N	1	1
Fitness Wellness Coordinator	Grade M	0.5	0.5
Administrative Coordinator	Grade J	0.5	1.5
Payroll and Benefits Coordinator	Grade K	1	1
TOTAL		4	5.0

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## City of Cape Girardeau 2023-2024 Budget

### Finance

This department is responsible for all accounting and financial functions of the City, including records management, utility billing, revenue collection, licensing, purchasing, disbursements, investments, data processing, budget analysis, and financial reporting.

#### **2022-2023 Accomplishments:**

- Received a clean audit report for Fiscal Year 2022.
- Transitioned to a new Finance Director

#### **2023-2024 Goals:**

- Continue to institute cross-training measures to ensure a wider range of aptitude among employees to enhance service to both internal and external customers.
- Hire and onboard the vacant position on the Finance Team.
- Focus reviews and find opportunities to reduce operating costs. Continue to review long-term debt. Find opportunities throughout the City to maximize cost recovery.

FINANCE (1060)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 502,960	\$ 517,784	\$ 526,538	\$ 543,982
MATERIALS AND SUPPLIES	1,053	1,438	27,350	10,100
CONTRACTUAL SERVICES	152,664	115,133	109,629	109,721
GENERAL OPERATIONS	4,080	829	7,300	6,100
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 660,757</u>	<u>\$ 635,184</u>	<u>\$ 670,817</u>	<u>\$ 669,903</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FINANCE

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Finance Director/Treasurer	Grade V	1	1
Controller	Grade S	1	-
SEMPO Exe Dir/Grant Coordinator	Grade U	0.4	0.4
Senior Accountant	Grade Q	1	3
Accountant	Grade N	2	1
Administrative Coordinator	Grade J	<u>0.5</u>	<u>0.5</u>
TOTAL		5.9	5.9

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## City of Cape Girardeau 2023-2024 Budget

### Municipal Court

The Municipal Court has exclusive original jurisdiction to hear and rule on all complaints under City ordinances. It is empowered to imprison and/or fine any person violating City ordinances.

#### 2022-2023 Accomplishments:

- The Court just completed its first full year using the state software, Show Me Courts. This means that all of the City of Cape Municipal Court cases are now available via Case.net for viewing and payment. This has required a lot of ongoing training for staff as this software is still adding modules for municipal courts across the state. This allows defendants to view their cases on line and look at dockets on line. It also allows defendants to pay fines on line and has reduced the cost to the City as we no longer have to pay for a credit card vendor for on line payments. The State has contracted with a credit card company and any costs are picked up by the defendants not the City.
- The Court is still using its legacy software, Incode, for all cases filed before August 2021, as the State does not pay to transfer those cases to Show Me Courts. The Court did gain permission to shut down two of the modules associated with Incode, the on line payment and on line search modules, thus reducing some of the City's cost for maintenance of Incode.
- In May 2022, the Court was reduced to having Court one day a week instead of two days a week. This was due to the drop in tickets filed and because the City contracted with a new prosecutor. The Court was able to adjust dockets so all cases can be heard on one day a week. We have also still been able to process prisoners held in the jail two days a week by seeing the prisoners in Court on Thursdays but allowing the prosecutor to appear via WebEx. Thus, the jail does not have to hold those in custody waiting to be seen for several days.
- The Court worked with Police/Communications to change the way warrants are processed in Municipal Court. Instead of warrants being handled manually and thus using officers' time in transporting paper copies, all warrants are now transmitted electronically.
- The Judge and Court staff have participated in cyber security training every six months to ensure compliance with the use of state software. Each individual court employee is required to pass tests on various cyber security modules to continue using the software.

#### 2023-2024 Goals:

- In the coming months, the Court will work with IT and the Office of State Court Administrators to determine if we can close down more of the Incode modules. The Court staff will attempt to enter old cases still pending onto the new Show Me Courts software when feasible and the Court will use dismissal dockets to dispose of any other cases. Maintenance of Incode costs the City several thousand dollars a year and if we can minimize its use it will save the City a lot each year.
- The Court will continue to update training of staff though on line training with OSCA and in person training through the Missouri Municipal Judges Association and the Missouri Court Administrators Association. This training allows us to be up to date on court rules and procedures to better serve the public.

MUNICIPAL COURT (1070)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 270,218	\$ 283,714	\$ 290,485	\$ 301,570
MATERIALS AND SUPPLIES	2,842	2,882	4,100	6,600
CONTRACTUAL SERVICES	56,612	42,317	60,454	51,595
GENERAL OPERATIONS	19,069	18,560	26,570	26,360
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 348,741</u>	<u>\$ 347,473</u>	<u>\$ 381,609</u>	<u>\$ 386,125</u>

TOTAL PERSONNEL SERVICE BY POSITION  
MUNICIPAL COURT

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Municipal Judge	EXEMPT	1	1
Chief Court Clerk	Grade M	1	1
Court Clerk	Grade I	1	1
Violations Clerk	Grade F	1	1
Administrative Clerk	Grade D	1	1
TOTAL		<u>5</u>	<u>5</u>

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## City of Cape Girardeau 2023-2024 Budget

### Facility Maintenance

This division accounts for all costs of maintaining the City Hall, Police Station, and certain areas of all city facilities.

#### 2022-2023 Accomplishments:

- Developed a maintenance plan for the new City Hall facility.
- Effectively trained maintenance staff in new City Hall needs and functions with the new amenities.
- Re-structured facility supply purchasing to gain more flexibility in the amount purchased and to be more fiscally efficient.
- Successfully transitioned from old to new City Hall.

#### 2023-2024 Goals:

- Evaluate and make needed changes in maintenance practices and tasks. With new and old facilities, proper planning will be needed to complete preventative and normal maintenance and ensure efficiencies in staff daily schedules. (*Improve Efficiency*)
- Improve knowledge and practices of communication technology. Understand and be able to use technology (computers, email, text) to communicate will be imperative to the success of projects and maintenance. (*Improve Efficiency*)
- Made changes to facility generator maintenance. Although this may cost a little more, it will ensure the operation of facility generators when needed in emergency situations. (This will need to be in coordination with Public Works staff.) (*Safety and Emergency Preparedness*)

FACILITY MAINTENANCE (1080)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 169,988	\$ 186,233	\$ 220,585	\$ 250,559
MATERIALS AND SUPPLIES	41,231	60,882	48,883	73,049
CONTRACTUAL SERVICES	104,852	47,577	53,132	97,301
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 316,071</u>	<u>\$ 294,692</u>	<u>\$ 322,600</u>	<u>\$ 420,909</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FACILITY MAINTENANCE

CLASSIFICATION	SALARY GRADE		2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees				
Facility Maintenance Coord.	Grade	M	1	1
Maintenance Worker II	Grade	G	3	-
Maintenance Worker	Grade	E	-	3
			<u>4</u>	<u>4</u>
TOTAL			4	4



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## City of Cape Girardeau 2023-2024 Budget

### Planning Services

The Planning Services Division is responsible for both long-range and current planning functions, including managing the City's comprehensive plan and providing staff support for the Board of Adjustment, the Historic Preservation Commission, and the Planning and Zoning Commission. The Division administers the application and review processes for these advisory boards and commissions. In addition, Planning staff serves as the City liaison to various organizations such as Old Town Cape, Southeast Metropolitan Planning Organization (SEMPO), and the Neighborhood Development Initiative (NDI) neighborhood groups.

#### 2022-2023 Accomplishments:

- Adopted 2023 Endangered Buildings List (Historic Preservation Commission)
- Amended Zoning Code to comply with Missouri constitutional amendment for marijuana
- Amended Zoning Code to allow boutique hotels in R-4 as a special use
- Amended Zoning Code to require Historic Preservation Commission approval for certain projects in the Central Business District (CBD)
- Amended Zoning Code to accommodate Cape Girardeau Regional Airport projects
- Amended Development Code to clarify driveway regulations
- Assisted with development of SEMPO Electric Vehicle Readiness Plan
- Demolished five condemned structures
- Improved communication and coordination with property owners and utility providers regarding condemnation process
- Procured asbestos inspection services for structures to be demolished or renovated by the City

#### 2023-2024 Goals:

- Amend the Zoning Code and the Development Code as necessary to achieve the objectives of the comprehensive plan.
- Increase compliance with condemnation orders.
- Obtain asbestos inspection reports and demolish condemned structures that are past the compliance deadline.
- Support redevelopment efforts in the Central Business District (CBD) and in other areas of the city.
- Support neighborhood improvement programs such as NDI and the PORCH Initiative.

PLANNING SERVICES (2010)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 204,925	\$ 159,807	\$ 242,590	\$ 158,098
MATERIALS AND SUPPLIES	1,452	4,117	1,232	3,270
CONTRACTUAL SERVICES	120,057	98,601	86,558	102,520
GENERAL OPERATIONS	1,547	1,337	3,100	3,050
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	70,500	500	1,500	1,500
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 398,481</u>	<u>\$ 264,362</u>	<u>\$ 334,980</u>	<u>\$ 268,438</u>

TOTAL PERSONNEL SERVICE BY POSITION  
PLANNING SERVICES

CLASSIFICATION	SALARY GRADE		2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees				
Director of Development Services	Grade	V	0.33	-
City Planner	Grade	R	1	1
Acquisition Agent	Grade	L	1	-
Planning Technician	Grade	K	<u>1</u>	<u>1</u>
TOTAL			3.33	2

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## City of Cape Girardeau Budget Year 2023-2024

### Inspection Services

This division is responsible for all inspections, interpretation, and enforcement activities required by the international Code Council family of codes adopted by the city. In addition the division also handles plan review, all city licensing, rental inspection and complaints, as well as Ms4 responsibilities.

#### 2022-2023 Accomplishments:

- Transitioned the Project Concierge position into another plan reviewer. This allowed for a positive reduction in plan review times for the commercial plan review team.
- Transitioned the condemnation process onto new software which allowed for better documentation as well as gave the end user a clear process on what needed to be done to get the property out of condemnation.
- Moving forward in the process to register vacant structures to help improve the appearance of Cape.
- Transitioned the inspections technician job into another code inspector allowing for reduced contractor wait time for inspections to be performed.
- Updated the window card for residential construction to limit missed inspections and communication in the field.
- Implemented a process to eliminate residential construction temporaries on yards which puts the city in the middle of the contractor and the homeowner.

#### 2023-2024 Goals:

- Improve the inspection checklists either through Munis or another software.
- Look into additional training avenues for all staff in particular inspectors.
- Complete the review and submittal of a new rental program to council for approval.
- Work on a process to get compliance on business licenses for increased revenue.
- Possibly adopt a newer set of codes. 2024 edition?
- Increase moral within the department.

INSPECTION SERVICES (2011)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 460,186	\$ 677,011	\$ 816,180	\$ 798,395
MATERIALS AND SUPPLIES	10,484	16,051	22,442	18,420
CONTRACTUAL SERVICES	74,177	99,420	83,385	88,110
GENERAL OPERATIONS	3,506	8,154	15,610	24,460
CAPITAL EXPENDITURES	-	-	-	2,000
SPECIAL PROJECTS	-	-	-	6,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 548,353</u>	<u>\$ 800,636</u>	<u>\$ 937,617</u>	<u>\$ 937,385</u>

TOTAL PERSONNEL SERVICE BY POSITION  
INSPECTION SERVICES

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Director Development Services	Grade V	0.33	-
Building and Code Enforcement Mgr	Grade R	1	1
Code Enforcement Officer	Grade L	-	1
Plan Reviewer and Site Inspector	Grade Q	2	3
Stormwater Coordinator	Grade P	1	-
Senior Code Inspector	Grade O	1	1
Code Inspector	Grade L	3	3
MS4 Inspector	Grade L	1	1
Property Mntc/Rental Inspector	Grade L	1	-
License Technician	Grade G	1	1
Permit Technician	Grade G	1	1
Administrative Secretary	Grade E	1	1
		<u>13.33</u>	<u>13</u>
TOTAL		13.33	13

Part-Time Employees

	2022-23	2023-24
	Actual <u>Hours</u>	Full-Time <u>Equivalent</u>
Part-Time Hours	100	0.05
	0	0

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## City of Cape Girardeau 2023-2024 Budget

### Engineering Services

This division provides engineering design services for most City construction projects, reviews private development designs and construction in accordance with ordinances and other policy statements by the City Council, keeps the necessary records, and performs other such engineering assignments and duties as required.

#### 2022-2023 Accomplishments:

- Completed construction and inspection of the College Street Improvement (TTF6), 2022 Concrete Street Repair project, Penny-Capaha Drainage Improvement Project (PRS2), Sprigg Street (TTF5) project, Capaha Pond Dredging Project, Water Plant No. 1 Filter & Secondary Basin Rehab
- Began construction on the 2022 Asphalt Overlay project, West End Blvd (TTF5) project
- Began final design of High-Density Lime System Improvements (Water Plant 1), Filter Gallery Piping Improvements (Water Plant 1)
- Began the Best Professional Judgement (BPJ) Study (Water Plant 1 discharge / DNR permit) and the Water Treatment Plant # 1 Water Source Study (High Iron)
- Completed design and acquisition for Maria Louise Ln/Kiwanis Dr/Broadview St Intersection Imp. (TTF6), Main St (TTF5) project, Pedestrian Improvements at US 61/Kingshighway (TAP)
- Completed in-house design for Lexington Avenue from Carolina Lane to Sherwood Drive and Lexington Avenue from West Cape Rock Drive to Sprigg Street (TTF6), Intersection Imp. at MO74/Shawnee Pkwy/Minnesota (Cost-Share)
- Completed design & began acquisition for the Independence St Improvement Project (TTF5)
- Completed the Broadway Street Corridor Traffic Signal Optimization & Safety Study (TEAP)
- Began in-house design for Sprigg St, Shawnee Pkwy/Route 74 to Southern Expressway (TTF6)
- Finalized preliminary layout and identified right of way needs for the VMD 6 (TTF6)
- Completed concept roadway and grading plan for Greater Cape Business Park project.
- Secured TAP funding and began design for Cape Rock Drive Sidewalk, Kingshighway to Brookwood (Phase 1) and Brookwood to Perryville (Phase 2).
- Reviewed public improvement plans to serve South Side Village Subdivision, Capaha Place Subdivision, Mayson Headquarters at 580 S Mt Auburn, Bellevue Street Extension, Houck Stadium watermain ext, Ilse Casino Hotel Addition/Water Main Ext
- Reviewed & inspected public improvements constructed to serve Lifehouse Subdivision, Baldwin Creek Subdivision, Baldwin Farms Subdivision, Ramsay's Run Subdivision, Conrad Motors at 1295, Hawthorne Place Subdivision, Touchdown Ridge Estates 2 Subdivision, Cypress Road Water Main Extension Project
- Inspected Public Improvements that serve Cross Trails Medical Center, Southeast Health facility at 650 S Mt Auburn Road, Baldwin Place Phase 3, Lilmac East Third Subdivision
- Accepted improvements/easements/right-of-way for the Newbridge Senior Housing, Kingshighway McDonalds, Cuba Financial, Camping World, Palomino Investments, LLC,
- Facilitated Deed issuance and acceptance for Southern Expressway (Rhodes), Cornerstone Church (Minnesota/74), 1327 Wayne (West End Blvd.) and 416 Second Street
- Accepted Right-of-Way and Permanent Utility Easements for Improvements to the Lilmac East Third and Rock Gardens Subdivisions
- Facilitated Easements from Biokyowa and a BNSF License Agreement for water main to serve 5566 Nash Road
- License and Indemnity Agreements for 202 N Kingshighway, 1230 Meadowbrook Lane, 100, 108 & 110 S Sprigg Street, Brownstone Drive, 115 N Main Street, 778 Progress, 235 Broadway, 100 Broadway, 1511 Bessie and City property between Normal Avenue and North Pacific Street
- Terminate Existing License & Indemnity Agreement with 101 William Street & Cape West Crossings alley between South Sprigg Street and South Frederick

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## City of Cape Girardeau 2023-2024 Budget

### Engineering Services (cont.)

- Vacated Easements in Cape West Crossings Subdivision, a portion of Hickory Street right-of-way
- Worked on sidewalk transition plan utilizing data from SEMPO
- Hired and trained a new Engineering/Survey Technician and 4 construction Inspectors
- Assisted with the RFP process for the Central Municipal Pool, Airport New Terminal Facility, and T-Hangars project
- Negotiated a Memorandum of Understanding with Ross Real Estate Trust for the construction of water main along N Kingshighway
- Participated in MoDOT Exit 93 planning meetings
- Applied for ARPA Grants for Water Infrastructure and Lead service Lines

### 2023-2024 Goals:

- Finalize acquisition for Independence Street TTF5 Project, bid, award and begin construction
- Complete construction for Intersection Improvements at Route 74/Shawnee Parkway and Minnesota Avenue (MoDOT Cost-Share)
- Apply for TEAP funding through SEMPO for Sprigg Street Corridor Intersection/Traffic Optimization Study (MoDOT TEAP)
- Execute contract for preliminary design of Sprigg Street Improvements from Broadway to Lexington (prepare for Grant application – Governor’s Cost-Share)
- Complete Engineering for Cape Rock Drive Sidewalk Phases 1 & 2 (TAP)
- Finalize engineering & begin construction on the Cape Rock Water Treatment plant – Mod to Filter Gallery Piping and Lime Density Improvements
- Finalize and submit to MoDNR the Water Plant #1 – Best Professional Judgement (BPJ) Study
- Finalize Water Treatment Plant # 1 Water Source Study (High Iron)
- Finalize and implement Pavement Management Program
- Finalize sidewalk transition plan utilizing data from SEMPO
- Finalize in-house design for Sprigg Street TTF6 Project
- Finalize Final Engineering and Begin Acquisition for VMD6 TTF6 Project
- Complete construction for Concrete Street Repair 2023
- Complete construction for Main Street TTF5 project
- Begin in-house design for Bertling Street TTF6 project
- Complete Construction for Lexington Ave TTF6 projects
- Aid in the project/construction management of Airport Terminal
- Begin TTF7 planning/committee meetings
- Increase use of ProjectDox digital plan review software

ENGINEERING (2012)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 865,007	\$ 895,194	\$ 1,083,242	\$ 1,076,487
MATERIALS AND SUPPLIES	19,469	15,641	20,876	24,796
CONTRACTUAL SERVICES	188,964	92,540	188,501	182,768
GENERAL OPERATIONS	883	5,201	17,258	19,735
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 1,074,323</u>	<u>\$ 1,008,576</u>	<u>\$ 1,309,877</u>	<u>\$ 1,303,786</u>

TOTAL PERSONNEL SERVICE BY POSITION  
ENGINEERING

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Director Development Services	Grade V	0.34	-
City Engineer	Grade T	1	1
Civil Engineer II	Grade R	1	1
Assistant City Engineer	Grade R	1	1
Acquisition Agent	Grade L	-	1
Civil Engineer I	Grade Q	1	1
Chief Construction Inspector	Grade P	1	1
Survey Crew Chief	Grade N	1	-
Sr. Construction Inspector	Grade N	2	1
Construction Inspector	Grade M	2	3
Engineering Technician	Grade N	1	1
Stormwater Coordinator	Grade P	-	1
Project Concierge	Grade N	1	-
Project Specialist	Grade J	1	1
Administrative Coordinator	Grade J	1	1
		<u>14.34</u>	<u>14</u>
TOTAL			

Part-Time Employees

	2022-23	2023-24
	Actual <u>Hours</u>	Full-Time <u>Equivalent</u>
	Actual <u>Hours</u>	Full-Time <u>Equivalent</u>
Part-Time Hours	1,500	0.72
	1,200	0.58

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## City of Cape Girardeau 2023-2024 Budget

### Police

The police department maintains the public peace, suppresses crime, enforces traffic and other city ordinances, executes warrants and other processes issued by the municipal court, state court, and performs related duties.

#### 2022-2023 Accomplishments

- Reduction of crime statistics by 10.9% through collaboration with community stakeholders, county, state, and federal partners.
- Created and implemented a mental health co-responder unit in partnership with Community Counseling Center to respond to citizens in mental health crisis.
- Fully implemented ShotSpotter gunshot detection system to supplement investigations of gunfire in the city's area with the highest levels of gun violence.

#### 2023-2024 Goals

- Continue to engage with community stakeholders to address violent crimes.
- Fully implement camera license plate reader system throughout the city as a force multiplier in detecting and investigating crime.
- Develop and implement a citizen's police academy to enhance community engagement.



POLICE (3010)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 7,757,744	\$ 7,292,893	\$ 9,127,375	\$ 9,184,907
MATERIALS AND SUPPLIES	400,822	504,606	605,470	604,332
CONTRACTUAL SERVICES	912,854	962,856	958,276	1,030,597
GENERAL OPERATIONS	42,659	63,290	47,750	65,250
CAPITAL EXPENDITURES	-	113,382	-	338,940
SPECIAL PROJECTS	22,084	251,744	349,930	201,740
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 9,136,163</u>	<u>\$ 9,188,771</u>	<u>\$ 11,088,801</u>	<u>\$ 11,425,766</u>

TOTAL PERSONNEL SERVICE BY POSITION  
POLICE

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Police Chief	Grade LL	1	1
Assistant Police Chief	Grade KK	2	2
Lieutenant	Grade II	5	6
Sergeant	Grade FF	8	8
Corporal	Grade EE	11	11
Patrolman	Grade CC	53	45
Bailiff	Grade CC	1	-
Police Cadet - External	Grade CC	-	2
Police Cadet - External	Grade BB	-	1
Police Officer - Hospital	Grade I	4	4
Communications Manager	Grade M	1	1
Property Evidence Tech	Grade J	1	1
Administrative Coordinator	Grade J	1	2
Lead Communications Officer	Grade J	4	4
Station Commander	Grade H	2	1
Communications Officer	Grade I	11	11
Jailer	Grade I	12	12
Administrative Assistant	Grade F	1	-
Records Clerk	Grade D	3	3
CTSP Co -Coordinators	Grade N/A	2	2
IT Technician	Grade M	-	1
Tech Support Specialist	Grade L	-	1
Evidence Technician	Grade J	-	4
TOTAL		123	123

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	1,000	0.48	16,640	8

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## City of Cape Girardeau 2023-2024 Budget

### Fire

The major emphasis of this department will continue to be fire prevention and enforcement of the fire code, suppressing fires, together with providing first response emergency medical service, and performance of related duties.

#### **2022-2023 Accomplishments:**

- Improved our training site by modifying shipping containers to mimic a residential home for search and rescue, fire hose advancement, firefighter self-rescue trainings.
- Implemented a new records management program.
- Received federal grants totaling \$191,183.62 for a brush firefighting vehicle and firefighting equipment.
- Secured a new staff vehicle
- Received refurbished reserve fire truck after extensive rebuild.
- Reduced ISO (Insurance Services Office) rating from 4/4X to 3/3X saving up to \$300 on annual homeowners insurance premiums.
- Obtained licensure to be able to teach a nationally accredited EMT course within the department.
- Trained 10 firefighters to the level of Public Safety Diver and Emergency Response Diver.
- Filled the Assistant Emergency Management Director position.

#### **2023-2024 Goals:**

- Finish implementation of automatic vehicle location dispatching.
- Secure training site with barrier fencing.
- Update the current Emergency Operations Plan for the city.
- Continue exploring EMS transport solutions.
- Continue to seek opportunities for recruiting firefighters by outreach to a younger demographic.
- Focus fire department training efforts to support a younger/less experienced workforce through basic skills training and officer development.

FIRE (3030)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 5,600,145	\$ 5,679,266	\$ 5,898,920	\$ 6,222,908
MATERIALS AND SUPPLIES	264,441	348,478	343,538	351,620
CONTRACTUAL SERVICES	316,835	451,432	500,855	474,124
GENERAL OPERATIONS	30,843	37,898	35,310	40,950
CAPITAL EXPENDITURES	-	104,132	-	148,041
SPECIAL PROJECTS	998	44,472	3,500	3,350
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 6,213,262</u>	<u>\$ 6,665,678</u>	<u>\$ 6,782,123</u>	<u>\$ 7,240,993</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FIRE

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Fire Chief	Grade LL	1	1
Deputy Chief - Field Operations	Grade KK	1	1
Battalion Chief	Grade II	5	5
Captain	Grade FF	14	16
Captain FSI	Grade FF	1	1
Driver Operator	Grade EE	14	15
Firefighter	Grade CC	30	27
Assistant Emergency Mgmt Coord.	Grade N/A	1	-
Mechanic/Maintenance Officer	Grade M	1	1
Administrative Coordinator	Grade J	1	1
Administrative Secretary	Grade E	1	1
TOTAL		70	69

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	0	0	1,040	0.50

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## City of Cape Girardeau 2023-2024 Budget

### Streets

This division maintains over 200 miles of public streets and right-of-ways. The division repairs street defects for short term and long term repairs, mows over 600 acres of right of way, and responds to emergencies as needed. The division also installs and maintains pavement markings, traffic signals and signs. This division manages multiple street maintenance contracts which expedite street repairs, and performs street evaluations to track City street conditions.

#### **2022-2023 Accomplishments:**

- Maintained the City's 22 traffic signals for optimal traffic flow.
- Maintained the City's street infrastructure, including pothole patching.
- Completed leaf pick-up for the citizens of Cape Girardeau.
- Performed snow removal for winter weather events.
- Provided traffic control signage for all City departments.
- Removed storm debris from wind and storm events.
- Inspected half of City Streets for condition ratings.
- Completed the preparation and bidding for the 22-23 CIST Street Repair contract.
- Juggled limited staff to address potholes and leaf pick operations.
- Completed the 22-23 Leaf Pick Up Program.

#### **2023-2024 Goals:**

- Have no lost time or at-fault accidents.
- Continue to respond to call-outs in a timely manner.
- Continue to maintain street infrastructure for the citizens, visitors, and businesses of the City of Cape Girardeau.
- Prepare for winter weather events.
- Complete various traffic signal upgrades for safety improvements.
- Coordinate completion of the 22-23 CIST Street Repair contract.

STREET (4010)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 1,168,931	\$ 1,163,544	\$ 1,325,751	\$ 1,304,576
MATERIALS AND SUPPLIES	728,949	729,728	758,318	873,055
CONTRACTUAL SERVICES	694,540	762,181	729,403	742,561
GENERAL OPERATIONS	8,067	69,943	12,240	18,240
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 2,600,487</u>	<u>\$ 2,725,396</u>	<u>\$ 2,825,712</u>	<u>\$ 2,938,432</u>

TOTAL PERSONNEL SERVICE BY POSITION  
STREET

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Public Works Director	Grade V	0.2	0.2
Traffic Operations Manager	Grade R	1	1
Special Projects Coord.	Grade N	1	1
Street Maintenance Supervisor	Grade M	1	1
Street Maintenance Crew LI	Grade L	2	2
PW System/GIS Analyst	Grade L	0.125	0.125
Traffic Control Technician	Grade I	1	1
Equipment Operator	Grade I	4.5	4.5
Street Maintenance Technician	Grade J	1	1
Street Maintenance Worker II	Grade G	9	-
PW Operations Specialist	Grade J	-	7
Public Works Technician	Grade L	0.5	0.5
		<u>21.325</u>	<u>19.325</u>
TOTAL			

Part-Time Employees

	2022-23	2023-24
	Actual <u>Hours</u>	Full-Time <u>Equivalent</u>
	Actual <u>Hours</u>	Full-Time <u>Equivalent</u>
Part-Time Hours	2,040	0.98
	0	0

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## City of Cape Girardeau 2023-2024 Budget

### Park Maintenance

This division maintains and operates all public parks, buildings, medians and areas around other public buildings and recreational facilities.

#### 2022-2023 Accomplishments:

- Completed replacement of the old benches and trash cans along the recreation trail system. These new amenities greatly improved the appearance of the trail. (*Improve Area*)
- Completed the Arena Park Tennis/Pickle Ball Court renovations. (*Improving Area and Efficiency*)
- Continued to improve project planning, scheduling and implementation. This helped us continue to improve on completing projects in a timely manner while ensuring high quality. (*Improving Area and Efficiency*)
- Improved signage in all park areas to enhance park users experience by guiding them in the right direction and helping them reach their destination. (*Citizen Interaction and Area Efficiency*)
- Improved signage along the Cape La Croix Trail area and trail heads parking areas. (*Citizen Interaction and Area Efficiency*)
- Improved safety practices and training. This improved safety for our staff and result in reduced injuries and claims. (*Safety, Efficiency*)
- Completed Capaha Park/Cherry Hill renovations.
- Updated PRS 2 Capaha Park Pond Renovation budget.

#### 2023-2024 Goals:

- Complete Capaha Park Pond renovations and improvements. (*Improve Area and Citizen Interaction*)
- Complete Rose Garden renovations and improvements. (*Improve Area and Citizen Interaction*)
- Complete the Jefferson Community Center Park. (*Improve Area and Citizen Interaction*)
- Continue to improve safety practices and training. This is imperative to ensure the safety of our staff and reduce injuries and claims. (*Safety, Efficiency*)
- Improve the Bloomfield Road/Shawnee section of the Cape La Croix Trail area. (*Citizen Interaction and Area Efficiency*)
- Complete renovations of the Capaha Park Tot Lot Playground area. (*Citizen Interaction and Area Efficiency*)
- Develop and renovate Ranney Park. (*Citizen Interaction and Area Efficiency*)
- Develop and overall park maintenance and replacement master plan. (*Citizen Interaction and Area Efficiency*)

PARK MAINTENANCE (5010)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 1,006,690	\$ 906,248	\$ 1,169,042	\$ 1,047,943
MATERIALS AND SUPPLIES	155,370	149,451	162,069	158,386
CONTRACTUAL SERVICES	232,493	278,958	277,875	346,054
GENERAL OPERATIONS	3,947	11,256	10,800	10,870
CAPITAL EXPENDITURES	-	124	-	160,000
SPECIAL PROJECTS	480	1,309	1,500	2,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 1,398,980</u>	<u>\$ 1,347,346</u>	<u>\$ 1,621,286</u>	<u>\$ 1,725,253</u>

TOTAL PERSONNEL SERVICE BY POSITION  
PARK MAINTENANCE

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Director of Parks & Recreation	Grade V	1	-
Parks Division Manager	Grade S	1	1
Parks Supervisor	Grade O	1	1
Parks Crew Leader	Grade L	2	2
Administrative Coordinator	Grade J	1	1
Sr. Maintenance Worker	Grade I	6	5
Maintenance Worker	Grade G	4	5
Administrative Assistant	Grade F	1	1
TOTAL		17	16

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	11,200	5.38	6,450	3.1

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## City of Cape Girardeau 2023-2024 Budget

### Cemetery Maintenance

This division operates and maintains three Cemetery facilities within the community.

#### 2022-2023 Accomplishments:

- Contacted families with grave spaces that have not been used in over 50 years and successfully got eight spaces donated back to the city.
- We have successfully completed the GPS/GIS Maps of Old Lorimier with the assistance of Erica Bogenpohl, Alliance Water.
- Patrons continue to give compliments on the condition of the cemetery grounds.
- Updates and improvements were made to the maintenance building area including creating a gravel parking lot. This adds to the overall aesthetics of the cemetery grounds.
- Made improvements to flower beds.
- Office updates continue to be made as needed.
- Additional signs were placed in New Lorimier and Fairmount Cemeteries to assist the patrons.
- The mowing cycle of the Cemeteries went from a 5-7 day cycle to a 3-4 day cycle and mowing of Old Lorimier every other week.
- Grooming of several trees in all three cemeteries which will make the mowing process more efficient.
- Cleaning of Military Markers in New Lorimier and Fairmount.
- Pacing of rock in the ditches, around poles and in driveways to help with the prevention of erosion per the guidance of the Storm water Supervisor.
- We hosted three Headstone Cleaning Workshops in conjunction with SEMO.
- We hosted a Ghost Stories of the Cemetery and Cape Girardeau event at Old Lorimier in conjunction with SEMO during Halloween.

#### 2023-2024 Goals:

- Finish the section signs for New Lorimier and Fairmount Cemeteries. *(Improving the area)*
- Adding native plants under the map signs and throughout the Cemeteries. *.(Improving the area)*
- Adding a building to house all vehicles and trailers. *(Improving the area and Safety)*
- Acquire additional Military Markers.
- Continue to find ways to streamline the mowing, trimming processes. *(Efficiency)*
- Acquire additional grave spaces by contacting families or finding additional spaces on the current property.



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## City of Cape Girardeau 2023-2024 Budget

### Cemetery Maintenance cont.

- Repairing driveways in Cemeteries. (*Improving the area and Safety*)
- Removal of the Old Office in Fairmount(*Improving the area*)
- Acquiring a security system for Old Lorimier Cemetery. (*Safety*)
- Refresh The Louis Lorimier Pavilion at Old Lorimier Cemetery. (*Improving the area*)
- Repair The Daues Crypt at Old Lorimier Cemetery. (*Improving the area*)
- Removal of dead/damaged trees before they cause damage to headstones.
- Cleaning additional headstones in Fairmount and New Lorimier Cemeteries as well as cleaning all headstones at Old Lorimier Cemeteries. This is the removal of Lichens , which is the growth that looks like mold (black & green)
- Presenting at Community Events to teach the Importance of the History of the Three Cemeteries in regard to the City of Cape Girardeau and to help patrons understand and remember the flower/headstone maintenance yearly schedule.
- Being creative and using other resources such as high schools to recruit quality employees.

CEMETERY (5020)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 109,989	\$ 132,173	\$ 161,109	\$ 168,688
MATERIALS AND SUPPLIES	11,177	21,580	15,976	17,172
CONTRACTUAL SERVICES	48,269	33,426	44,046	29,185
GENERAL OPERATIONS	40	20	40	-
CAPITAL EXPENDITURES	-	6,363	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 169,475</u>	<u>\$ 193,562</u>	<u>\$ 221,171</u>	<u>\$ 215,045</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CEMETERY

CLASSIFICATION	SALARY RANGE		2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees				
Sexton	Grade	N	1	1
Maintenance Worker	Grade	G	<u>1</u>	<u>1</u>
TOTAL			2	2
Part-Time Employees				
	<u>Actual Hours</u>	2022-23 <u>Full-Time Equivalent</u>	<u>Actual Hours</u>	2023-24 <u>Full-Time Equivalent</u>
Part-Time Hours	4,000	1.92	3,955	1.9

INTERDEPARTMENTAL SERVICES

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	10,845	18,808	28,492	9,613
CONTRACTUAL SERVICES	182,755	258,700	221,403	425,428
GENERAL OPERATIONS	40,762	42,575	127,600	316,200
CAPITAL EXPENDITURES	-	9,295	37,335	95,505
SPECIAL PROJECTS	433,272	494,319	434,880	575,880
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>4,755,774</u>	<u>3,754,299</u>	<u>3,593,813</u>	<u>4,450,138</u>
	<u>\$ 5,423,408</u>	<u>\$ 4,577,996</u>	<u>\$ 4,443,523</u>	<u>\$ 5,872,764</u>

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CONTINGENCY (8000)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ 40,000	\$ 40,000
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	3,804	50,000	11,000
GENERAL OPERATIONS	-	(9,667)	50,000	3,700
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	150,000	134,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ -</u>	<u>\$ (5,863)</u>	<u>\$ 290,000</u>	<u>\$ 188,700</u>

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**SPECIAL  
REVENUE  
FUNDS**

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**SPECIAL REVENUE FUNDS**  
**BUDGET HIGHLIGHTS**

Special Revenue Funds account for receipts from revenue sources that have been earmarked for specific purposes. Revenue funds are administered by various City departments and including the following funds.

- Airport Fund
- Parks and Recreation Fund
  - Arena Maintenance
  - Osage Park
  - Shawnee Park Community Center
  - Central Pool
  - Family Aquatic Center
  - Jefferson Pool
  - Recreation
  - Cultural Events
- Health Fund
- Convention and Tourism Fund
- Downtown Business District Fund
- Public Safety Trust Fund II
- Casino Revenue Fund
- Riverfront Region Economic Development
- Motor Fuel Tax Fund
- Transportation Sales Tax Trust Fund V
- Transportation Sales Tax Trust Fund VI
- Capital Improvement Sales Tax Fund - Sewer System Improvements
- Capital Improvement Sales Tax Fund - General Improvements
- Park/Stormwater Sales Tax-Capital II
- Fire Sales Tax Fund
- Park/Stormwater Sales Tax-Operating

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUNDS  
 AIRPORT, PARK/REC, HEALTH, CONV/TOURISM, DOWNTOWN BUS. DIST.,  
 PUBLIC SAFETY TRUST II, CASINO REVENUE FUND,  
 RIVERFRONT REGION ECONOMIC DEVL FUND, MOTOR FUEL,  
 TRANSP SALES TAX:V,VI, CAP IMP SALES TAX-SEWER SYSTEM IMPR,  
 CAP IMP SALES TAX-GENERAL IMPROVEMENTS,  
 PARK/STORMWATER SALES TAX-CAPITAL II, FIRE SALES TAX,  
 PARK/STORMWATER SALES TAX-OPERATIONS

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ 25,427,698	\$ 27,339,351	\$ 24,981,659	\$ 26,367,695
LICENSES AND PERMITS	1,735	-	-	-
INTERGOVERN REVENUE	3,285,758	3,451,386	18,033,100	17,374,100
SERVICE CHARGES	1,616,048	2,049,771	2,434,979	2,471,262
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	2,250,855	1,092,760	763,900	982,632
OTHER FINANCING	<u>50,550</u>	<u>65,930</u>	<u>4,500</u>	<u>10,000</u>
TOTAL REVENUE	\$ 32,632,644	\$ 33,999,198	\$ 46,218,138	\$ 47,205,689
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 2,863,229	\$ 3,123,649	\$ 3,503,258	\$ 3,809,629
MATERIALS & SUPPLIES	562,991	761,778	787,966	845,791
CONTRACTUAL SERVICES	1,488,975	2,272,810	1,666,878	1,776,706
GENERAL OPERATIONS	65,550	68,122	112,692	75,322
CAPITAL OUTLAY	4,640,136	5,120,763	36,703,026	32,050,184
SPECIAL PROJECTS	1,181,630	1,265,536	1,165,065	1,388,011
DEBT SERVICE	<u>3,667,533</u>	<u>3,952,877</u>	<u>4,846,065</u>	<u>4,158,310</u>
TOTAL EXPENSES	\$ 14,470,044	\$ 16,565,535	\$ 48,784,950	\$ 44,103,953
FUND TRANSFERS IN	5,553,563	7,605,559	10,078,672	5,920,040
FUND TRANSFERS OUT	19,385,676	14,596,789	22,000,027	16,020,956
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			6,076,382	-
RESERVED FUND BALANCE DECREASE(INCREASE)			75,358	10,575
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			249,415	(85,748)
BEGINNING UNRESERVED FUND BALANCE			36,652,406	28,565,394
ENDING UNRESERVED FUND BALANCE			<u>28,565,394</u>	<u>21,491,041</u>
EMERGENCY RESERVE FUND		<u>1,190,077</u>	<u>940,662</u>	<u>1,026,410</u>
OPERATIONS AND REPAIR FUND		<u>371,104</u>	<u>295,746</u>	<u>285,171</u>



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**AIRPORT**

**FUND**

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## City of Cape Girardeau 2023-2024 Budget

### Airport/FBO

The Airport performs the operations and maintenance of the municipal airport facility in accordance with Federal Aviation Administration regulations. The airport provides a service facility for passenger traffic, private and commercial aircraft, and related business activities. Additionally, the FBO operates the Airport's fueling operations.

#### **2022-2023 Accomplishments:**

- Completed Full Master Plan Update
- Successfully completed Part 139 Inspections with minor discrepancies
- Selected Design-Build Team to construct New Passenger Terminal Building
- Supported SEMO University Football and Basketball charter flights
- Completed Basis of Design for New T-Hangars
- Selected Contour Airlines to Provide Regional Jet Service to Nashville
- Pilot House Restaurant Opened (May 2022)

#### **2023-2024 Goals:**

- Construct New Passenger Terminal Building
- Construct New T-hangars and associating taxilanes
- Develop scope, solicit bids on new fuel farm
- Continue working on airport staffing restructuring

AIRPORT FUND  
BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	1,631,479	1,323,155	16,467,000	15,750,000
SERVICE CHARGES	488,688	492,396	534,242	684,754
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	1,685,398	299,799	323,753	323,828
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 3,805,565	\$ 2,115,350	\$ 17,324,995	\$ 16,758,582
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 822,975	\$ 844,292	\$ 1,007,004	\$ 1,123,858
MATERIALS & SUPPLIES	177,416	213,265	212,997	211,875
CONTRACTUAL SERVICES	332,994	915,284	410,251	391,321
GENERAL OPERATIONS	24,269	25,629	33,710	31,010
CAPITAL OUTLAY	-	816,671	15,700,000	15,583,000
SPECIAL PROJECTS	1,050	825	1,100	1,100
DEBT SERVICE	23,805	19,118	103,525	103,524
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 1,382,509	\$ 2,835,084	\$ 17,468,587	\$ 17,445,688
FUND TRANSFERS IN	65,493	500,000	143,592	687,106
FUND TRANSFERS OUT	12,631	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(140,780)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			33,301	(12,233)
BEGINNING UNRESERVED FUND BALANCE			(22,146)	(129,625)
ENDING UNRESERVED FUND BALANCE			<u>(129,625)</u>	<u>(141,858)</u>
EMERGENCY RESERVE FUND		<u>249,759</u>	<u>216,458</u>	<u>228,691</u>

AIRPORT FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
DOT-FAA Control Tower	\$ 167,000	\$ 167,000	\$ 167,000	\$ 167,000
Other Federal Grants	1,399,157	1,156,155	16,300,000	15,583,000
Other State Grants	<u>65,322</u>	<u>-</u>	<u>-</u>	<u>-</u>
	1,631,479	1,323,155	16,467,000	15,750,000
Special Event Fees	-	-	500.00	500
Fuel Flowage Fees	31,481	33,040	47,800	47,800
Miscellaneous Usage Fees	22,010	19,411	25,092	25,000
Airport Sales-Jet A Fuel Sales	694,447	1,068,287	854,000	1,068,324
Airport Sales-100 LL Fuel Sales	281,191	397,602	396,000	396,000
Airport Sales-Oil Sales	11,838	11,737	12,000	16,800
Airport Sales-Deicing	-	-	-	-
Airport Sales-Catering	(11)	165	250	250
Airport Sales-Aircraft Washing	-	99	500	500
Airport Sales-Misc Retail Sales	1,914	1,954	2,500	2,500
Airport Sales-Miscellaneous Fees	2,942	8,408	6,000	10,000
Miscellaneous Fees-Contour	-	-	-	150,480
Airport Sales-Emerg Call Out Fees	1,806	1,588	1,400	1,600
Cost of Items Resold-Jet A Fuel Sales	(343,759)	(722,914)	(500,000)	(700,000)
Cost of Items Resold-100 LL Fuel Sales	(202,843)	(316,297)	(300,000)	(320,000)
Cost of Items Resold-Oil Sales	(9,356)	(10,388)	(9,800)	(13,000)
Cost of Items Resold-Misc Retail Sales	<u>(2,972)</u>	<u>(296)</u>	<u>(2,000)</u>	<u>(2,000)</u>
	488,688	492,396	534,242	684,754
Interest on Overnight Inv.	-	3,827	5,000	5,000
Interest Paid by Other Funds	-	33	-	-
Interest on Leases	-	3,921	-	-
Office Space Lease	16,549	23,374	26,832	26,832
Crop Lease	46,781	30,412	65,877	65,877
Building Lease	12,663	12,663	12,663	12,663
Land Lease	20,897	34,322	20,256	20,256
Aviation Rental	23,128	35,879	22,000	22,000
Restaurant Rental	5,250	4,800	7,200	7,200
Retail Space Lease	-	-	-	-
Sign Rentals	3,481	3,985	3,800	3,800
T-Hanger Rental	147,255	144,211	158,000	158,000
Cash Over and Short	(1,050)	(24)	-	-
General Miscellaneous	420	2,396	2,125	2,200
Long-Term Advance	1,407,984	-	-	-
Proceeds from Sale of Assets	-	-	-	-
Compensation for damages	<u>2,040</u>	<u>-</u>	<u>-</u>	<u>-</u>
	1,685,398	299,799	323,753	323,828
Transfer from General Fund	65,493	-	58,592	687,106
Transfer from PRS II	-	-	85,000	-
Transfer from Gen Impr Sales Tax	<u>-</u>	<u>500,000</u>	<u>-</u>	<u>-</u>
	65,493	500,000	143,592	687,106
	<u>\$3,871,058</u>	<u>\$2,615,350</u>	<u>\$17,468,587</u>	<u>\$ 17,445,688</u>

AIRPORT OPERATIONS (2020)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 807,253	\$ 595,145	\$ 730,335	\$ 936,989
MATERIALS AND SUPPLIES	142,298	164,616	150,649	164,292
CONTRACTUAL SERVICES	235,347	814,332	288,226	298,447
GENERAL OPERATIONS	21,608	22,527	24,210	25,710
CAPITAL EXPENDITURES	-	816,671	15,700,000	15,583,000
SPECIAL PROJECTS	1,050	825	1,100	1,100
DEBT PAYMENTS	23,805	19,118	103,525	103,524
TRANSFERS	-	-	-	-
	<u>\$ 1,231,361</u>	<u>\$ 2,433,234</u>	<u>\$ 16,998,045</u>	<u>\$ 17,113,062</u>

TOTAL PERSONNEL SERVICE BY POSITION  
AIRPORT OPERATIONS

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Airport Manager	Grade U	1	1
Control Tower Chief	Grade S	1	1
Air Traffic Controllers	Grade Q	3	3
Airport Operation Specialist	Grade I	2	2
Airport Operation Supervisor	Grade M	1	1
Building Maintenance Worker	Grade D	-	1
Airport Support Specialist	Grade E	1	1
Flight Line Technician I	Grade E	-	1
Flight Line Supervisor	Grade M	-	1
		<u>9</u>	<u>12</u>
Part-Time Employees			
		2022-23	2023-24
		Actual <u>Hours</u>	Full-Time <u>Equivalent</u>
Part-Time Hours		1,300	0.63
		4,160	2

AIRPORT FBO OPERATIONS (2022)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 15,722	\$ 249,147	\$ 276,669	\$ 186,869
MATERIALS AND SUPPLIES	35,118	48,649	62,348	47,583
CONTRACTUAL SERVICES	97,647	100,952	122,025	92,874
GENERAL OPERATIONS	2,661	3,102	9,500	5,300
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	12,631	-	-	-
	<u>\$ 163,779</u>	<u>\$ 401,850</u>	<u>\$ 470,542</u>	<u>\$ 332,626</u>

TOTAL PERSONNEL SERVICE BY POSITION  
AIRPORT FBO OPERATIONS

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Flight Line Supervisor	Grade M	1	-
Lead Flight Line Technician	Grade H	1	1
Administrative Clerk	Grade D	1	1
Flight Line Technician II	Grade F	1	-
Flight Line Technician I	Grade E	<u>1</u>	<u>1</u>
TOTAL		5	3

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	3,312	1.59	3,120	1.5

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**PARKS  
AND  
RECREATION  
FUND**



PARKS & RECREATION FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	279	-	-
SERVICE CHARGES	1,127,360	1,557,375	1,900,737	1,786,508
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	26,485	36,139	33,500	32,993
OTHER FINANCING	<u>21,584</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 1,175,429	\$ 1,593,793	\$ 1,934,237	\$ 1,819,501
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 1,873,129	\$ 2,100,439	\$ 2,315,474	\$ 2,405,492
MATERIALS & SUPPLIES	361,555	442,860	534,369	526,298
CONTRACTUAL SERVICES	254,424	314,152	290,252	284,733
GENERAL OPERATIONS	11,898	14,063	40,666	42,312
CAPITAL OUTLAY	-	30,664	-	5,000
SPECIAL PROJECTS	103,992	124,638	142,615	155,150
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 2,604,998</u>	<u>\$ 3,026,816</u>	<u>\$ 3,323,376</u>	<u>\$ 3,418,985</u>
FUND TRANSFERS IN	1,884,448	1,774,450	1,722,472	1,599,484
FUND TRANSFERS OUT	333,333	359,383	333,333	-
PROJECTED NET REVENUE OVER				
(UNDER) BUDGETED EXPENSE			(284,080)	-
RESERVED FUND BALANCE				
DECREASE(INCREASE)			75,358	10,575
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			66,467	(11,779)
BEGINNING UNRESERVED FUND				
BALANCE			(11,273)	(153,528)
ENDING UNRESERVED FUND				
BALANCE			<u>(153,528)</u>	<u>(154,732)</u>
EMERGENCY RESERVE FUND		<u>498,506</u>	<u>432,039</u>	<u>443,818</u>
OPERATIONS AND REPAIR FUND		<u>371,104</u>	<u>295,746</u>	<u>285,171</u>

PARKS & RECREATION FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Fed Indirect Operating-Treasury	\$ -	\$ 279	\$ -	\$ -
	-	279	-	-
Arena Building Usage Fees	53,347	65,166	76,500	78,000
Park Shelter Fees	21,566	20,654	22,500	11,685
Miscellaneous Usage Fees	1,171	1,197	36,300	2,200
City Central Pool Fees	107,871	110,899	95,672	47,836
Aquatic Center Annual Passes	35,373	44,937	35,000	45,000
Recreation Special Event Fees	90,166	107,640	119,620	110,447
Parks Miscellaneous Retail Sales	7	15	75.00	38
Cost of Items Resold	-	-	(50.00)	(25)
Central Vending Machines	43	69	-	400
Special Events Fees	-	-	750	750
Central Pool Concessions	531	19	750	-
Cost of Items Resold	(433)	(30)	(450)	-
Special Events Fees	2,434	4,930	4,600	4,600
Aquatic Center-Concessions	126,071	245,473	230,000	250,000
Aquatic Miscellaneous Retail Sales	5,910	(6,305)	8,000	8,000
Cost of Items Resold	(87,800)	(159,443)	(115,000)	(160,000)
Cost-sale of misc retail items	(2,633)	(3,297)	(6,000)	(6,000)
League Fees	112,920	117,861	132,550	134,930
Special Events Concessions	390	-	1,200	-
Recreation Vending Machines	635	619	1,250	1,500
Cost of Items Resold	(443)	(886)	(1,200)	(890)
Osage-Misc Retail Items	-	-	-	-
Osage Repair & Replacement	7,234	8,531	8,500	8,500
Osage Building Usage	154,541	173,984	225,000	200,747
Cost of Items Resold	(7,968)	(9,061)	(7,000)	(7,000)
Shawnee Park Ctr Bldg Usage Fees	38,157	41,242	38,357	42,300
Shawnee Park Program Fees	3,625	5,299	11,000	11,000
Shawnee League Fees	-	-	-	-
Special Events Fees	874	2,407	2,200	2,850
Shawnee Pk Ctr-Concs-Non-Alcoholic	303	-	500	-
Shawnee Pk Ctr Vending Machines	3,874	4,246	4,000	4,650
Cost of Items Resold	(2,802)	(2,891)	(2,600)	(3,600)
Recreation Program Fees	59,443	35,780	31,350	37,390
Aquatics Program Fees-Central	13,187	21,941	15,900	7,950
Miscellaneous Pool Revenue	10	4	-	-
Program Fees	-	-	37,500	40,000
Pool Entrance Fees	-	-	110,813	125,000
Miscellaneous Pool Revenue	-	-	3,750	3,750
Jefferson Concessions	-	-	20,000	20,000
Cost of Items Resold	-	-	(12,000)	(12,000)
Aquatics Program Fees-Splash	20,411	37,292	28,900	35,000
Family Aquatic Ctr Pool Usage	295,952	567,951	665,000	665,000
Miscellaneous Fees	4,538	8,052	8,000	2,000
Osage Building Concessions	4,927	4,865	8,500	8,500
Osage Vending	5,996	5,262	6,000	6,000
Osage Program Fees	57,932	102,953	55,000	60,000
	1,127,360	1,557,375	1,900,737	1,786,508

PARKS & RECREATION FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Interest on Overnight Investments	10,318	15,173	15,000	18,593
Operating Contributions	1,325	46	-	-
Property Rental	14,375	14,375	14,400	14,400
General Miscellaneous	847	4,181	4,100	-
Cash Overages & Shortages	<u>(380)</u>	<u>2,364</u>	<u>-</u>	<u>-</u>
	26,485	36,139	33,500	32,993
Proceeds from Sale of Assets	4,900	-	-	-
Compensation for Damages	<u>16,684</u>	<u>-</u>	<u>-</u>	<u>-</u>
	21,584	-	-	-
Transfer-General Fund	1,527,274	214,444	335,661	397,894
Transfer-CVB	333,333	333,333	333,333	-
Transfer-PRS Capital	-	-	-	-
Transfer-Park/Stormwtr-Operating	23,841	1,205,704	1,053,478	1,201,590
Transfer-Park System Imp Ph 2	<u>-</u>	<u>20,969</u>	<u>-</u>	<u>-</u>
	<u>1,884,448</u>	<u>1,774,450</u>	<u>1,722,472</u>	<u>1,599,484</u>
	<u>\$ 3,059,877</u>	<u>\$ 3,368,243</u>	<u>\$ 3,656,709</u>	<u>\$ 3,418,985</u>

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## City of Cape Girardeau 2023-2024 Budget

### A. C. Brase Arena/4-H Exhibit Hall

This division is responsible for the operations and maintenance of the A.C. Brase Arena building and the 4-H Exhibit Hall in Arena Park

#### 2022-2023 Accomplishments:

- Met and exceeded revenue goals for this budget year. (*Fiscal Discipline*)
- Procured and purchased new tables and chairs for the A.C. Brase Arena. (*Improve Safety & Health/Improves Neighborhoods*)
- Increased daily rental fees for the A.C. Brase Arena and the 4-H Exhibit Hall (*Fiscal Discipline*)
- Recruited two new multi-day Rental events for the A.C. Brase Arena. (*Economic Development/Fiscal Discipline*)

#### 2023-2024 Goals:

- Repaint the outside of the A.C Brase Arena. (*Improve Safety & Health/Improves Neighborhoods*)
- Refinish stage/balcony floors. (*Improve Safety & Health/Improves Neighborhoods*)
- Reach a budget goal of \$78,000 in revenue (*Fiscal Discipline*)
- Develop a facility event management plan that involves the implementation of Facility Services Assistant positions and teams of part-time staff to effectively and efficiently set up, manage and clean up facility events. (*Economic Development*)
- Develop and implement a facility preventative maintenance schedule.

ARENA MAINTENANCE (5032)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 129,800	\$ 187,065	\$ 195,280	\$ 157,353
MATERIALS AND SUPPLIES	61,203	73,755	89,525	74,320
CONTRACTUAL SERVICES	26,230	32,678	27,737	32,935
GENERAL OPERATIONS	580	658	1,103	1,242
CAPITAL EXPENDITURES	-	14,724	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 217,813</u>	<u>\$ 308,880</u>	<u>\$ 313,645</u>	<u>\$ 265,850</u>

TOTAL PERSONNEL SERVICE BY POSITION  
ARENA MAINTENANCE

CLASSIFICATION	SALARY GRADE		2022-23	2023-24
			FISCAL YEAR	FISCAL YEAR
Regular Employees				
Maintenance Worker II	Grade	G	3	-
Facility Services Assistant	Grade	I	<u>-</u>	<u>2</u>
TOTAL			3	2
Part-Time Employees				
	Actual	2022-23	Actual	2023-24
	<u>Hours</u>	Full-Time	<u>Hours</u>	Full-Time
		<u>Equivalent</u>		<u>Equivalent</u>
Part-Time Hours	1,845	0.89	2,122	1.02

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## City of Cape Girardeau 2023-2024 Budget

### Osage Centre

This division is responsible for the operations and maintenance of the multi-purpose building at Osage Park.

#### **2022-2023 Accomplishments:**

- Increased open play and gym usage by 2,000 visits. (*Safety & Health*)
- Increased court reservations for Pursuit Volleyball increasing revenue (*Fiscal Responsibility*)
- Added two new main floor events as well as welcomed back three from pre Covid increasing revenue (*Fiscal Responsibility*)
- Increased pickleball open play hours to meet patrons need.
- Added phone app (Audio Fetch) to upgrade Cardio Equipment in Osage Fitness Room to upgrade experience and enhance appeal.
- Replaced the HVAC system to improve performance and efficiency. (*Fiscal Discipline*)
- Purchased new tables and chairs to increase inventory to better improve and enhance quality. (*Safety*)
- Purchased new Fitness equipment to meet the needs of our patrons (*Economic Impact*)
- Developed the Cross Country Course that has been utilized by our Youth Cross Country Club as well as local schools and SEMO for meets generating additional revenue.

#### **2023-2024 Goals:**

- Meet or exceed 2022-2023 operating revenue goal. (*Fiscal Discipline and economic impact*)
- Bring back additional pre-COVID main floor events as well as continue to add new events. (*Economic Impact*)
- Meet or exceed cost recovery goal of 50%. (*Fiscal Discipline*)
- Obtain new meeting room clients. (*Economic Impact*)
- Improve the quality and safety of group fitness through the purchases of equipment. (*Safety and Health as well as Economic Impact*)
- Change the locks in the locker rooms. (*Safety*)
- Develop a facility event management plan that involves the implementation of Facility Services Assistant positions and teams of part-time staff to effectively and efficiently set up, manage and clean up facility events. (*Economic Development*)
- Develop and implement a facility preventative maintenance schedule.

OSAGE PARK COMMUNITY CENTER (5034)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 398,974	\$ 402,763	\$ 538,214	\$ 564,779
MATERIALS AND SUPPLIES	87,484	106,504	96,263	89,153
CONTRACTUAL SERVICES	66,816	80,214	63,910	64,668
GENERAL OPERATIONS	1,008	1,767	1,680	2,430
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	1,500	1,500
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 554,282</u>	<u>\$ 591,248</u>	<u>\$ 701,567</u>	<u>\$ 722,530</u>

TOTAL PERSONNEL SERVICE BY POSITION  
OSAGE PARK COMMUNITY CENTER

CLASSIFICATION	SALARY GRADE		2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees				
Asst. Recreation Division Manager	Grade	P	0.25	0.25
Recreation Supervisor	Grade	O	1	1
Facility Maintenance Coordinator	Grade	M	0.5	0.5
Fitness & Wellness Specialist	Grade	M	0.5	0.5
Maintenance Worker	Grade	G	2	-
Facility Services Assistant	Grade	I	-	2
Administrative Assistant	Grade	F	1	1
Administrative Secretary	Grade	E	0.5	0.5
TOTAL			5.75	5.75
Part-Time Employees				
	Actual	2022-23	Actual	2023-24
	<u>Hours</u>	Full-Time	<u>Hours</u>	Full-Time
		<u>Equivalent</u>		<u>Equivalent</u>
Part-Time Hours	16,070	7.73	16,082	7.73

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## City of Cape Girardeau 2023-2024 Narrative

### Shawnee Park Center

This division is responsible for the operations and maintenance of the Shawnee Park Center.

#### 2022-2023 Accomplishments:

- Increased building entrance revenue by 8% (Difference of \$3,085.22) (*Economic Development*)
- Increased participation in Touch-A-Truck, Halloween Hoopla (Increase of 71), Fall Family Festival (increase of 25), and Flashlight Candy Cane Hunt (Increase of 43). (*Streamline Services, Improve Neighborhoods*)
- Hosted an Open House and Nature Night, marketed towards South Cape in coordination with PORCH (*Improved Neighborhoods*)
- Hosted two camps in coordination with PORCH, Happy Campers and a Basketball Camp (First year with 14 in attendance) (*Improved Neighborhoods*)

#### 2023-2024 Goals:

- Reach a cost recovery of 35% this year. (*Fiscal Stewardship*)
- Continue to look for ways to increase revenue in non-peak times (*Economic Development*)
- Increase facility attendance (*Streamline Services, Improve Neighborhoods*)
- Further implement the camps and programs developed with PORCH. (*Improve Neighborhoods*)
- Purchase and install a facility PA system (*Streamline Services*)
- Hire a part time recreation leader to help with South Cape Programming (*Improve Neighborhoods*)
- Continue working cooperatively with CPSEMO and PORCH to recruit staff and acquire resources to improve the programming opportunities at the Shawnee Park Center. (*Improve Neighborhoods*)



SHAWNEE PARK COMMUNITY CENTER (5036)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 101,581	\$ 95,268	\$ 136,838	\$ 135,348
MATERIALS AND SUPPLIES	28,323	30,099	34,028	39,972
CONTRACTUAL SERVICES	21,492	21,145	22,906	23,505
GENERAL OPERATIONS	887	935	22,098	22,280
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	633	1,168	2,300	2,300
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 152,916</u>	<u>\$ 148,615</u>	<u>\$ 218,170</u>	<u>\$ 223,405</u>

TOTAL PERSONNEL SERVICE BY POSITION  
SHAWNEE PARK COMMUNITY CENTER

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Recreation Supervisor	Grade O	<u>0.5</u>	<u>0.5</u>
TOTAL		0.5	0.5
Part-Time Employees			
	2022-23		2023-24
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>
Part-Time Hours	7,670	3.69	7,183
			3.45

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## City of Cape Girardeau 2023-2024 Budget

### Central Pool

This division operates an indoor/outdoor pool facility in conjunction with the Cape Girardeau Public School District.

#### 2022-2023 Accomplishments:

- Had another successful year in facility safety and emergency response.
- Maintenance staff continued to do many repairs in-house saving thousands to the annual operating budget.
- Restructured swim lesson program and had great success both educationally and in overall quality.
- Upgraded facility with new pool pump, and new one meter diving board.
- Hosted one new swim meet for local swim club.
- Raised rental fees to maintain comparable market value and increase overall revenue.
- Renovated long course starting blocks for better use and safety.
- Purchased lounge furniture for pool deck.

#### 2023-2024 Goals:

- Renovate the pool and make improvements to the bathhouse. (*Economic Impact/Citizen Interaction*)
- Continue to endeavor towards fiscal stewardship to control expenditures. (*Fiscal Discipline*)
- Continue to draw new users in through special events to increase usage, attendance and revenue. (*Economic Impact*)
- Obtain sponsors for the Egg Dive and Pumpkin Dive special events. (*Economic Impact*)
- Continue developing a positive relationship with the Cape Girardeau Public School District and Local Swim Club. (*Citizen Interaction/Economic Impact*)
- Review current pool agreement with school district and develop new agreement. (*Citizen Interaction/Economic Impact*)
- Continue to improve safety staff readiness and response. (*Safety & Health*)
- Continue improving swim lesson program. (*Safety & Health/Citizen Interaction*)

CENTRAL POOL (5040)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 285,956	\$ 311,424	\$ 313,506	\$ 252,400
MATERIALS AND SUPPLIES	96,880	113,576	79,060	74,979
CONTRACTUAL SERVICES	29,726	33,626	26,278	26,202
GENERAL OPERATIONS	1,559	2,948	3,210	3,210
CAPITAL EXPENDITURES	-	11,645	-	-
SPECIAL PROJECTS	588	1,237	1,725	1,725
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 414,709</u>	<u>\$ 474,456</u>	<u>\$ 423,779</u>	<u>\$ 358,516</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CENTRAL POOL

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Asst. Recreation Division Manager	Grade P	0.25	0.25
Recreation Supervisor	Grade O-1	0.58	0.58
Recreation Coordinator	Grade L	1	1
Senior Maintenance Worker	Grade I	1	1
		<u>2.83</u>	<u>2.83</u>
TOTAL			

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	13,700	6.59	4,845	2.33

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## City of Cape Girardeau 2023-2024 Budget

### Family Aquatic Center (Cape Splash)

This division is responsible for the operations and maintenance of an Outdoor Family Aquatic Center adjacent to the Osage Centre.

#### 2022-2023 Accomplishments:

- Endeavored to fulfill the expectation to manage a gainful operation.
- Extended River Walking program 30 minutes on night sessions to better accommodate patrons.
- Continued to have an exemplary record in facility safety concerning major incidents. Minor incidents that staff reported were effectively handled following safety protocols.
- Expanded after hour party bookings to increase revenue.
- Simplified birthday party package offerings to better accommodate patrons and staff.
- Improved swim lesson programming by adding an additional class level to help with demand and increase revenue.
- Added new food offerings in concession stand that increased concession sales.
- Expanded merchandise offerings to increase revenue sales.
- Raised admission prices by \$1 to maintain comparable market value and increase overall revenue.
- Replaced Lazy River Pumps.

#### 2023-2024 Goals:

- Continue endeavor towards fiscal stewardship by controlling expenditures and effectively managing part time personnel schedules. (*Economic Impact*)
- Continue to improve marketing special events including two Adult Beach Bashes, Luau Party and Doggy Swim Day through social media. (*Citizen Interaction*)
- Continue to evaluate events to determine what to reduce, eliminate, or expand based on trends and fiscal outcome. (*Fiscal Discipline*)
- Develop a plan to install new lockers for better accessibility for patrons. (*Citizen Interaction*)
- Develop a plan to offer Wi-Fi for patrons at the facility. (*Citizen Interaction*)
- Continue to improve safety, staff readiness and response to emergencies by evaluating and integrating emergency response protocol with the Fire Department. (*Safety & Health*)
- Invest in further Lifeguard staff development, training, and recruitment. (*Safety & Health*)
- Develop a plan to fix A/C issue in concession stand and main office. (*Safety & Health*)
- Develop an evening Fitness Class offering. (*Citizen Interaction, Economic Impact*)

FAMILY AQUATIC CENTER (5042)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 435,695	\$ 501,617	\$ 596,763	\$ 603,437
MATERIALS AND SUPPLIES	79,024	112,223	104,743	104,049
CONTRACTUAL SERVICES	41,169	64,588	62,120	55,956
GENERAL OPERATIONS	1,511	2,182	3,000	3,520
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	420	448	900	900
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 557,819</u>	<u>\$ 681,058</u>	<u>\$ 767,526</u>	<u>\$ 767,862</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FAMILY AQUATIC CENTER

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Asst. Recreation Division Manager	Grade P	0.25	0.25
Recreation Supervisor	Grade O-1	0.42	0.42
Facility Maintenance Coordinator	Grade M	0.5	0.5
Marketing Coordinator	Grade L	0.25	0.25
Administrative Secretary	Grade E	0.5	0.5
TOTAL		<u>1.92</u>	<u>1.92</u>

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	35,210	16.93	31,913	15.34

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## City of Cape Girardeau 2023-2024 Budget

### Jefferson Community Center

This division operates an indoor aquatic facility in conjunction with the Cape Girardeau Public School District at Jefferson Elementary School. The facility is scheduled to open March 2023.

#### 2022-2023 Goals:

- Developed an operating agreement with Cape Girardeau Public School District. (*Citizen Interaction/Economic Impact*)
- Purchased Active equipment software to provide streamlined service offerings in line with our other Parks and Recreation Facilities. (*Citizen Interaction/Fiscal Discipline*)
- Served an integral part of the construction team for the Jefferson Community Center. (*Neighborhood Improvement/Economic Impact*)

#### 2023-2024 Goals:

- Develop a positive partnership with the Cape Girardeau Public School District in the collaborative operation of the facility. (*Citizen Interaction/Economic Impact*)
- Practice good fiscal stewardship by controlling expenses and maximizing revenue potential. (*Fiscal Discipline*)
- Maximize facility usage, attendance and revenue through quality programming, marketing and professional operation of the facility. (*Citizen Interaction/Economic Impact*)
- Developing positive relationships with the local swim club and other groups engaged in use of the facility. (*Citizen Interaction/Economic Impact*)
- Develop and implement in-service programs to ensure excellent staff readiness and response. (*Safety & Health*)
- Design and implement concession operations to serve the needs of facility patrons and generate additional revenue. (*Citizen Interaction/Fiscal Discipline*)
- Design a program portfolio to maximize revenue potential including birthday party packages, facility rentals and other applicable programs. (*Neighborhood Improvement/Economic Impact*)
- Develop swim lesson and water exercise programs to serve the needs of the community (*Safety & Health/Citizen Interaction*)

JEFFERSON POOL (5043)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ 150,695	\$ 185,229
MATERIALS AND SUPPLIES	-	-	39,350	54,425
CONTRACTUAL SERVICES	-	-	10,625	9,500
GENERAL OPERATIONS	-	-	100	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	7,500	5,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 208,270</u>	<u>\$ 254,154</u>

TOTAL PERSONNEL SERVICE BY POSITION  
JEFFERSON POOL

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Part-Time Employees			
	2022-23		2023-24
	<u>Actual</u>	<u>Full-Time</u>	<u>Actual</u>
	<u>Hours</u>	<u>Equivalent</u>	<u>Hours</u>
Part-Time Hours	10,860	5.22	11,925
			5.73

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## City of Cape Girardeau 2023-2024 Budget

### Recreation

This division operates a year-round public program for all age groups, including a multitude of programs, and coordinates use of all facilities by organized groups.

#### 2022-2023 Accomplishments:

- Increased participation in a majority of summer classes, events, and leagues. (*Program Enhancement/Economic Development*)
- Boys and Girls Basketball League teams grew from 118 teams in 2020 to 127 teams in 2021
- Father Daughter Dance
- The Fundamentals of Volleyball program in conjunction with SEMO athletes was reinstated.
- Youth Catch and release was moved to a new location due to construction at Capaha Park and was well attended.
- Had a successful summer Camp Playmo with increased attendance. (*Program Enhancement/Economic Development*)
- Developed and introduced Youth Cross Country club with 27 participants. (*Program Enhancement/Economic Development*)
- The Corporate Games event was reinstated and conducted in 2022 with 19 teams. There were eight Division 1 teams and eleven Division 2 teams. (*Program Enhancement/Economic Development*)

#### 2023-2024 Goals:

- Meet or exceed cost recovery goal for 2022-2023. (*Fiscal Discipline*)
- Offset some of the minimum wage increase by lowering expenses where possible and increasing revenue. (*Fiscal Discipline*)
- Continue to restructure the class schedule and come up with new opportunities. (*Program Enhancement/Economic Development*)
- Develop a more comprehensive and effective staff training program. (*Improve Efficiency*)
- Continue to offer competitive salaries and improve recruiting methods to gain quality sports officials and staff.
- Return Youth Catch and Release program back to Capaha Park to utilize the enhanced pond design.
- Bring back trips to Patti's Settlement and a Cardinals game. (*Program Enhancement / Economic Development*)



RECREATION (5050)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 521,123	\$ 602,303	\$ 384,178	\$ 506,946
MATERIALS AND SUPPLIES	5,185	6,581	88,400	88,900
CONTRACTUAL SERVICES	41,891	46,796	51,319	36,567
GENERAL OPERATIONS	6,353	5,573	9,200	9,630
CAPITAL EXPENDITURES	-	4,295	-	-
SPECIAL PROJECTS	82,514	102,932	108,715	121,525
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 657,066</u>	<u>\$ 768,480</u>	<u>\$ 641,812</u>	<u>\$ 763,568</u>

TOTAL PERSONNEL SERVICE BY POSITION  
RECREATION

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Parks & Recreation Director	Grade V	-	1
Asst Recreation Division Manager	Grade P	0.25	0.25
Recreation Division Manager	Grade S	2	2
Recreation Specialist	Grade M	1	1
Recreation Coordinator	Grade L	0.50	0.50
Marketing Coordinator	Grade L	0.25	0.25
TOTAL		4	5

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	5,630	2.71	5,005	2.41

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## City of Cape Girardeau 2023-2024 Budget

### Cultural Events

This division provides open-air concerts at the Amphitheatre in Capaha Park, the Broadway Art Exhibition and additional concerts and events in other areas within the community.

#### **2022-2023 Accomplishments:**

- Placed sculptures on Broadway.
- Had eight band concerts.
- Held July 4<sup>th</sup> Celebration Event in Arena Park.

#### **2023-2024 Goals:**

- Conduct the Annual Broadway Art Exhibition in conjunction with the Arts Council of Southeast Missouri. (*Citizen Interaction / Economic Impact*).
- Coordinate the Summer Concert Series in conjunction with the Cape Girardeau Municipal Band utilizing the newly renovated Capaha Park Amphitheatre. (*Neighborhood Improvement / Economic Impact*).
- Conduct the Annual July 4<sup>th</sup> Celebration Event in Arena Park. (*Citizen Interaction / Economic Impact*).

CULTURAL EVENTS (5060)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	3,456	122	3,000	500
CONTRACTUAL SERVICES	27,100	35,105	25,357	35,400
GENERAL OPERATIONS	-	-	275	-
CAPITAL EXPENDITURES	-	-	-	5,000
SPECIAL PROJECTS	19,837	18,853	19,975	22,200
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 50,393</u>	<u>\$ 54,080</u>	<u>\$ 48,607</u>	<u>\$ 63,100</u>

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**HEALTH**

**FUND**

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## City of Cape Girardeau 2023-2024 Budget

### Health Fund

This division provides limited funding for enforcement of health ordinances including animal control, weed abatement, and demolitions of condemned structures. In addition, contractual payments to the County Health Department and annual support to SEMO Pets are also paid by this fund.

#### 2022-2023 Accomplishments

- Responded to and resolved over 3,700 calls for vehicle and animal complaints.
- Condemned 7 properties and oversaw 5 demolitions.

#### 2023-2024 Goals

- Reduce parking and animal complaints through education and enforcement
- Transition all nuisance abatement functions from Development Services to the Police Department, increasing staff and adding needed equipment.

HEALTH FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 392,700	\$ 402,686	\$ 398,890	\$ 412,340
LICENSES AND PERMITS	1,735	-	-	-
INTERGOVERN REVENUE	10,319	10,505	10,600	10,600
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	4,468	4,915	7,200	7,200
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 409,222	\$ 418,106	\$ 416,690	\$ 430,140
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 167,125	\$ 178,918	\$ 180,780	\$ 280,279
MATERIALS & SUPPLIES	8,442	13,076	22,600	14,309
CONTRACTUAL SERVICES	53,864	95,178	51,144	100,723
GENERAL OPERATIONS	29,383	23,430	38,316	2,000
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	109,368	118,127	123,850	141,904
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 368,182	\$ 428,729	\$ 416,690	\$ 539,215
FUND TRANSFERS IN	-	-	-	109,075
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(4,010)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			8,334	(15,928)
BEGINNING UNRESERVED FUND BALANCE			294,523	298,847
ENDING UNRESERVED FUND BALANCE			<hr/> <u>298,847</u>	<hr/> <u>282,919</u>
EMERGENCY RESERVE FUND		<hr/> <u>62,504</u>	<hr/> <u>54,170</u>	<hr/> <u>70,098</u>

HEALTH FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Real Estate Tax	\$ 289,352	\$ 295,256	\$ 301,000	\$ 305,000
Personal Property Tax	75,674	81,906	73,800	80,000
Railroad & Utility Tax	14,615	16,183	12,750	16,000
Intangible Tax	525	-	500	500
Delinquent Real Estate Tax	7,211	4,407	5,200	5,200
Delinquent Personal Prop Tax	2,850	2,649	3,400	3,400
Penalty on Delinquent R.E. Tax	1,424	1,329	1,250	1,250
Penalty on Delinquent P.P. Tax	1,049	956	990	990
	<u>392,700</u>	<u>402,686</u>	<u>398,890</u>	<u>412,340</u>
Animal Licenses	<u>1,735</u>	<u>-</u>	<u>-</u>	<u>-</u>
	1,735	-	-	-
County Business Surtax	<u>10,319</u>	<u>10,505</u>	<u>10,600</u>	<u>10,600</u>
	10,319	10,505	10,600	10,600
Interest on Overnight Investments	4,412	4,881	7,200	7,200
Interest on Taxes from County	<u>56</u>	<u>34</u>	<u>-</u>	<u>-</u>
	<u>4,468</u>	<u>4,915</u>	<u>7,200</u>	<u>7,200</u>
Transfer from General Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>109,075</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>109,075</u>
	<u>\$ 409,222</u>	<u>\$ 418,106</u>	<u>\$ 416,690</u>	<u>\$ 539,215</u>

HEALTH

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 167,125	\$ 178,918	\$ 180,780	\$ 280,279
MATERIALS AND SUPPLIES	8,442	13,076	22,600	14,309
CONTRACTUAL SERVICES	53,864	95,178	51,144	100,723
GENERAL OPERATIONS	29,383	23,430	38,316	2,000
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	109,368	118,127	123,850	141,904
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 368,182</u>	<u>\$ 428,729</u>	<u>\$ 416,690</u>	<u>\$ 539,215</u>

TOTAL PERSONNEL SERVICE BY POSITION  
HEALTH

CLASSIFICATION	SALARY GRADE		2022-23	2023-24
			FISCAL YEAR	FISCAL YEAR
Regular Employees				
Nuisance Abatement Supervisor	Grade	CC-1	1	1
Nuisance Abatement Officer	Grade	I	<u>2</u>	<u>4</u>
TOTAL			3	5
Part-Time Employees				
	Actual	2022-23	2023-24	
	<u>Hours</u>	Full-Time	Actual	Full-Time
		<u>Equivalent</u>	<u>Hours</u>	<u>Equivalent</u>
Part-Time Hours	1,040	0.50	0	0



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**CONVENTION  
AND  
VISITOR'S  
BUREAU  
FUND**

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## **CONVENTION AND VISITOR'S FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Convention and Visitor's Fund provides for the receipt and disbursement of all funds in conjunction with the hotel/motel/restaurant tax. This is a gross receipt tax that provides for a rate of 4% on hotel/motel rooms and 1% on restaurants. The funds may be used for conventions and tourism purposes, as well as other uses authorized by the ordinance and law.

Future expenditures from this fund are controlled by an agreement between the City and MidAmerican Hotels Corporation. This budget includes payments to the Cape Chamber of Commerce for operation of the Convention and Visitors Bureau, debt payments on bonds issued to fund the construction of a new indoor sports complex, and transfers to cover operations of the parks and recreation and indoor sports complex funds.

CONVENTION VISITORS FUND  
BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 2,434,237	\$ 2,848,695	\$ 2,306,040	\$ 2,767,085
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	26,134	29,131	12,000	46,700
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 2,460,371	\$ 2,877,826	\$ 2,318,040	\$ 2,813,785
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	787,499	786,073	757,600	807,600
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	175,727	125,727
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	853,157	1,225,730	1,001,750	924,642
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 1,640,656	\$ 2,011,803	\$ 1,935,077	\$ 1,857,969
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	505,456	385,140	382,963	68,471
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE				
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			22,652	(6,500)
BEGINNING UNRESERVED FUND BALANCE			2,334,753	2,357,405
ENDING UNRESERVED FUND BALANCE			<hr/> <hr/>	<hr/> <hr/>
			2,357,405	3,238,250
EMERGENCY RESERVE FUND		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		121,140	98,488	104,988

CONVENTION/VISITOR BUREAU FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Hotel / Motel Tax	\$ 789,716	\$ 974,429	\$ 723,000	\$ 875,000
Restaurant Tax	1,644,483	1,871,322	1,581,000	1,888,000
Osage Caterer Fee	<u>38</u>	<u>2,944</u>	<u>2,040</u>	<u>4,085</u>
	2,434,237	2,848,695	2,306,040	2,767,085
Interest on Overnight Invmt	<u>26,134</u>	<u>29,131</u>	<u>12,000</u>	<u>46,700</u>
	26,134	29,131	12,000	46,700
Transfer from gen cap imp fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u><u>\$2,460,371</u></u>	<u><u>\$2,877,826</u></u>	<u><u>\$2,318,040</u></u>	<u><u>\$ 2,813,785</u></u>

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CONVENTION & VISITORS BUREAU

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	787,499	786,073	757,600	807,600
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	175,727	125,727
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	853,157	1,225,730	1,001,750	924,642
TRANSFERS	505,456	385,140	382,963	68,471
	<u>\$ 2,146,112</u>	<u>\$ 2,396,943</u>	<u>\$ 2,318,040</u>	<u>\$ 1,926,440</u>

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**DOWNTOWN  
BUSINESS  
DISTRICT  
FUND**



DOWNTOWN BUSINESS DISTRICT FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 34,029	\$ 35,650	\$ 36,716	\$ 36,714
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	1,774	2,204	2,300	2,500
OTHER FINANCING	1,325	-	-	-
	\$ 37,128	\$ 37,854	\$ 39,016	\$ 39,214
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	75,000	-	-
CONTRACTUAL SERVICES	8,584	5,245	39,016	39,214
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	\$ 8,584	\$ 80,245	\$ 39,016	\$ 39,214
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER				
(UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE				
DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			780	(26)
BEGINNING UNRESERVED FUND				
BALANCE			157,545	158,325
ENDING UNRESERVED FUND				
BALANCE			158,325	158,299
EMERGENCY RESERVE FUND		5,852	5,072	5,098

DOWNTOWN BUSINESS DISTRICT FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Real Estate Tax	\$ 33,708	\$ 33,814	\$ 36,516	\$ 36,514
Intangible Tax	-	41	-	-
Delinquent Real Estate Tax	202	1,499	100	100
Penalty on Delinquent R.E. Tax	<u>119</u>	<u>296</u>	<u>100</u>	<u>100</u>
	34,029	35,650	36,716	36,714
Interest on Overnight Investmnt	1,774	2,204	2,300	2,500
Interest Paid by County	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	1,774	2,204	2,300	2,500
Compensation for damages	<u>1,325</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>1,325</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 37,128</u>	<u>\$ 37,854</u>	<u>\$ 39,016</u>	<u>\$ 39,214</u>

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DOWNTOWN BUSINESS DISTRICT FUND

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	75,000	-	-
CONTRACTUAL SERVICES	8,584	5,245	39,016	39,214
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 8,584</u>	<u>\$ 80,245</u>	<u>\$ 39,016</u>	<u>\$ 39,214</u>

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**PUBLIC  
SAFETY  
TRUST  
FUND  
II**

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## **PUBLIC SAFETY TRUST FUND II** **BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Public Safety Trust Fund II is a fund established to account for transfers received from the General Fund that is equal to the amount of Fire operating expenses offset by transfers received by the General Fund from the Fires Sales Tax Trust Fund after March 31, 2014. These revenues can only be used to offset Public Safety operating and capital expenditures.

### **REVENUE/EXPENDITURE PROJECTIONS**

This budget includes transfers from the General Fund totaling \$2,912,374. This budget also includes \$1,281,442 for debt service on bonds issued to build a new police headquarters, replacement and relocation of fire station #4, upgrades to fire stations #1 and #2, replacement of fire apparatus, and \$1,456,187 for transfers to the General Fund to cover various public safety operating expenses.

PUBLIC SAFETY TRUST FUND II  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	13,657	17,911	14,200	20,100
OTHER FINANCING	-	19,068	-	-
	-	19,068	-	-
TOTAL REVENUE	\$ 13,657	\$ 36,979	\$ 14,200	\$ 20,100
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	75,309
CONTRACTUAL SERVICES	42,085	-	110,500	50,000
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	152,334	215,983	206,917	20,000
SPECIAL PROJECTS	-	-	-	12,500
DEBT SERVICE	1,315,094	1,584,685	1,434,420	1,281,442
	1,315,094	1,584,685	1,434,420	1,281,442
TOTAL EXPENSES	\$ 1,509,513	\$ 1,800,668	\$ 1,751,837	\$ 1,439,251
FUND TRANSFERS IN	3,097,856	3,348,340	3,142,608	2,912,375
FUND TRANSFERS OUT	1,371,911	1,505,453	1,404,638	1,456,187
PROJECTED NET REVENUE OVER				
(UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE				
DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			99,409	(3,550)
BEGINNING UNRESERVED FUND				
BALANCE			560,472	660,214
ENDING UNRESERVED FUND				
BALANCE			660,214	693,701
EMERGENCY RESERVE FUND		113,774	14,365	17,915

PUBLIC SAFETY TRUST FUND II REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Interest on Overnight Invmts	\$ 11,557	\$ 17,911	\$ 14,200	\$ 20,100
Sale of Assets	2,100	-	-	-
Operating Contributions	-	-	-	-
	<u>13,657</u>	<u>17,911</u>	<u>14,200</u>	<u>20,100</u>
Compensation for Damages	-	<u>19,068</u>	-	-
	-	19,068	-	-
Transfers In -General	2,743,823	3,010,907	2,809,275	2,912,375
Transfer from Pub Safety Tr Fd	20,700	4,100	-	-
Transfer from General Cap Imp.	-	-	-	-
Transfer from parks and rec fd	<u>333,333</u>	<u>333,333</u>	<u>333,333</u>	<u>-</u>
	<u>3,097,856</u>	<u>3,348,340</u>	<u>3,142,608</u>	<u>2,912,375</u>
	<u>\$ 3,111,513</u>	<u>\$ 3,385,319</u>	<u>\$ 3,156,808</u>	<u>\$ 2,932,475</u>

PUBLIC SAFETY TRUST FUND II

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-2024 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	75,309
CONTRACTUAL SERVICES	42,085	-	110,500	50,000
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	152,334	215,983	206,917	20,000
SPECIAL PROJECTS	-	-	-	12,500
DEBT PAYMENTS	1,315,094	1,584,685	1,434,420	1,281,442
TRANSFERS	1,371,911	1,505,453	1,404,638	1,456,187
	<u>\$ 2,881,424</u>	<u>\$ 3,306,121</u>	<u>\$ 3,156,475</u>	<u>\$ 2,895,438</u>



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# **CASINO REVENUE FUND**

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## **CASINO REVENUE FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

This fund will account for the receipt of all revenues associated with the Century (formerly) Isle of Capri Casino that opened in October 2012.

### **REVENUE/EXPENDITURE PROJECTIONS**

This budget assumes tax revenue from the Casino, interest revenue, and repayments received on a loan made to the solid waste and airport fund. It also provides for a \$212,000 matching transfer to the riverfront economic development fund, and \$78,000 for revenue share payments to adjacent communities.

CASINO REVENUE FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 2,563,718	\$ 2,624,246	\$ 2,400,000	\$ 2,400,000
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	345,526	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	107,184	320,893	202,397	299,652
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	2,670,902	\$ 3,290,665	\$ 2,602,397	\$ 2,699,652
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	73,570	-	95,000
GENERAL OPERATIONS	-	5,000	-	-
CAPITAL OUTLAY	1,766,123	434,932	284,897	652,414
SPECIAL PROJECTS	64,285	76,912	78,500	678,800
DEBT SERVICE	460,000	460,000	460,000	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 2,290,408	\$ 1,050,414	\$ 823,397	\$ 1,426,214
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	2,271,916	1,253,837	1,779,000	612,000
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE				
			(1,840,000)	-
RESERVED FUND BALANCE DECREASE(INCREASE)				
			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
			1,570	(90,389)
BEGINNING UNRESERVED FUND BALANCE				
			2,545,580	707,150
ENDING UNRESERVED FUND BALANCE				
			<hr/> <u>707,150</u>	<hr/> <u>1,278,199</u>
EMERGENCY RESERVE FUND				
		<hr/> <u>11,775</u>	<hr/> <u>10,205</u>	<hr/> <u>100,594</u>

CASINO REVENUE FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Gaming Gross Receipts Tax	\$ 2,563,718	\$ 2,624,246	\$ 2,400,000	\$ 2,400,000
	2,563,718	2,624,246	2,400,000	2,400,000
Fed Direct Cap-Treasury	-	345,526	-	-
Fed Indirect Cap-Police	-	-	-	-
	-	345,526	-	-
Interest Paid by other Funds	41,146	15,475	11,997	25,397
Repayment of Interfund Adv	8,864	278,285	125,000	211,999
Interest on Overnight Investments	57,174	27,133	65,400	62,256
	107,184	320,893	202,397	299,652
Capital Contributions-donation	-	-	-	-
Sale of Assets (Governmental)	-	-	-	-
Other Notes or Loans	-	-	-	-
	-	-	-	-
	<u>\$ 2,670,902</u>	<u>\$ 3,290,665</u>	<u>\$ 2,602,397</u>	<u>\$ 2,699,652</u>

CASINO REVENUE FUND

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-2024 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	73,570	-	95,000
GENERAL OPERATIONS	-	5,000	-	-
CAPITAL EXPENDITURES	1,766,123	434,932	284,897	652,414
SPECIAL PROJECTS	64,285	76,912	78,500	678,800
DEBT PAYMENTS	460,000	460,000	460,000	-
TRANSFERS	2,271,916	1,253,837	1,779,000	612,000
	<u>\$ 4,562,324</u>	<u>\$ 2,304,251</u>	<u>\$ 2,602,397</u>	<u>\$ 2,038,214</u>

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**RIVERFRONT  
REGION  
ECONOMIC  
DEVELOPMENT  
FUND**



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## **RIVERFRONT REGION ECONOMIC DEVELOPMENT FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

This fund was established by a development agreement between IOC-Cape Girardeau LLC (Developer) and the City. The developer shall pay monthly .3% of its gross gaming revenue into this fund for improvements, economic development, and other public purposes benefiting the downtown commercial and riverfront areas. The developer's monthly payments are only required if the City funds, or makes a binding commitment to fund an equal amount to be deposited into this fund.

### **REVENUE/EXPENDITURE PROJECTIONS**

This budget includes \$212,000 in revenue that is expected to be received from the developer during the current fiscal year and matching funding from the City. This budget allocates \$102,000 to be used to fund the operations of Old Town Cape, \$18,000 Bill Emerson Bridge lighting, and \$309,744 for currently undetermined future development projects.

RIVERFRONT REGION ECONOMIC DEVELOPMENT  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 218,117	\$ 220,154	\$ 175,000	\$ 219,000
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	60,000	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	13,649	1,735	15,000	6,859
OTHER FINANCING	-	-	-	-
	-	-	-	-
TOTAL REVENUE	\$ 231,766	\$ 281,889	\$ 190,000	\$ 225,859
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	15,578	17,577	18,000	18,000
CONTRACTUAL SERVICES	7,800	83,308	8,115	8,115
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	231,885	309,744
SPECIAL PROJECTS	101,820	106,500	102,000	102,000
DEBT SERVICE	-	68	-	-
	-	68	-	-
TOTAL EXPENSES	\$ 125,198	\$ 207,453	\$ 360,000	\$ 437,859
FUND TRANSFERS IN	212,918	213,205	170,000	212,000
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			2,562	-
BEGINNING UNRESERVED FUND BALANCE			287,149	289,711
ENDING UNRESERVED FUND BALANCE			289,711	289,711
EMERGENCY RESERVE FUND		19,217	16,655	16,655

RIVERFRONT REGIONAL ECONOMIC DEVELOPMENT FUND REVEUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Gaming Gross Receipts Tax	\$ 212,031	\$ 211,883	\$ 170,000	\$ 212,000
CID - Sales Ta	<u>6,086</u>	<u>8,271</u>	<u>5,000</u>	<u>7,000</u>
	218,117	220,154	175,000	219,000
Fed Direct Operating-Commerce	<u>-</u>	<u>60,000</u>	<u>-</u>	<u>-</u>
	-	60,000	-	-
Interest on Overnight Investments	<u>13,649</u>	<u>1,735</u>	<u>15,000</u>	<u>6,859</u>
	13,649	1,735	15,000	6,859
Transfer fm Casino Rev Fd	<u>212,918</u>	<u>213,205</u>	<u>170,000</u>	<u>212,000</u>
	<u>212,918</u>	<u>213,205</u>	<u>170,000</u>	<u>212,000</u>
	<u>\$ 444,684</u>	<u>\$ 495,094</u>	<u>\$ 360,000</u>	<u>\$ 437,859</u>

RIVERFRONT REGIONAL ECONOMIC DEVELOPMENT FUND

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	15,578	17,577	18,000	18,000
CONTRACTUAL SERVICES	7,800	83,308	8,115	8,115
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	231,885	309,744
SPECIAL PROJECTS	101,820	106,500	102,000	102,000
DEBT PAYMENTS	-	68	-	-
TRANSFERS	-	-	-	-
	<u>\$ 125,198</u>	<u>\$ 207,453</u>	<u>\$ 360,000</u>	<u>\$ 437,859</u>

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**MOTOR  
FUEL  
TAX  
FUND**

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## **MOTOR FUEL TAX FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Motor Fuel Tax Fund provides for the receipt of funds from the City's allocable portion of the state motor fuel taxes, the state sales tax on motor vehicles, the state vehicle license fees. The state motor fuel tax is 15% of the remaining net proceeds of that tax and is allocated to various incorporated cities, towns and villages within the State based on the population of that City. As stipulated in Article IV of the Missouri Constitution all taxes in this fund provide for the construction, repair, signing or lighting of roads, street and bridge projects. The only airport improvement expenses that could be approved are those for construction or repair of streets and roads within the airport property.

### **REVENUE/EXPENDITURE PROJECTIONS**

State Motor Fuel Tax revenues for fiscal year ending June 30, 2024 are projected to be comparable to the projected revenues from fiscal year ending June 30, 2023. Revenues are anticipated to be stable over the following four years.

This budget includes \$1,400,000 transfers to the general fund.

MOTOR FUEL TAX FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	1,612,524	1,667,771	1,555,500	1,613,500
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	4,835	3,796	8,300	13,800
OTHER FINANCING	<u>15,541</u>	<u>4,512</u>	<u>4,500</u>	<u>10,000</u>
TOTAL REVENUE	\$ 1,632,900	\$ 1,676,079	\$ 1,568,300	\$ 1,637,300
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	43,052	168,300	237,300
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ 43,052</u>	<u>\$ 168,300</u>	<u>\$ 237,300</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	1,398,551	1,400,000	1,400,000	1,400,000
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			535,281	535,281
ENDING UNRESERVED FUND BALANCE			<u>535,281</u>	<u>535,281</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>



MOTOR FUEL FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Motor Fuel Tax	\$ 995,693	\$ 1,112,843	\$ 1,035,000	\$ 1,040,000
Motor Vehicle Sales Tax	424,820	375,207	347,000	400,000
Vehicle License Fees	<u>192,011</u>	<u>179,721</u>	<u>173,500</u>	<u>173,500</u>
	1,612,524	1,667,771	1,555,500	1,613,500
Interest on Overnight Investments	2,893	2,503	5,800	8,800
Special Assessments	<u>1,942</u>	<u>1,293</u>	<u>2,500</u>	<u>5,000</u>
	4,835	3,796	8,300	13,800
Street Assessments	<u>15,541</u>	<u>4,512</u>	<u>4,500</u>	<u>10,000</u>
	15,541	4,512	4,500	10,000
Transfer fm Street Improve Fd	-	-	-	-
Transfer fm STP-U Fund	-	-	-	-
Transfer fm TTF 1	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 1,632,900</u>	<u>\$ 1,676,079</u>	<u>\$ 1,568,300</u>	<u>\$ 1,637,300</u>

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MOTOR FUEL

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	43,052	168,300	237,300
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>1,398,551</u>	<u>1,400,000</u>	<u>1,400,000</u>	<u>1,400,000</u>
	<u>\$ 1,398,551</u>	<u>\$ 1,443,052</u>	<u>\$ 1,568,300</u>	<u>\$ 1,637,300</u>

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**TRANSPORTATION  
SALES  
TAX  
TRUST  
FUND  
V**

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**TRANSPORTATION SALES TAX TRUST FUND V**  
**BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Transportation Sales Tax Trust Fund is a fund established to account for receipt of ½ cent sales tax authorized by the voters in August 2015, to fund major street improvement projects. The tax is effective January 1, 2016 through December 31, 2020.

**REVENUE/EXPENDITURE PROJECTIONS**

No revenues are expected for fiscal year ending June 30, 2024. It is assumed that all projects will be completed by the end of Fiscal Year 2024.

TRANSPORTATION SALES TAX TRUST FUND V  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 3,947,727	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	44,052	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	190,514	187,538	45,000	45,000
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 4,138,241	\$ 231,590	\$ 45,000	\$ 45,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	2,596,633	1,425,561	13,488,500	8,630,000
SPECIAL PROJECTS	268,722	-	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 2,865,355	\$ 1,425,561	\$ 13,488,500	\$ 8,630,000
FUND TRANSFERS IN	-	100	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			9,545,252	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			12,483,248	8,585,000
ENDING UNRESERVED FUND BALANCE			<hr/> <u>8,585,000</u>	<hr/> <u>-</u>
EMERGENCY RESERVE FUND		<hr/> <u>-</u>	<hr/> <u>-</u>	<hr/> <u>-</u>

TRANSPORTATION SALES TAX TRUST FUND V REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Transportation Sales Tax	\$ 3,947,727	\$ -	\$ -	\$ -
	3,947,727	-	-	-
Fd indirect cap-Transportation	-	44,052	-	-
	-	44,052	-	-
Interest on Overnight Investments	187,242	187,538	45,000	45,000
Interest paid by state	3,272	-	-	-
	190,514	187,538	45,000	45,000
Transfer from TTF IV	-	100	-	-
	-	100	-	-
	<u>\$ 4,138,241</u>	<u>\$ 231,690</u>	<u>\$ 45,000</u>	<u>\$ 45,000</u>

TRANSPORTATION SALES TAX TRUST FUND V

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	2,596,633	1,425,561	13,488,500	8,630,000
SPECIAL PROJECTS	268,722	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 2,865,355</u>	<u>\$ 1,425,561</u>	<u>\$ 13,488,500</u>	<u>\$ 8,630,000</u>



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**TRANSPORTATION  
SALES  
TAX  
TRUST  
FUND  
VI**

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**TRANSPORTATION SALES TAX TRUST FUND VI**  
**BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Transportation Sales Tax Trust Fund is a fund established to account for receipt of ½ cent sales tax authorized by the voters in August 2020, to fund major street improvement projects. The tax is effective January 1, 2021 through December 31, 2025.

**REVENUE/EXPENDITURE PROJECTIONS**

Capital expenditures for this fund are being analyzed by management and appropriations for the projects will be made annually through the budget process.

TRANSPORTATION SALES TAX TRUST FUND VI  
BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 1,621,022	\$ 5,966,689	\$ 5,618,550	\$ 5,824,749
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	6,174	53,770	11,250	54,000
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 1,627,196	\$ 6,020,459	\$ 5,629,800	\$ 5,878,749
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	1,725	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	4,470	1,695,644	5,290,800	5,824,749
SPECIAL PROJECTS	117,734	377,988	339,000	54,000
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 123,929	\$ 2,073,632	\$ 5,629,800	\$ 5,878,749
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(1,200,000)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			6,780	37,050
BEGINNING UNRESERVED FUND BALANCE			5,394,448	4,201,228
ENDING UNRESERVED FUND BALANCE			<hr/> <hr/>	<hr/> <hr/>
			4,201,228	4,238,278
EMERGENCY RESERVE FUND		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		50,850	44,070	7,020

TRANSPORTATION SALES TAX TRUST FUND VI REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Transportation Sales Tax	<u>\$ 1,621,022</u>	<u>\$ 5,966,689</u>	<u>\$ 5,618,550</u>	<u>\$ 5,824,749</u>
	1,621,022	5,966,689	5,618,550	5,824,749
Interest on Overnight Investments	<u>6,174</u>	<u>53,770</u>	<u>11,250</u>	<u>54,000</u>
	<u>6,174</u>	<u>53,770</u>	<u>11,250</u>	<u>54,000</u>
	<u>\$ 1,627,196</u>	<u>\$ 6,020,459</u>	<u>\$ 5,629,800</u>	<u>\$ 5,878,749</u>

TRANSPORTATION SALES TAX TRUST FUND VI

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	1,725	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	4,470	1,695,644	5,290,800	5,824,749
SPECIAL PROJECTS	117,734	377,988	339,000	54,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 123,929</u>	<u>\$ 2,073,632</u>	<u>\$ 5,629,800</u>	<u>\$ 5,878,749</u>

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**CAPITAL  
IMPROVEMENT  
SALES  
TAX  
FUND**

**SEWER PROJECTS**



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## **CAPITAL IMPROVEMENT SALES TAX FUND-SEWER SYSTEM IMPRV. BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Capital Improvement Sales Tax Fund – Sewer System Improvements is a fund established to account for receipt of ¼¢ sales tax collections authorized by the voters for improvements to the city’s sewer system. This tax was initially authorized by voters in November, 1988, to fund major capital improvement projects for flood control and subsequently extended by the voters for twenty years to pay for improvements to the city's sewer system. The extension of the tax will be reported in this fund through its December 31, 2019 expiration.

A ¼¢ sales tax that was initially authorized by voters to fund major capital improvement projects for the water system which was set to expire March 31, 2017 was subsequently extended by the voters for twenty years to pay for improvements to the city's sewer system. The extension of this tax will also be reported in this fund.

Included in this budget are sales tax and interest revenue, payments on the, Kohl’s, and Greater Missouri Builder’s development agreements, and transfers to the sewer fund for debt service on bonds issued to build the new sewer plant.

### **REVENUE/EXPENDITURE PROJECTIONS**

Sales tax revenue for the fiscal year ending June 30, 2023 is projected to be 6.4% above actual sales tax revenue from the two ¼% capital improvement sales taxes for the fiscal year ending June 30, 2022. Future fund revenue will be transferred to the Sewer Fund as needed for capital and debt service expenditures and to make payments required by development agreements.

CAPITAL IMPROVEMENT SALES TAX FUND  
(SEWER SYSTEM IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 2,854,726	\$ 3,064,518	\$ 2,809,275	\$ 2,912,375
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	65,223	33,596	27,000	85,000
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 2,919,949	\$ 3,098,114	\$ 2,836,275	\$ 2,997,375
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	211,645	220,668	189,000	121,057
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 211,645	\$ 220,668	\$ 189,000	\$ 121,057
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	4,416,826	-	2,647,275	2,876,318
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE				
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			3,780	8,833
BEGINNING UNRESERVED FUND BALANCE			3,934,259	3,938,039
ENDING UNRESERVED FUND BALANCE			<hr/> <u>3,938,039</u>	<hr/> <u>3,946,872</u>
EMERGENCY RESERVE FUND		<hr/> <u>28,350</u>	<hr/> <u>24,570</u>	<hr/> <u>15,737</u>

CAPITAL IMPROVEMENT SALES TAX REVENUE  
(SEWER SYSTEM IMPROVEMENTS)

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Capital Improvements Sales Tax	<u>\$ 2,854,726</u>	<u>\$ 3,064,518</u>	<u>\$ 2,809,275</u>	<u>\$ 2,912,375</u>
	2,854,726	3,064,518	2,809,275	2,912,375
Interest on Overnight Investments	52,145	33,596	27,000	85,000
interest paid by state	<u>13,078</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>65,223</u>	<u>33,596</u>	<u>27,000</u>	<u>85,000</u>
	<u><u>\$ 2,919,949</u></u>	<u><u>\$ 3,098,114</u></u>	<u><u>\$ 2,836,275</u></u>	<u><u>\$ 2,997,375</u></u>

CAPITAL IMPROVEMENT SALES TAX  
(SEWER SYSTEM IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	211,645	220,668	189,000	121,057
DEBT PAYMENTS	-	-	-	-
TRANSFERS	4,416,826	-	2,647,275	2,876,318
	<u>\$ 4,628,471</u>	<u>\$ 220,668</u>	<u>\$ 2,836,275</u>	<u>\$ 2,997,375</u>

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**CAPITAL  
IMPROVEMENT  
SALES  
TAX  
FUND**

**GENERAL  
IMPROVEMENTS**

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**CAPITAL IMPROVEMENT SALES TAX FUND-  
GENERAL IMPROVEMENTS  
BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Capital Improvement Sales Tax Fund – General Improvements was a fund established to account for the receipt of ¼ cent sales tax collections authorized by the voters in August, 2019, to fund a New City Hall project and major water, street, and airport improvement projects. The tax will expire on December 31, 2034.

CAPITAL IMPROVEMENT SALES TAX FUND  
(GENERAL IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 2,861,185	\$ 3,064,518	\$ 2,809,275	\$ 2,912,375
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	26,660	53,307	22,000	5,000
OTHER FINANCING	-	-	-	-
	-	-	-	-
TOTAL REVENUE	\$ 2,887,845	\$ 3,117,825	\$ 2,831,275	\$ 2,917,375
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	313,264	1,000,000	529,250
SPECIAL PROJECTS	203,014	220,668	189,000	121,500
DEBT SERVICE	135,476	364,850	1,548,260	1,550,592
	-	-	-	-
TOTAL EXPENSES	\$ 338,490	\$ 898,782	\$ 2,737,260	\$ 2,201,342
FUND TRANSFERS IN	-	1,750,000	4,900,000	400,000
FUND TRANSFERS OUT	400,000	1,100,000	4,994,015	1,116,033
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE				
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			3,780	8,775
ENDING UNRESERVED FUND BALANCE			4,803,133	4,806,913
			4,806,913	4,815,688
EMERGENCY RESERVE FUND		28,350	24,570	15,795



CAPITAL IMPROVEMENT SALES TAX REVENUE  
(GENERAL IMPROVEMENTS)

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Capital Improvement Sales Tax	\$ 2,861,185	\$ 3,064,518	\$ 2,809,275	\$ 2,912,375
	2,861,185	3,064,518	2,809,275	2,912,375
Interest on Overnight Investments	24,981	53,307	20,000	-
Interest paid by state	<u>1,679</u>	<u>-</u>	<u>2,000</u>	<u>5,000</u>
	26,660	53,307	22,000	5,000
Transfer from Casino Revenue	-	-	400,000	400,000
Transfer from General Capital Improve.	<u>-</u>	<u>1,750,000</u>	<u>4,500,000</u>	<u>-</u>
	<u>-</u>	<u>1,750,000</u>	<u>4,900,000</u>	<u>400,000</u>
	<u>\$ 2,887,845</u>	<u>\$ 4,867,825</u>	<u>\$ 7,731,275</u>	<u>\$ 3,317,375</u>

CAPITAL IMPROVEMENT SALES TAX  
(GENERAL IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	313,264	1,000,000	529,250
SPECIAL PROJECTS	203,014	220,668	189,000	121,500
DEBT PAYMENTS	135,476	364,850	1,548,260	1,550,592
TRANSFERS	400,000	1,100,000	4,994,015	1,116,033
	<u>\$ 738,490</u>	<u>\$ 1,998,782</u>	<u>\$ 7,731,275</u>	<u>\$ 3,317,375</u>

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**PARKS/  
STORMWATER  
SALES TAX –  
CAPITAL  
FUND II**

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## **PARKS/STORMWATER SALES TAX-CAPITAL FUND II**

### **BUDGET HIGHLIGHTS**

#### **ACTIVITIES**

The Parks/Storm Water Sales Tax - Capital Fund was a fund established to account for receipt of 3/8 cent sales tax authorized by the voters in April 2018. Two thirds of this tax will fund major parks, recreation, and storm water capital projects and parks and recreation equipment. The remaining third will fund other storm water projects and operating expenditures. The tax went into effect January 1, 2019. This tax will expire on December 31, 2033.

#### **REVENUE/EXPENDITURE PROJECTIONS**

Sales tax for the fiscal year ending June 30, 2023 is projected to be 6.4% above the actual sales tax for fiscal year ending June 30, 2021.

Debt service expenditures are amounts due on Special Obligation Bonds issued in October 2018 to fund a portion of the parks and storm water projects. Transfers to cover to costs of major parks, recreation, and storm water capital projects are \$2,000,000 and \$846,721 for year ending June 30, 2023.

PARK/STORMWATER SALES TAX - CAPITAL II  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 4,286,899	\$ 4,596,639	\$ 4,214,000	\$ 4,368,562
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	51,480	46,437	40,000	40,000
OTHER FINANCING	-	38,250	-	-
	\$ 4,338,379	\$ 4,681,326	\$ 4,254,000	\$ 4,408,562
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	120,576	144,992	156,000	133,000
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	297,928	297,928	298,110	298,110
	\$ 418,504	\$ 442,920	\$ 454,110	\$ 431,110
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	3,772,583	3,983,620	4,844,890	3,977,452
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE				
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			2,906,961	1,861,961
ENDING UNRESERVED FUND BALANCE			1,861,961	1,861,961
EMERGENCY RESERVE FUND		-	-	-

PARK STORMWATER SALES TAX - CAPITAL II REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Park/Stormwater Sales Tax	<u>\$ 4,286,899</u>	<u>\$ 4,596,639</u>	<u>\$ 4,214,000</u>	<u>\$ 4,368,562</u>
	4,286,899	4,596,639	4,214,000	4,368,562
Int-cash equiv and pooled inv	51,480	46,437	40,000	40,000
Interest Paid by State	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	51,480	46,437	40,000	40,000
Proceeds from Sale of Assets	<u>-</u>	<u>38,250</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>38,250</u>	<u>-</u>	<u>-</u>
	<u>\$ 4,338,379</u>	<u>\$ 4,681,326</u>	<u>\$ 4,254,000</u>	<u>\$ 4,408,562</u>

PARK STORMWATER SALES TAX - CAPITAL II

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	120,576	144,992	156,000	133,000
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	297,928	297,928	298,110	298,110
TRANSFERS	<u>3,772,583</u>	<u>3,983,620</u>	<u>4,844,890</u>	<u>3,977,452</u>
	<u>\$ 4,191,087</u>	<u>\$ 4,426,540</u>	<u>\$ 5,299,000</u>	<u>\$ 4,408,562</u>



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**FIRE  
SALES  
TAX  
FUND**

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## **FIRE SALES TAX FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Fire Sales Tax Fund is a fund established to account for receipt of ¼ cent sales tax authorized by the voters in June 2004 to fund operating and capital expenditures of the Fire department. The tax went into effect October 1, 2004. One-eighth of the tax expires December 31, 2035 and the remaining 1/8 does not expire. The total amount of the tax will be transferred each year to the General Fund to offset Fire operating and capital expenditures.

FIRE SALES TAX FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 2,784,372	\$ 2,983,343	\$ 2,809,275	\$ 2,912,375
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	1,636	-	-	-
OTHER FINANCING	-	-	-	-
	-	-	-	-
TOTAL REVENUE	\$ 2,786,008	\$ 2,983,343	\$ 2,809,275	\$ 2,912,375
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	-	-	-	-
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	2,743,823	3,010,907	2,809,275	2,912,375
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			246,585	246,585
ENDING UNRESERVED FUND BALANCE			246,585	246,585
EMERGENCY RESERVE FUND		-	-	-

FIRE SALES TAX FUND REVENUE

	<u>2020-21 ACTUAL</u>	<u>2021-22 ACTUAL</u>	<u>2022-23 BUDGET</u>	<u>2022-23 PROPOSED</u>
Fire Sales Tax	<u>\$ 2,784,372</u>	<u>\$ 2,983,343</u>	<u>\$ 2,809,275</u>	<u>\$ 2,912,375</u>
	2,784,372	2,983,343	2,809,275	2,912,375
Interest paid by state	<u>1,636</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>1,636</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u><u>\$ 2,786,008</u></u>	<u><u>\$ 2,983,343</u></u>	<u><u>\$ 2,809,275</u></u>	<u><u>\$ 2,912,375</u></u>

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FIRE SALES TAX FUND

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>2,743,823</u>	<u>3,010,907</u>	<u>2,809,275</u>	<u>2,912,375</u>
	<u>\$ 2,743,823</u>	<u>\$ 3,010,907</u>	<u>\$ 2,809,275</u>	<u>\$ 2,912,375</u>

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**PARKS/  
STORMWATER  
SALES TAX –  
OPERATIONS  
FUND**



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**PARKS/STORMWATER SALES TAX-OPERATIONS FUND**  
**BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Parks/Storm Water Sales Tax - Operations Fund is a fund established to account for receipt of 1/8 cent sales tax authorized by the voters in April 2008 to fund parks and recreation operating expenditures. The tax went into effect October 1, 2008. This tax does not expire. Approximately 75% of the revenue from taxes for periods before January 1, 2019 was transferred to the General, Parks and Recreation, Golf, and Softball Complex funds to cover additional personnel and operating expenses.

PARK/STORMWATER SALES TAX - OPERATIONS  
BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ 1,428,966	\$ 1,532,213	\$ 1,404,638	\$ 1,602,120
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	11,058	1,371	-	-
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 1,440,024	\$ 1,533,584	\$ 1,404,638	\$ 1,602,120
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	1,330,084	1,598,449	1,404,638	1,602,120
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			201,888	201,888
ENDING UNRESERVED FUND BALANCE			<u>201,888</u>	<u>201,888</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

PARK STORMWATER SALES TAX - OPERATIONS REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Park/Stormwater Sales Tax	\$ 1,428,966	\$ 1,532,213	\$ 1,404,638	\$ 1,602,120
	1,428,966	1,532,213	1,404,638	1,602,120
Interest on Overnight Invments	10,218	1,371	-	-
Interest paid by state	840	-	-	-
	<u>11,058</u>	<u>1,371</u>	<u>-</u>	<u>-</u>
	<u>\$ 1,440,024</u>	<u>\$1,533,584</u>	<u>\$ 1,404,638</u>	<u>\$ 1,602,120</u>

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PARK STORMWATER SALES TAX - OPERATIONS

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>1,330,084</u>	<u>1,598,449</u>	<u>1,404,638</u>	<u>1,602,120</u>
	<u>\$ 1,330,084</u>	<u>\$ 1,598,449</u>	<u>\$ 1,404,638</u>	<u>\$ 1,602,120</u>

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# **CAPITAL PROJECTS FUNDS**

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**CAPITAL PROJECTS FUNDS**  
**BUDGET HIGHLIGHTS**

Capital Project Funds account for receipts from revenue sources that have been earmarked for specific capital purposes. Revenue funds are administered by various City departments and including the following funds.

General Capital Improvements Fund

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - CAPITAL PROJECTS FUNDS  
 GENERAL CAPITAL IMPROVEMENTS

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	52,017	77,145	-	-
OTHER FINANCING	<u>10,300,000</u>	<u>5,000,000</u>	<u>1,200,000</u>	<u>-</u>
TOTAL REVENUE	\$ 10,352,017	\$ 5,077,145	\$ 1,200,000	\$ -
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	3,699,111	150,418	2,409,000	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	\$ 3,699,111	\$ 150,418	\$ 2,409,000	\$ -
FUND TRANSFERS IN	4,198,893	413,173	1,209,000	-
FUND TRANSFERS OUT	-	1,750,000	4,500,000	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			4,258,377	(241,623)
ENDING UNRESERVED FUND BALANCE			<u>(241,623)</u>	<u>(241,623)</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>



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**GENERAL  
CAPITAL  
IMPROVEMENTS  
FUND**

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**GENERAL CAPITAL IMPROVEMENTS FUND**  
**BUDGET HIGHLIGHTS**

**ACTIVITIES**

The General Capital Improvements Fund is a fund established to account for major capital improvement projects, funded through local revenue sources, involving general public facilities. This budget proposes no major capital improvement projects.

GENERAL CAPITAL IMPROVEMENTS FUND  
BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	52,017	77,145	-	-
OTHER FINANCING	<u>10,300,000</u>	<u>5,000,000</u>	<u>1,200,000</u>	<u>-</u>
TOTAL REVENUE	\$ 10,352,017	\$ 5,077,145	\$ 1,200,000	\$ -
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	3,699,111	150,418	2,409,000	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 3,699,111</u>	<u>\$ 150,418</u>	<u>\$ 2,409,000</u>	<u>\$ -</u>
FUND TRANSFERS IN	4,198,893	413,173	1,209,000	-
FUND TRANSFERS OUT	-	1,750,000	4,500,000	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE				
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BUDGET DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			4,258,377	(241,623)
ENDING UNRESERVED FUND BALANCE			<u>(241,623)</u>	<u>(241,623)</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

GENERAL CAPITAL IMPROVEMENTS REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Interest on Overnight Invmnts	\$ 52,017	\$ 77,145	\$ -	\$ -
	52,017	77,145	-	-
EDA Grant	-	-	1,200,000	-
Annual approp bond proceeds	<u>10,300,000</u>	<u>5,000,000</u>	<u>-</u>	<u>-</u>
	10,300,000	5,000,000	1,200,000	-
Transfer from General Fund	-	-	-	-
Trfer from Sewer Fund	222,391	1,103	-	-
Trfer from Water Fund	222,391	1,103	-	-
Transfer from Casino Rev Fd	2,058,998	410,632	1,209,000	-
Transfer from Casino Rev Fd	-	-	-	-
Transfer from Riverfront Ec. Dev	<u>1,695,113</u>	<u>335</u>	<u>-</u>	<u>-</u>
	<u>4,198,893</u>	<u>413,173</u>	<u>1,209,000</u>	<u>-</u>
	<u>\$ 14,550,910</u>	<u>\$ 5,490,318</u>	<u>\$ 2,409,000</u>	<u>\$ -</u>

GENERAL CAPITAL IMPROVEMENTS

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	3,699,111	150,418	2,409,000	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	1,750,000	4,500,000	-
	<u>\$ 3,699,111</u>	<u>\$ 1,900,418</u>	<u>\$ 6,909,000</u>	<u>\$ -</u>

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**ENTERPRISE**

**FUNDS**



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## **ENTERPRISE FUNDS BUDGET HIGHLIGHTS**

Enterprise Funds account for business type activities that are supported by user charges. The City of Cape Girardeau operates the water, sewer, solid waste utilities, golf course, indoor sports complex, and sport complexes as enterprise operations. Utility billing works in conjunction with the utility based enterprise funds.

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - ENTERPRISE FUNDS  
 SEWER, WATER, SOLID WASTE, GOLF COURSE, INDOOR SPORTS COMPLEX, SPORTS COMPLEXES

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	97,206	302,003	-	-
SERVICE CHARGES	21,924,680	22,461,821	22,436,321	23,576,114
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	432,928	706,604	431,375	379,050
OTHER FINANCING	<u>239,865</u>	<u>87,340</u>	<u>73,300</u>	<u>75,850</u>
TOTAL REVENUE	\$ 22,694,679	\$ 23,557,768	\$ 22,940,996	\$ 24,031,014
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 4,418,174	\$ 4,334,530	\$ 5,072,419	\$ 5,437,709
MATERIALS & SUPPLIES	2,709,239	3,070,098	3,514,878	3,990,900
CONTRACTUAL SERVICES	7,943,490	8,759,172	10,405,626	10,704,555
GENERAL OPERATIONS	738,635	785,495	938,002	832,253
CAPITAL OUTLAY	1,940,239	1,217,912	3,931,906	6,180,000
SPECIAL PROJECTS	223,145	290,941	377,608	365,894
DEBT SERVICE	<u>6,904,577</u>	<u>5,712,307</u>	<u>7,106,797</u>	<u>5,705,384</u>
TOTAL EXPENSES	\$ 24,877,499	\$ 24,170,455	\$ 31,347,236	\$ 33,216,695
FUND TRANSFERS IN	7,693,715	2,974,885	6,881,240	6,104,179
FUND TRANSFERS OUT	-	2,205	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(1,057,190)	-
RESERVED FUND BALANCE DECREASE (INCREASE)			(461,836)	(457,248)
EMERGENCY RESERVE FUND BALANCE DECREASE (INCREASE)			(2,805)	(132,961)
BEGINNING UNRESERVED FUND BALANCE			18,496,274	15,449,443
ENDING UNRESERVED FUND BALANCE			<u>15,449,443</u>	<u>11,777,732</u>
EMERGENCY RESERVE FUND		<u>2,637,304</u>	<u>2,640,109</u>	<u>2,773,071</u>

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**UTILITY**

**BILLING**

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## City of Cape Girardeau 2023-2024 Budget

### Utility Billing Office

The overall goal is to provide quality customer service to the citizens of Cape Girardeau through personal accountability and professional commitment. Activities involve interfacing (in person, over the phone and email) with customers concerning their utility services which may include transfers, turn on/offers and general service issues/inquiries (leaks, rereads, billing questions, etc.); providing over-the-phone payment processing for billing needs; handling weekly collection attempts for delinquent accounts and issuing cut off work orders; daily mail pickup and bank deposit deliveries; adjusting the annual sewer rate calculations for each customer's account and billing for state required fees, along with submittal of those fees back to the state; facilitating in the testing/training of the Utility Billing's software upgrades, service pack releases and initiating/following up with support of any issues that may arise on a daily basis or because of these releases.

We strive to provide great service to each person that comes in, calls or emails our office. We make every effort to be fair and consistent with all of our customers and help them with whatever concerns they may have.

#### **2022-2023 Accomplishments:**

- Worked with lockbox company to complete scrub files to decrease the amount of checks being processed from bank bill-pay
- Updated the Red Flag Rule/Policy and completed staff training
- Facilitated various state agencies pledging processes/portals to apply utility payments
- Worked with Development Services on providing assistance with condemned properties
- Changing payment vendor to allow EMV compliancy within the needed upgrade to the Tyler Cashiering system
- Identifying customers within 200' of sewer main and allocate a unique charge code for tracking purposes

#### **2023-2024 Goals:**

- With City Council approval, revamp the disconnect procedure to decrease the length of time from bill delinquency to utility disconnection.
- Merge customers within the UB module to allow only one CID to be used for each person/entity
- Update and re-adopt the Utility Billing Policy Manual
- Set up/implement training documents for a UB manual (optimal for new hires)
- Switch citizen access via CSS to log in credentials instead of only searching, thus allowing linking of multiple module's accounts under one log in and preparing for future enhancements of the citizen portal
- Schedule tour/ride longs to Alliance Water and water plant for all UB staff to get a better understanding of what they do and how it impacts our processes

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**SEWER**

**FUND**

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## **SEWER FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Sewer Fund provides for five critical functions for the City including, Storm Water, Main Street Levees, Sludge Operations, Wastewater Operations, and Sewer Line Maintenance.

### **REVENUE/RATE INCREASES**

Revenue is projected based on projected residential and commercial usage for the current year. A 5% rate increase for residential service and a 5% increase for commercial service is included in this budget.

### **CAPITAL IMPROVEMENT BUDGET AND EQUIPMENT REPLACEMENT**

Capital expenditure provided by this budget is \$3,500,000 for construction of Influent Pump Station with automatic screening equipment and replacement of mixers.

SEWER FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	68,405	300,872	-	-
SERVICE CHARGES	7,496,323	7,544,381	7,498,350	7,685,000
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	120,270	386,804	113,500	2,000
OTHER FINANCING	<u>62,690</u>	<u>7,450</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 7,747,688	\$ 8,239,507	\$ 7,611,850	\$ 7,687,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 1,588,008	\$ 1,568,585	\$ 1,527,664	\$ 1,553,893
MATERIALS & SUPPLIES	756,665	908,286	1,111,117	1,328,268
CONTRACTUAL SERVICES	1,072,041	1,524,440	2,370,942	2,373,837
GENERAL OPERATIONS	377,149	403,964	419,545	424,045
CAPITAL OUTLAY	724,896	800,401	1,665,647	3,500,000
SPECIAL PROJECTS	32,489	53,914	100,000	25,000
DEBT SERVICE	<u>5,914,851</u>	<u>4,285,304</u>	<u>5,700,100</u>	<u>4,314,245</u>
TOTAL EXPENSES	<u>\$ 10,466,099</u>	<u>\$ 9,544,894</u>	<u>\$ 12,895,015</u>	<u>\$ 13,519,288</u>
FUND TRANSFERS IN	5,828,019	1,548,980	3,883,165	4,168,457
FUND TRANSFERS OUT	-	1,102	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(732,710)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			(133,908)	(116,759)
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			110,585	(22,851)
BEGINNING UNRESERVED FUND BALANCE			8,294,951	6,138,918
ENDING UNRESERVED FUND BALANCE			<u>6,138,918</u>	<u>4,335,478</u>
EMERGENCY RESERVE FUND		<u>829,390</u>	<u>718,805</u>	<u>741,656</u>
FUNDS RESERVED FOR DEBT SERVICE		<u>4,280,199</u>	<u>4,280,199</u>	<u>4,280,199</u>
FUNDS RESERVED FOR EQUIPMENT REPLACEMENT		<u>2,036,194</u>	<u>2,170,102</u>	<u>2,286,861</u>



SEWER FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
FEMA - Capital Grant	\$ 50,993	\$ -	\$ -	\$ -
Treasury - Grant	10,613	300,872	-	-
SEMA Disaster Grant	<u>6,799</u>	<u>-</u>	<u>-</u>	<u>-</u>
	68,405	300,872	-	-
Residential Sewer Usage	4,829,406	4,731,471	4,750,850	4,900,000
Commercial Sewer Usage	2,294,272	2,385,220	2,448,000	2,500,000
Waste Haulers Dumping Fees	18,170	7,225	30,000	18,000
Com sewer penalty charges	20,220	15,263	22,500	20,000
Penalty	93,192	96,602	97,000	97,000
Special Assessment	17,374	-	-	-
Sewer Connection Fees	<u>223,045</u>	<u>308,299</u>	<u>150,000</u>	<u>150,000</u>
	7,495,679	7,544,080	7,498,350	7,685,000
Interest-Restrict Inv-SRF Bond	251	519	56,500	-
Interest on Overnight Investments	75,005	188,935	55,000	-
Rebates	-	5,350	-	-
General Miscellaneous	<u>45,014</u>	<u>192,000</u>	<u>2,000</u>	<u>2,000</u>
	120,270	386,804	113,500	2,000
Property sale (Proprietary)	62,690	7,450	-	-
Proceeds from Asset Trade-In	-	-	-	-
Compensation for damages	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	62,690	7,450	-	-
Project Personnel Cost	<u>644</u>	<u>301</u>	<u>-</u>	<u>-</u>
	644	301	-	-
Transfer from Water Project ST	-	-	-	-
Transfer-Capital Imp. Sales Tax	4,416,826	-	2,647,275	2,876,317
Transfer - Park/Stormwater II	1,411,193	1,548,980	-	1,292,140
Transfer-Park/Stormwtr-Capital	-	-	1,235,890	-
Transfer - Park/Stormwater - Operating	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>5,828,019</u>	<u>1,548,980</u>	<u>3,883,165</u>	<u>4,168,457</u>
	<u>\$ 13,575,707</u>	<u>\$ 9,788,487</u>	<u>\$ 11,495,015</u>	<u>\$ 11,855,457</u>

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## City of Cape Girardeau 2023-2024 Budget

### Stormwater

This division maintains stormwater drainage and retention facilities accepted by the City from private developers or neighborhoods and will continue operations and maintenance of the Flood Protection System. This division also provides nuisance abatement services.

#### **2022-2023 Accomplishments:**

- Manned the Mill Street and Merriwether pump stations during Mississippi River flood events.
- Completed routine maintenance along the floodwall and levee.
- Continued routine stormwater basin mowing and maintenance.
- Continued maintenance on the La Salle Dam & Detention Basin
- Responded to nuisance abatement orders.
- Completed the Capaha Park Pond Dredging Project
- Opened bids for the Sherwood & Brookwood Drainage Project (PRS2 projects)
- Successfully applied for and received ARPA funds for five drainage street crossings (PRS2 projects)

#### **2023-2024 Goals:**

- Continue to maintain and operate the Mill and Merriwether pump stations and floodwall/levee system.
- Continue to mow and maintain stormwater basins and the La Salle Dam & Basin
- Have no lost time or at-fault accidents.
- Respond to nuisance abatement orders.
- Respond to stormwater complaints in a timely manner.
- Maintain fleet for extended service life.
- Complete the Sherwood & Brookwood Drainage Project
- Complete the design for the Westwood, Glenridge, Lisa, Melrose and Perryville Rd Drainage Crossings using ARPA funds

STORMWATER (4020)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 323,560	\$ 316,752	\$ 413,020	\$ 421,907
MATERIALS AND SUPPLIES	35,968	54,169	94,833	90,811
CONTRACTUAL SERVICES	154,042	111,375	181,261	151,644
GENERAL OPERATIONS	2,348	8,146	14,350	19,350
CAPITAL EXPENDITURES	-	68,200	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 515,918</u>	<u>\$ 558,642</u>	<u>\$ 703,464</u>	<u>\$ 683,712</u>

TOTAL PERSONNEL SERVICE BY POSITION  
STORMWATER

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Assistant Public Works Director	Grade U	0.125	0.125
Storm/Sewer Supervisor	Grade M	1	1
Flood Protection/I&I Coord.	Grade P	0.5	0.5
Stormwater Crewleader	Grade L	1	1
PW System/GIS Analyst	Grade L	0.25	0.25
Equipment Operator	Grade I	2	2
Stormwater Maintenance Worker	Grade G	2	2
TOTAL		6.875	6.875

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## City of Cape Girardeau 2023-2024 Budget

### Main Street Levees

During the fiscal year ending June 30, 2008 the assets and operations of the Main Street Levee District and North Main Street Levee District were assumed by the City. This division accounts for the operations of the former two levee districts which is the Riverfront Levee and Floodwall System.

#### **2022-2023 Accomplishments:**

- Manned the Mill Street and Merriwether Pump Stations during Mississippi River flood events.
- Completed routine maintenance along the floodwall and levee.
- Worked with USACE for update of the Levee Safety System data base.
- Had successful inspections by the USACE.

#### **2023-2024 Goals:**

- Continue operations during Mississippi River flooding events.
- Continue routine maintenance activities for the floodwall and levee system.
- Replace seals on all four gates.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

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MAIN STREET LEVEES (4025)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	16,594	12,335	22,799	21,105
CONTRACTUAL SERVICES	15,227	15,161	37,199	36,718
GENERAL OPERATIONS	1,165	1,456	3,500	3,500
CAPITAL EXPENDITURES	539	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 33,525</u>	<u>\$ 28,952</u>	<u>\$ 63,498</u>	<u>\$ 61,323</u>

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## City of Cape Girardeau 2023-2024 Budget

### Sludge Operations

The sludge division processes approximately 800 dry tons of bio-solids per year from the wastewater. Biosolids are heat treated to reduce pathogens and moisture content to >92% solids for vector control. This produces a Class “A” exceptional quality unrestricted use product. Other material is sent to the landfill for disposal. The bio-solids program involves labor, testing, hauling, and farming practices. With the addition of the pathogen reduction system, the City meets the current Environmental Protection Agency and Missouri Department of Natural Resources rules and regulations.

#### 2022-2023 Accomplishments:

- Continued successful training on the Bio-solids equipment
- Maintained bio-solids dryer equipment and worked through equipment issues.
- Produced majority of product as a fertilizer.
- Continued to maximize efforts to reduce the volume of bio-solids sent to landfill

#### 2023-2024 Goals:

- Continue increasing ratio of fertilizer produced.
- Have no lost time or at-fault accidents.

SLUDGE OPERATIONS (4030)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 178,627	\$ 214,966	\$ 231,595	\$ 231,986
MATERIALS AND SUPPLIES	129,351	188,620	245,921	239,750
CONTRACTUAL SERVICES	244,353	257,257	248,459	123,680
GENERAL OPERATIONS	316	246	1,075	1,075
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 552,647</u>	<u>\$ 661,089</u>	<u>\$ 727,050</u>	<u>\$ 596,491</u>

TOTAL PERSONNEL SERVICE BY POSITION  
SLUDGE OPERATIONS

CLASSIFICATION	SALARY GRADE		2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees				
Wastewater Crew Leader	Grade	L	1	-
Wastewater Treatment Operator	Grade	J	<u>3</u>	<u>4</u>
TOTAL			4	4

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## City of Cape Girardeau 2023-2024 Budget

### Wastewater Operations

The wastewater operations division operates and maintains an eleven million gallon per day activated sludge treatment facility. Plant operations involve lift stations, industrial pretreatment program, laboratory testing, record keeping, and maintenance of the overall facility. The facility meets the Environmental Protection Agency and Missouri Department of Natural Resources required parameters.

#### **2022-2023 Accomplishments:**

- Provided wastewater processing for the citizens, visitors, and businesses of Cape Girardeau.
- Met all requirements of the City's DNR wastewater permit.
- Maintained the wastewater treatment facility.
- Maintained the City's 32 lift stations.
- Completed the irrigation system installation for the Airport Lagoon.
- Continued improvement in the Class A Bio-solids operations.
- Continue design for the Bar Screen for the Influent Pump Station.

#### **2023-2024 Goals:**

- Continue to provide wastewater processing for the citizens, visitors, and businesses of Cape Girardeau.
- Continue to maintain the City's 32 lift stations.
- Meet all requirements of the City's DNR wastewater permit.
- Have no lost time or at-fault accidents.
- Begin construction for new Bar Screen for Influent Pump Station.



WASTEWATER OPERATIONS (4032)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 642,091	\$ 740,047	\$ 731,785	\$ 745,059
MATERIALS AND SUPPLIES	515,212	584,338	646,858	818,728
CONTRACTUAL SERVICES	517,481	692,016	905,177	659,844
GENERAL OPERATIONS	367,220	360,808	390,400	389,900
CAPITAL EXPENDITURES	397,666	134,127	1,520,647	3,500,000
SPECIAL PROJECTS	32,489	53,914	100,000	25,000
DEBT PAYMENTS	5,914,851	4,285,304	5,700,100	4,314,245
TRANSFERS	-	-	-	-
	<u>\$ 8,387,010</u>	<u>\$ 6,850,554</u>	<u>\$ 9,994,967</u>	<u>\$ 10,452,776</u>

TOTAL PERSONNEL SERVICE BY POSITION  
WASTEWATER OPERATIONS

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Assistant Public Works Director	Grade U	0.25	0.25
Wastewater Plant Manager	Grade Q	1	1
Wastewater Chief Operator	Grade O-1	1	1
Pretreatment Coordinator	Grade M	1	1
Wastewater Specialist	Grade L	1	1
Wastewater Plant Mechanic	Grade K	4	3
Wastewater Treatment Operator	Grade J	2	3
Senior Customer Service Rep.	Grade G	0.3	0.3
Customer Serv. Reps.	Grade F	1.23	1.23
TOTAL		11.78	11.78

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## City of Cape Girardeau 2023-2024 Budget

### Sewer Line Maintenance

The sewer line maintenance division maintains over 200 miles of sewer lines. This division includes preventative maintenance, television inspection, routine maintenance, point repairs, flat grate cleaning, sewer separation and maintenance as required. This division is staffed by Alliance Water Resources.

#### 2022-2023 Accomplishments:

- Manned the Mill Street and Merriwether Pump Stations during Mississippi River flood events.
- Completed major pipeline repair at Elm and Fountain
- Over 330,00 feet of sewer pipe rodded
- Over 1000 sewer manholes inspected

#### 2023-2024 Goals:

- Complete routine rodding list.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

SEWER LINE MAINTENANCE (4034)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 443,730	\$ 296,820	\$ 151,264	\$ 154,941
MATERIALS AND SUPPLIES	60,907	68,824	100,706	157,874
CONTRACTUAL SERVICES	160,938	448,631	998,846	1,401,951
GENERAL OPERATIONS	6,100	33,308	10,220	10,220
CAPITAL EXPENDITURES	326,691	598,074	145,000	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 998,366</u>	<u>\$ 1,445,657</u>	<u>\$ 1,406,036</u>	<u>\$ 1,724,986</u>

TOTAL PERSONNEL SERVICE BY POSITION  
SEWER LINE MAINTENANCE

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Public Works Director	Grade V	0.2	0.2
Director of Citizens Services	Grade U	0.15	0.15
Customer Service Manager	Grade P-3	0.33	0.33
Flood Protection/I&I Coordinator	Grade P	0.5	0.5
Public Works Technician	Grade K	0.5	0.5
PW System/GIS Analyst	Grade L-5	0.125	0.125
TOTAL		1.805	1.805

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**WATER**

**FUND**

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## City of Cape Girardeau 2023-2024 Budget

### Water Fund

The water division is responsible for the operation and maintenance of waterlines and water plant in cooperation with Alliance Water Resources.

#### 2022-2023 Accomplishments:

- Completed update of the Water System Facility Master Plan.
- Completed a new Water Rate Study.
- Made 42 water main repairs.
- Continued to provide high quality drinking water for the community.
- 2.2 billion gallons of water treated and distributed to the users.
- Addressed numerous water main breaks including the high profile 14 inch main break in October 2022.

#### 2023-2024 Goals:

- Develop a plan for water quality improvements to address changing raw water characteristics.
- Develop plans for implementing the Master Plan Upgrades for the Water Plant and Distribution System.

WATER FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	7,416,391	7,732,325	7,595,813	7,844,000
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	120,326	130,273	101,500	192,000
OTHER FINANCING	<u>114,318</u>	<u>(4,433)</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 7,651,035	\$ 7,858,165	\$ 7,697,313	\$ 8,036,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 289,516	\$ 189,904	\$ 359,174	\$ 387,366
MATERIALS & SUPPLIES	1,385,221	1,508,989	1,682,290	1,877,211
CONTRACTUAL SERVICES	3,678,128	3,876,136	4,212,590	4,236,992
GENERAL OPERATIONS	351,754	365,101	494,600	369,600
CAPITAL OUTLAY	1,215,343	404,119	2,266,259	2,500,000
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>707,623</u>	<u>882,268</u>	<u>882,400</u>	<u>881,150</u>
TOTAL EXPENSES	<u>\$ 7,627,585</u>	<u>\$ 7,226,517</u>	<u>\$ 9,897,313</u>	<u>\$ 10,252,319</u>
FUND TRANSFERS IN	1,194,771	600,000	2,200,000	1,116,033
FUND TRANSFERS OUT	-	1,103	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(52,840)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			(146,081)	(164,616)
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			134,973	(15,927)
BEGINNING UNRESERVED FUND BALANCE			6,578,531	6,514,583
ENDING UNRESERVED FUND BALANCE			<u>6,514,583</u>	<u>5,233,754</u>
EMERGENCY RESERVE FUND		<u>1,012,298</u>	<u>877,325</u>	<u>893,252</u>
FUNDS RESERVED FOR DEBT SERVICE		<u>307,140</u>	<u>307,140</u>	<u>307,140</u>
FUNDS RESERVED FOR EQUIPMENT REPLACEMENT		<u>1,682,550</u>	<u>1,688,450</u>	<u>1,688,450</u>
RESERVED FOR FUTURE CAPITAL		<u>1,346,606</u>	<u>1,486,787</u>	<u>1,651,403</u>

WATER FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Fed FEMA Grant	\$ -	\$ -	\$ -	\$ -
Fed Treasury Grant	-	-	-	-
SEMA Grant	-	-	-	-
	-	-	-	-
Residential Water Usage	4,352,885	4,364,344	4,350,000	4,500,000
Commercial Water Usage	2,656,642	2,837,916	2,887,725	3,000,000
Water Tap Fee	220,576	309,052	170,000	150,000
Fire Hydrant Usage Charge	5	-	-	-
Water Penalty	75,179	89,671	83,025	83,000
Commercial Sewer Penalty	21,817	18,369	23,063	23,000
Residential Service Revenue	<u>89,287</u>	<u>112,973</u>	<u>82,000</u>	<u>88,000</u>
	7,416,391	7,732,325	7,595,813	7,844,000
Interest on Overnight Investments	99,071	107,862	79,500	170,000
Interest Non-Pooled Investments	-	-	-	-
Interest on Leases	-	4,882	-	-
Property rental	14,542	9,661	14,000	14,000
Parts markup	-	-	-	-
General Miscellaneous	<u>6,713</u>	<u>7,868</u>	<u>8,000</u>	<u>8,000</u>
	120,326	130,273	101,500	192,000
Compensation for Damages	20,373	(4,583)	-	-
Property Sale	18,945	150	-	-
Proceeds from Assets Trade-in	75,000	-	-	-
Revenue Bond Proceeds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	114,318	(4,433)	-	-
Transfers - General Fund	-	-	-	-
Transfer - Parks and Rec Fund	-	-	-	-
Transfer - Water Proj Sales Tax	794,771	-	-	-
Transfer-Capital Sales Tax-Gen	400,000	600,000	2,200,000	1,116,033
Transfers In - Sewer	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>1,194,771</u>	<u>600,000</u>	<u>2,200,000</u>	<u>1,116,033</u>
	<u>\$ 8,845,806</u>	<u>\$ 8,458,165</u>	<u>\$ 9,897,313</u>	<u>\$ 9,152,033</u>

WATER (4060)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 289,516	\$ 166,798	\$ 359,174	\$ 387,366
MATERIALS AND SUPPLIES	1,385,221	1,508,989	1,702,290	1,877,211
CONTRACTUAL SERVICES	3,678,128	3,876,136	4,192,590	4,236,992
GENERAL OPERATIONS	351,754	365,101	369,600	369,600
CAPITAL EXPENDITURES	1,215,343	404,119	2,266,259	2,500,000
SPECIAL PROJECTS	-	-	125,000	-
DEBT PAYMENTS	707,623	882,268	882,400	881,150
TRANSFERS	-	1,103	-	-
	<u>\$ 7,627,585</u>	<u>\$ 7,204,514</u>	<u>\$ 9,897,313</u>	<u>\$ 10,252,319</u>

TOTAL PERSONNEL SERVICE BY POSITION  
WATER

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Public Works Director	Grade V	0.2	0.2
Director of Citizens Services	Grade U	0.15	0.15
Customer Serv. Manager	Grade P	0.33	0.33
Foreman	Grade L	1	1
Field Maintenance Mechanic	Grade G	2	2
Senior Customer Service Rep.	Grade G	0.4	0.4
Equipment Operator	Grade I	1	1
Customer Serv. Reps.	Grade F	<u>1.53</u>	<u>1.53</u>
<b>TOTAL</b>		6.61	6.61



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# **SOLID WASTE FUND**

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**SOLID WASTE FUND  
BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Solid Waste Fund is responsible for operation and maintenance of the Transfer Station, Residential Solid Waste, Landfill and Recycling.

**REVENUE/RATE INCREASES**

A rate increase of 5.00% is included in this budget.

SOLID WASTE FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	28,801	797	-	-
SERVICE CHARGES	5,181,215	5,262,899	5,465,367	5,921,800
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	183,818	169,055	209,000	180,000
OTHER FINANCING	925	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 5,394,759	\$ 5,432,751	\$ 5,674,367	\$ 6,101,800
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 1,213,281	\$ 1,295,764	\$ 1,437,889	\$ 1,664,082
MATERIALS & SUPPLIES	205,198	254,494	302,562	342,182
CONTRACTUAL SERVICES	2,811,713	2,930,145	3,384,425	3,592,618
GENERAL OPERATIONS	2,956	12,319	12,194	27,230
CAPITAL OUTLAY	-	-	-	180,000
SPECIAL PROJECTS	68,554	75,616	138,000	138,000
DEBT SERVICE	282,103	544,735	524,297	509,989
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 4,583,805	\$ 5,113,073	\$ 5,799,367	\$ 6,454,101
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(208,900)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			(181,847)	(175,873)
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			(303,475)	(63,576)
BEGINNING UNRESERVED FUND BALANCE			2,729,535	1,910,313
ENDING UNRESERVED FUND BALANCE			<hr/> <u>1,910,313</u>	<hr/> <u>1,318,563</u>
EMERGENCY RESERVE FUND		<hr/> <u>382,284</u>	<hr/> <u>685,759</u>	<hr/> <u>749,335</u>
FUNDS RESERVED FOR DEBT SERVICE		<hr/> <u>989</u>	<hr/> <u>989</u>	<hr/> <u>989</u>
FUNDS RESERVED FOR EQUIPMENT REPLACEMENT		<hr/> <u>1,463,610</u>	<hr/> <u>1,645,457</u>	<hr/> <u>1,821,330</u>

SOLID WASTE FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Fed Indirect Op-FEMA	\$ -	\$ -	\$ -	\$ -
Fed Treasury Grant	2,337	797	-	-
SEMA Grant	-	-	-	-
Solid Waste Dist. Oper Grant	<u>26,464</u>	<u>-</u>	<u>-</u>	<u>-</u>
	28,801	797	-	-
Penalty	72,003	57,518	72,000	58,000
City Collection	51,285	51,327	50,500	53,000
Residential Collection	3,043,571	3,154,343	3,253,310	3,300,000
Commercial Collection	-	8	-	-
Transfer Station Fees	2,001,623	1,987,110	2,079,257	2,500,000
Lugger service fee	(46)	92	-	-
Special Wednesday Pickup	<u>12,779</u>	<u>12,501</u>	<u>10,300</u>	<u>10,800</u>
	5,181,215	5,262,899	5,465,367	5,921,800
Interest on Overnight Investments	34,451	45,078	30,000	50,000
Interest on Leases	-	19,340	-	-
General Miscellaneous	10,810	11,718	5,000	5,000
Recycling Revenue	78,583	53,315	114,000	65,000
Building Lease	60,000	40,660	60,000	60,000
Cash Overages & Shortages	<u>(26)</u>	<u>(1,056)</u>	<u>-</u>	<u>-</u>
	183,818	169,055	209,000	180,000
Property sale (Proprietary)	925	-	-	-
Proceeds from assets trade-in	-	-	-	-
LT Advance -Other City Fund	-	-	-	-
Compensation for damages	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	925	-	-	-
	<u>\$ 5,394,759</u>	<u>\$ 5,432,751</u>	<u>\$ 5,674,367</u>	<u>\$ 6,101,800</u>

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## City of Cape Girardeau 2023-2024 Budget

### Transfer Station

The transfer station is the disposal point of solid waste materials. This facility also receives waste materials from numerous residential, commercial, and industrial facilities throughout the county. The station prepares waste material for shipment to the sanitary landfill facility in Dexter, Mo. The facility is the processing point for the Single Stream Recycling operations. The recycle materials are loaded on trucks for transport to the processing facility in St. Louis.

#### 2022-2023 Accomplishments:

- Continued weekly solid waste processing and recycling City of Cape Girardeau and commercial users.
- Processed approximately 160 tons of solid waste per week.
- Processed approximately 70 tons of recycling materials per week, including residential and commercial recycling.

#### 2023-2024 Goals:

- Continue weekly solid waste processing for the City of Cape Girardeau and commercial users.
- Continue weekly recycling processing for the City of Cape Girardeau and commercial users.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.
- Fill open positions for full staffing.

TRANSFER STATION (4080)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 241,586	\$ 265,691	\$ 297,470	\$ 315,474
MATERIALS AND SUPPLIES	31,315	47,509	55,409	57,804
CONTRACTUAL SERVICES	2,048,386	2,263,212	2,371,568	2,563,834
GENERAL OPERATIONS	549	2,078	2,064	7,100
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	232,093	250,975	262,300	376,118
TRANSFERS	-	-	-	-
	<u>\$ 2,553,929</u>	<u>\$ 2,829,465</u>	<u>\$ 2,988,811</u>	<u>\$ 3,320,330</u>

TOTAL PERSONNEL SERVICE BY POSITION  
TRANSFER STATION

			2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees				
Assistant Public Works Director	Grade	U	0.125	0.125
Transfer Station Chief Operator	Grade	I	1	1
Administrative Technician	Grade	G	0.25	0.25
Transfer Station Operator	Grade	I	3	3
Transfer Station-Scale Operator	Grade	C	1	1
TOTAL			5.375	5.375

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## City of Cape Girardeau 2023-2024 Budget

### Residential Solid Waste

The residential division collects and disposes of solid waste materials generated by citizens, as well as provides for special pick-up services for items and materials excluded in scheduled daily collection.

#### 2022-2023 Accomplishments:

- Continued curbside weekly solid waste service
- Adjusted weekly assignments to address staffing shortages.
- Picked up about 160 tons of residential solid waste per week.
- Completed special Wednesday pick-ups as scheduled.

#### 2023-2024 Goals:

- Continue weekly curbside solid waste service for Cape Girardeau residents.
- Complete special Wednesday pick-ups as scheduled.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.



RESIDENTIAL WASTE DISPOSAL (4082)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 656,469	\$ 636,042	\$ 723,444	\$ 901,561
MATERIALS AND SUPPLIES	89,281	127,116	158,985	185,561
CONTRACTUAL SERVICES	517,136	536,769	564,307	710,703
GENERAL OPERATIONS	2,041	7,856	8,050	13,050
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 1,264,927</u>	<u>\$ 1,307,783</u>	<u>\$ 1,454,786</u>	<u>\$ 1,810,875</u>

TOTAL PERSONNEL SERVICE BY POSITION  
RESIDENTIAL WASTE DISPOSAL

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Public Works Director	Grade V	0.2	0.2
Director of Citizens Services	Grade U	0.15	0.15
Assistant Public Works Director	Grade U	0.25	0.25
Solid Waste Superintendent	Grade Q	1	1
Fleet Manager	Grade O	0.25	0.25
Customer Service Manager	Grade P	0.34	0.34
Solid Waste Crew Leader	Grade L	1	1
PW System/GIS Analyst	Grade L	0.125	0.125
Senior Solid Waste Driver	Grade J	1	1
Solid Waste Driver	Grade I	2	2
Senior Customer Service Rep.	Grade G	0.3	0.3
Administrative Technician	Grade G	0.25	0.25
Customer Service Rep.	Grade F	1.24	1.24
Solid Waste Worker II	Grade F	3	3
Equipment Operator	Grade K	-	2
Administrative Secretary	Grade E	1	1
TOTAL		12.105	14.105

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## City of Cape Girardeau 2023-2024 Budget

### Landfill

The landfill which has served as a back-up disposal facility in the past is now closed. The City is required by state and federal laws and regulations to place a final cover on the landfill and perform monitoring functions for thirty years after closure. The proposed budget provides for post closure maintenance and monitoring of the landfill.

#### **2022-2023 Accomplishments:**

- Continued post closure maintenance of the landfill by mowing on a routine basis.
- Cooperated with Police for setting up firing range space at the landfill.

#### **2023-2024 Goals:**

- Visually monitor the landfill area for any changes in ground conditions.
- Continue post closure landfill maintenance activities.
- Continue to support the Galaxy Park model airplane operations.

LANDFILL (4084)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ 2,376	\$ -	\$ -
MATERIALS AND SUPPLIES	512	379	1,035	1,038
CONTRACTUAL SERVICES	1,597	1,070	2,100	2,100
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 2,109</u>	<u>\$ 3,825</u>	<u>\$ 3,135</u>	<u>\$ 3,138</u>

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## City of Cape Girardeau 2023-2024 Budget

### Recycling

The recycling division accounts for the collection and processing cost of handling all recyclable materials. Materials are collected on weekly routes and are received at the Recycling Center.

#### 2022-2023 Accomplishments:

- Though staffing challenges forced occasional adjustments the Recycling Division completed curbside pickup of recycling each week.
- Processed an average of 70 tons of recycling per week.

#### 2023-2024 Goals:

- Continue weekly curbside recycling service for Cape Girardeau residents.
- Continue operations for the Recycling Drop Off Center
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.
- Apply for grant funding under the Solid Waste District.

RECYCLING (4086)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 315,226	\$ 391,655	\$ 416,975	\$ 447,047
MATERIALS AND SUPPLIES	84,090	79,490	87,133	97,779
CONTRACTUAL SERVICES	244,594	129,094	446,450	315,981
GENERAL OPERATIONS	366	2,385	2,080	7,080
CAPITAL EXPENDITURES	-	-	-	180,000
SPECIAL PROJECTS	68,554	75,616	138,000	138,000
DEBT PAYMENTS	50,010	293,760	261,997	133,871
TRANSFERS	-	-	-	-
	<u>\$ 762,840</u>	<u>\$ 972,000</u>	<u>\$ 1,352,635</u>	<u>\$ 1,319,758</u>

TOTAL PERSONNEL SERVICE BY POSITION  
RECYCLING

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Fleet Manager	Grade O	0.25	0.25
Recycling Crew Leader	Grade L	1	1
PW System/GIS Analyst	Grade L	0.125	0.125
Equipment Operator	Grade I	0.5	0.5
Administrative Coordinator	Grade J	1	1
Solid Waste Driver	Grade I	4	4
Administrative Technician	Grade G	0.25	0.25
TOTAL		7.125	7.125

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# **GOLF COURSE FUND**

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## City of Cape Girardeau 2023-2024 Budget

### Golf Fund

This division provides for the operation and maintenance of the 18 hole Jaycee Municipal Golf Course.

#### 2022-2023 Accomplishments:

- Placed a new culvert in hole number 15 ditch so the ladies and the seniors are not penalized off the tee shot, in addition the ditch will be easier for staff to maintain (*Safety and Area Improvement*)
- Replaced broken areas of cart paths on holes 1 and 5. This will not only improve the appearance of the course but make travel throughout the course safer.
- We had a very successful 2022. We did not lose any grass on the greens or fairways which is outstanding considering the level of play the course receives.
- Effectively managed the 2022-23 Operating Budget by completing projects in-house and value engineering where possible. These measures allowed us to stay within our expense budget and exceed the revenue budget.
- Completely renovated the shelter. (*Improving the Area*)
- Transitioned to a new online golf platform (Teesnap). Continue to improve financial reporting. (*Customer service/Citizen Interaction*)
- Added four tournaments from other courses while retaining 90% of existing tournaments. (*Economic Impact/Citizen Interaction*)
- The course maintained 17 holes of tee marker sponsorship. (*Economic Impact*)
- Added discounted rounds and other promotions to fill in slow times. (*Economic Impact*)
- Added family membership option to enhance membership program. (*Economic Impact*)
- Completed remodeling existing shelter which included increasing the size and added an outdoor kitchen.

#### 2023-2024 Goals:

- Get hole #15 ditch ready to install new Zoysia sod in 2023
- Replace broken cart path on holes #5,#8,#10,#17.(*Improving the Area*)
- Repair sand traps on holes #4, #5, #7, #8, #10, #13, and #15. (*Improving the area*)
- Cut back the wood line on #8, #11, and #15,tee to improve airflow and sunlight for better turf.
- Cut down three trees on #16 rough that are overgrown to improve the tee shot to the green.
- Develop a succession and transition plan for the retiring Golf Course Supervisor.

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## City of Cape Girardeau 2023-2024 Budget

### Golf Fund cont.

- Continue to effectively manage the Golf Course operations budget while continuing to maintain the course efficiently and effectively as possible.
- Meet or exceed 2022-2023 operating revenue. (*Fiscal Discipline/Economic Impact*)
- Meet or exceed cost recovery of 100%. (*Fiscal Discipline*)
- Maintain consistent full time and part time staffing. (*Citizen Interaction/Economic Impact/Fiscal Responsibility*)
- Continue to add more tournaments and sponsorships while also retaining 90% of existing tournaments and sponsorships. (*Economic Impact*)
- Increase participation in the Junior Golf program. (*Economic Impact/Citizen Interaction*)
- Add an additional sponsorship hole to increase the total to 18. (*Fiscal Responsibility*)
- Develop a plan to improve the pro shop concession offerings and overall look. (*Improve Efficiency*)
- Develop a plan to utilize the shelter and outdoor kitchen to enhance tournament amenities and explore other opportunities for special events.
- Work on improving the course championship and add new course tournaments. (*Citizen Interaction*)
- Host a Junior Golf tournament. (*Economic Impact/Citizen Interaction*)
- Increase yearly membership sales. (*Economic Impact/Citizen Interaction*)



GOLF FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	199	-	-
SERVICE CHARGES	680,944	766,185	657,400	778,300
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	4,616	14,240	4,800	4,800
OTHER FINANCING	-	-	-	-
	\$ 685,560	\$ 780,624	\$ 662,200	\$ 783,100
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 338,277	\$ 347,636	\$ 476,643	\$ 487,474
MATERIALS & SUPPLIES	99,366	133,393	114,169	114,264
CONTRACTUAL SERVICES	94,150	109,145	107,511	135,396
GENERAL OPERATIONS	3,420	772	4,770	4,050
CAPITAL OUTLAY	-	13,392	-	-
SPECIAL PROJECTS	5,459	2,376	7,000	7,000
DEBT SERVICE	-	-	-	-
	\$ 540,672	\$ 606,714	\$ 710,093	\$ 748,184
FUND TRANSFERS IN	-	38,285	47,893	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(6,690)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			14,202	(4,952)
BEGINNING UNRESERVED FUND BALANCE			344,695	352,207
ENDING UNRESERVED FUND BALANCE			352,207	382,171
EMERGENCY RESERVE FUND		106,514	92,312	97,264

GOLF FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Fed Indirect Operating-Treasury	\$ -	\$ 199	\$ -	\$ -
	-	199	-	-
Pro Shop Concessions	26,211	32,680	25,000	52,000
Pro Shop Concessions-Beer	66,314	62,601	65,000	65,000
Cost of Misc Retail Items	-	(2,081)	-	(5,000)
Cost of Items Resold	(57,303)	(45,003)	(55,000)	(59,400)
Green Fees - Weekend	123,450	133,078	125,200	135,000
Green Fees - Weekly	164,002	163,109	150,000	155,500
Private-Cart Fees	2,151	2,149	1,600	1,500
Motor-Cart Fees	232,420	276,997	205,000	275,000
Other Equipment Rental	933	687	700	700
Equipment Sales	17,186	13,378	17,000	14,000
Annual Pass Fees	90,292	120,655	100,000	121,000
Golf Class Fees	6,968	5,765	5,400	5,500
Tournament Fees	8,320	2,170	17,500	17,500
Project personnel costs	-	-	-	-
	<u>680,944</u>	<u>766,185</u>	<u>657,400</u>	<u>778,300</u>
Interest on Overnight Investments	3,660	6,319	3,800	3,800
Cash Overages & Shortages	275	6,592	-	-
General Miscellaneous	<u>681</u>	<u>1,329</u>	<u>1,000</u>	<u>1,000</u>
	4,616	14,240	4,800	4,800
Transfers In-General Fund	-	-	47,893	-
Property Sale	-	1,275	-	-
Transfers In-Parks & Rec Foundation	-	17,010	-	-
Transfers In-Park/Stormwater -Operating	-	10,000	-	-
Transfers In-Pk System Imp Ph 2	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>-</u>
	-	38,285	47,893	-
	<u>\$ 685,560</u>	<u>\$ 818,909</u>	<u>\$ 710,093</u>	<u>\$ 783,100</u>

GOLF (5075)

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 338,277	\$ 347,636	\$ 476,643	\$ 487,474
MATERIALS AND SUPPLIES	99,366	133,393	114,169	114,264
CONTRACTUAL SERVICES	94,150	109,145	107,511	135,396
GENERAL OPERATIONS	3,420	772	4,770	4,050
CAPITAL EXPENDITURES	-	13,392	-	-
SPECIAL PROJECTS	5,459	2,376	7,000	7,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 540,672</u>	<u>\$ 606,714</u>	<u>\$ 710,093</u>	<u>\$ 748,184</u>

TOTAL PERSONNEL SERVICE BY POSITION  
GOLF

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Golf Course Supervisor	Grade N	1	1
Golf Course Manager	Grade N	1	1
Senior Maintenance Worker	Grade I	1	1
Maintenance Worker II	Grade G	<u>2</u>	<u>2</u>
TOTAL		5	5

Part-Time Employees

	Actual <u>Hours</u>	2022-23 Full-Time <u>Equivalent</u>	Actual <u>Hours</u>	2023-24 Full-Time <u>Equivalent</u>
Part-Time Hours	13,841	6.64	12,035	5.78

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# **INDOOR SPORTS COMPLEX FUND**

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## City of Cape Girardeau 2023-2024 Budget

### Indoor Sports Complex

The Indoor Sports Complex Fund provides for the operation and maintenance of the Sportsplex which opened in May 2017.

#### 2021-2022 Accomplishments:

- Attained a cost recovery of 105% on direct expenses not counting depreciation allocations. This is the second year with direct expense cost recovery over 103%.
- Hosted 39 sports tournaments in 2022 - 2023 which boosted economic impact in Cape Girardeau through hotel stays, restaurant visits and retail purchases.
- Secured all sign sponsors on courts and new sign sponsors on fields as well as new program sponsors at the SportsPlex to gain additional revenue.
- Maintained or grew in participants in a majority of youth and adult sports leagues.
- Concession revenue increased by \$15,000 over the previous fiscal year.
- Birthday parties and meeting room rentals doubled in numbers and revenue over the previous fiscal year.
- Partnered with Cape Noon Optimist Club to bring the Indoor Soccer League to the SportsPlex.
- Continued rental relationships with several local sports clubs including NSSC Volleyball, Pursuit Volleyball, SEMO Elite Soccer, Perryville Stars Softball and Jackson Tribe Baseball.
- Provided an indoor training facility for local high schools and Southeast Missouri State University soccer, baseball, softball and football.
- Rented to ten schools for field trips during weekday daytime hours.

#### 2023-2024 Goals:

- Meet or exceed direct expense cost recovery goal of 100%. (*Fiscal Discipline*)
- Help offset the minimum wage increase by reducing expenses when possible and increasing revenue through fee increases and increased participation. (*Fiscal Discipline*)
- Host a sports tournament or other large event 42 weekends during the 6<sup>th</sup> full year of operation to boost economic impact in Cape Girardeau through restaurant visits and hotel stays. (*Economic Development*)
- Increase court and field rental revenue by 5% by obtaining new rental customers and fee increases. (*Economic Development*)
- Obtain new tournaments, large corporate, school and church rentals during our non-peak time of late summer and fall. (*Economic Development*)
- Create new summer sports-related youth programming at the SportsPlex such as sports camps and clinics. (*Economic Development*)
- Operate the concession stand at a fee based service ratio of 1.5 by implementing small price increases. (*Fiscal Discipline*)
- Implement quarterly professional development training for part-time staff. (*Streamline Citizen and Business Interaction*)
- Sell all wall space through our sponsor signage program. (*Fiscal Discipline*)
- Create a facility maintenance plan for upcoming desired facility repairs and restorations.

INDOOR SPORTS COMPLEX  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	749,196	786,059	785,900	883,688
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	-	-	-	-
OTHER FINANCING	<u>61,932</u>	<u>84,323</u>	<u>73,300</u>	<u>75,850</u>
TOTAL REVENUE	\$ 811,128	\$ 870,382	\$ 859,200	\$ 959,538
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 458,747	\$ 450,102	\$ 543,281	\$ 592,137
MATERIALS & SUPPLIES	127,991	146,465	141,215	164,134
CONTRACTUAL SERVICES	134,975	147,981	160,949	193,633
GENERAL OPERATIONS	1,571	2,093	4,415	4,610
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	45,347	61,945	58,970	73,495
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 768,631</u>	<u>\$ 808,586</u>	<u>\$ 908,830</u>	<u>\$ 1,028,009</u>
FUND TRANSFERS IN	172,123	51,807	49,630	68,471
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(45,020)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			18,177	(15,493)
BEGINNING UNRESERVED FUND BALANCE			307,306	280,463
ENDING UNRESERVED FUND BALANCE			<u>280,463</u>	<u>264,970</u>
EMERGENCY RESERVE FUND		<u>136,325</u>	<u>118,148</u>	<u>133,641</u>

INDOOR SPORTS COMPLEX FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Vending machine sales	\$ 6,327	\$ 5,303	\$ 6,200	\$ 7,200
Concessions-non-alcoholic	356,613	369,196	296,000	420,000
Concessions-non-alcohol(cost)	(186,732)	(210,141)	(160,000)	(225,000)
Concessions-misc retail items	20	1,258	500	1,000
Concess-misc ret items (cost)	-	-	(300)	(300)
Total cost of concession sales	(546)	(983)	1,000	1,000
Program Fees	34,243	42,797	36,450	48,775
League Fees	142,377	158,562	163,960	169,538
Special Event Fees	11,659	15,730	23,850	18,600
Entrance Fees	<u>385,235</u>	<u>404,337</u>	<u>418,240</u>	<u>442,875</u>
	749,196	786,059	785,900	883,688
Interest on Overnigh Investments	1,701	5,616	1,850	-
Capital contributions-donation	-	-	-	-
Operating contributions	35	10,042	-	-
Operating contributions	-	-	5,000	5,000
Advertising space lease	60,350	68,850	66,450	70,850
Miscellaneous	-	-	-	-
Cash over (short)	<u>(154)</u>	<u>(185)</u>	<u>-</u>	<u>-</u>
	61,932	84,323	73,300	75,850
Trf from CVB	<u>172,123</u>	<u>51,807</u>	<u>49,630</u>	<u>68,471</u>
	<u>172,123</u>	<u>51,807</u>	<u>49,630</u>	<u>68,471</u>
	<u>\$ 983,251</u>	<u>\$ 922,189</u>	<u>\$ 908,830</u>	<u>\$ 1,028,009</u>

INDOOR SPORTS COMPLEX

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 458,747	\$ 450,102	\$ 543,281	\$ 592,137
MATERIALS AND SUPPLIES	127,991	146,465	141,215	164,134
CONTRACTUAL SERVICES	134,975	147,981	160,949	193,633
GENERAL OPERATIONS	1,571	2,093	4,415	4,610
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	45,347	61,945	58,970	73,495
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 768,631</u>	<u>\$ 808,586</u>	<u>\$ 908,830</u>	<u>\$ 1,028,009</u>

TOTAL PERSONNEL SERVICE BY POSITION  
INDOOR SPORTS COMPLEX

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Facility Supervisor	Grade P	1	1
Recreation Specialist	Grade M	1	1
Marketing Coordinator	Grade L	0.25	0.25
Recreation Coordinator	Grade L	1	1
Senior Maintenance Worker	Grade I	1	1
Maintenance Worker II	Grade G	1	-
Facility Services Assistant	Grade I	-	1
TOTAL		5.25	5.25

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	16,339	7.86	17,436	8.38



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# **SPORTS COMPLEXES FUND**

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## City of Cape Girardeau 2023-2024 Budget

### Shawnee Park Sports Complex Division

The Sports Complexes Fund provides for the operation and maintenance of all of the athletic fields throughout the city and the operation of concession stands for league and tournament events.

#### 2022-2023 Accomplishments:

- We successfully hosted the Southern Spring Shootout Soccer tournament with a total of 99 teams (increase of 16 teams from previous year). (*Economic Development*)
- We successfully hosted The Bank of Missouri Fall Cape Classic Soccer tournament with a total of 109 teams (increase of 10 teams from previous year). (*Economic Development*)
- From July 2022 through November 2022, we hosted 10 baseball, softball and soccer tournaments with an approximate total of 300 teams at the Shawnee Park Sports Complex and Arena Park Sports Complex. (*Economic Development*)
- We successfully implemented our adult summer and fall softball leagues and travel baseball and fast pitch leagues with a combined total of 102 teams. (*Economic Development*)
- We met monthly with the Convention and Visitors Bureau to discuss scheduled tournaments and better coordinate with our local hoteliers and CVB. (*Citizen & Business interaction*)
- We had a successful summer and fall league and tournament season, while operating with only four of our six full-time maintenance positions and only of two of three recreation full-time staff. (*Streamlined Services*)

#### 2023-2024 Goals:

- Fill our one open full-time maintenance position and retain current employees. (*Streamlined Services*)
- Retain our current baseball, softball and soccer tournament rentals, and attempt to add at least two tournaments. (*Economic Development*)
- Continue to grow the participation levels of all of our youth and adult sports leagues. (*Economic Development*)
- Attain or exceed 2022/2023 revenue budget improving the Sports Complex's cost recovery to at least 40%. (*Fiscal Responsibility*)
- Increase positive margin on concession operations to exceed fee based service ratio of 1.30. (*Fiscal Responsibility*)
- Continue to meet monthly with the Convention and Visitors Bureau to discuss scheduled tournaments and coordinate with our local hoteliers and CVB. (*Citizen & Business interaction*)
- Develop a professional facility brochure for the Shawnee Park Sports Complex. (*Economic Development/Citizen & Business interaction*)
- Purchase interior facility way finding signs for the Shawnee Park Sports Complex. (*Citizen & Business interaction*)
- Install new digital marquee sign. (*Citizen & Business Interaction*)
- Initiate Youth Complex RFP and development process. Which includes issuing new RFP, selection and development process. (*Economic Development / Improved Neighborhoods*)

SPORTS COMPLEXES  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	135	-	-
SERVICE CHARGES	400,661	369,972	433,491	463,326
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	3,898	6,232	2,575	250
OTHER FINANCING	-	-	-	-
	-	-	-	-
TOTAL REVENUE	\$ 404,559	\$ 376,339	\$ 436,066	\$ 463,576
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 530,345	\$ 482,539	\$ 727,768	\$ 752,757
MATERIALS & SUPPLIES	134,798	118,471	163,525	164,841
CONTRACTUAL SERVICES	152,483	171,325	169,209	172,079
GENERAL OPERATIONS	1,785	1,246	2,478	2,718
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	71,296	97,090	73,638	122,399
DEBT SERVICE	-	-	-	-
	-	-	-	-
TOTAL EXPENSES	\$ 890,707	\$ 870,671	\$ 1,136,618	\$ 1,214,794
FUND TRANSFERS IN	498,802	735,813	700,552	751,218
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(11,030)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			22,733	(10,163)
BEGINNING UNRESERVED FUND BALANCE			241,256	252,959
ENDING UNRESERVED FUND BALANCE			252,959	242,796
EMERGENCY RESERVE FUND		170,493	147,760	157,923

## SPORTS COMPLEXES FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Fed Indirect Operating-Treasury	\$ -	\$ 135	\$ -	\$ -
	-	135	-	-
Concessions	175,668	150,187	185,000	180,000
Concessions-Beer	19,288	16,506	20,000	18,000
Equipment Sales	2,615	1,955	2,650	2,650
Cost of Items Resold	(113,968)	(101,350)	(114,000)	(108,000)
Field Rental	39,006	30,779	25,030	74,861
Field Usage Fees-Capaha	36,521	37,922	41,846	-
League Fees	227,036	218,100	248,465	283,490
Entrance Fees	12,102	7,317	24,000	12,000
Tournament Fees	1,743	8,556	500	225
Shelter rental fees	-	-	-	100
Special Event Fees	650	-	-	-
	400,661	369,972	433,491	463,326
Interest on Overnight Invnents	3,426	4,492	2,325	-
Cash Over and Short	222	1,490	-	-
General Miscellaneous	250	250	250	250
	3,898	6,232	2,575	250
Compensation For Damages	-	-	-	-
	-	-	-	-
Transfer from General Fund	484,677	337,918	342,392	343,688
Transfer from Parks & Rec Fund	-	12,650	-	-
Transfer from Parks/Stormwtr-Operating	7,125	372,745	351,160	400,530
Transfer from Parks & Rec Foundation	7,000	7,000	7,000	7,000
Transfer from Park System Imp Ph 2	-	5,500	-	-
	498,802	735,813	700,552	751,218
	<u>\$ 903,361</u>	<u>\$ 1,112,152</u>	<u>\$ 1,136,618</u>	<u>\$ 1,214,794</u>

SPORTS COMPLEXES

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 530,345	\$ 482,539	\$ 727,768	\$ 752,757
MATERIALS AND SUPPLIES	134,798	118,471	163,525	164,841
CONTRACTUAL SERVICES	152,483	171,325	169,209	172,079
GENERAL OPERATIONS	1,785	1,246	2,478	2,718
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	71,296	97,090	73,638	122,399
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 890,707</u>	<u>\$ 870,671</u>	<u>\$ 1,136,618</u>	<u>\$ 1,214,794</u>

TOTAL PERSONNEL SERVICE BY POSITION  
SOFTBALL COMPLEX

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
Assistant Division Manager	Grade P	1	1
Recreation Supevisor	Grade P	0.5	0.5
Recreation Coordinator	Grade L	0.5	0.5
Maintenenace Supervisor	Grade L	1	2
Marketing Coordinator	Grade L	0.25	0.25
Sr. Maintenance Worker	Grade I	2	1
Maintenance Worker	Grade G	<u>3</u>	<u>3</u>
TOTAL		8.25	8.25

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	16,410	7.89	14,880	7.15

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# **INTERNAL SERVICE FUNDS**



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## **INTERNAL SERVICE FUNDS BUDGET HIGHLIGHTS**

### **ACTIVITIES**

Internal Service Funds are similar to Enterprise Funds except that the services are not rendered to the general public but are for other City departments.

Information Technology

Fleet Management

Employee Benefit Fund

Risk Management Fund

Equipment Replacement Fund

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - INTERNAL SERVICE FUNDS  
 INFORMATION TECHNOLOGY FUND, FLEET, EMPLOYEE BENEFITS, RISK MANAGEMENT, AND  
 EQUIPMENT REPLACEMENT FUNDS

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	7,502,115	7,715,168	7,858,580	8,183,891
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	441,288	410,840	351,723	315,475
OTHER FINANCING	<u>8,924</u>	<u>47</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 7,952,327	\$ 8,126,055	\$ 8,210,303	\$ 8,499,366
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 996,711	\$ 1,047,581	\$ 1,095,248	\$ 1,179,274
MATERIALS & SUPPLIES	601,784	619,236	614,374	620,997
CONTRACTUAL SERVICES	6,664,427	5,800,649	5,943,703	6,170,307
GENERAL OPERATIONS	40,497	33,075	100,500	113,853
CAPITAL OUTLAY	61,172	394,830	137,200	470,448
SPECIAL PROJECTS	-	1,790	1,700	2,737
DEBT SERVICE	<u>-</u>	<u>1,576</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	\$ 8,364,591	\$ 7,898,737	\$ 7,892,725	\$ 8,557,616
FUND TRANSFERS IN	-	171,566	-	-
FUND TRANSFERS OUT	27,715	-	29,700	30,000
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(21,680)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			4,881,934	5,148,132
ENDING UNRESERVED FUND BALANCE			<u>5,148,132</u>	<u>5,059,882</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

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# **INFORMATION TECHNOLOGY FUND**

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## City of Cape Girardeau 2023-2024 Budget

### Information Technology Fund

This division manages and maintains all information technology software and infrastructure throughout the City. Provides support to County Sheriff and Jackson PD as the City of Cape host a RMS system used by all local law enforcement to include County Prosecutors.

#### 2022-2023 Accomplishments:

- Support Munis SaaS
  - Manage and maintain all environments performing weekly updates to keep system up-to-date with the most current fixes.
  - Created and manage new accounts for access to Cashiering and data cubes.
  - Continue to be POC for any and all Munis issues working with SaaS support.
  - Continue to be the point of contact for all issue and new module versions.
- Relocated entire network from Old to New City Hall
  - Relocated the 24 fibers trunk from Fire Station 1 to New City Hall.
  - Relocated the Water Well 24 fiber trunk from downtown to New City Hall.
  - Relocated all equipment racks from Old to New City Hall.
- Put new Internet circuit on-line located at PD
  - New Exchange server implemented and put on-line.
  - New Barracuda email security gateway put on-line.
  - Re-configured all site-to-site connections.
    - Munis SaaS connection.
    - County and Jackson PD for Zuercher access.
    - Cloud server access.
- Purchased new hardware to replacing aging virtual server chassis now end of support
  - Purchased 3 new HP servers.
  - Purchased data center licensing for server OS version 2021.
  - Worked with ISG and new Virtual servers are licensed and on-line.
  - Expect to have all servers migrated from old to new Virtual server hardware.
- Completed Travelers Cyber insurance renewal certifying the network passes Travelers security requirements for renewal of the cyber insurance policy.
- Continue to assist Municipal Court's transition to the state's court system as there have been many issues.
- Manage remote access for Cape County sheriff's office, Count Prosecutors, Jackson PD and county 911 allowing them direct access to Police CAD and RMS shared by all.
- Assisted public works in getting a new fiber run to Fire Station 2.
- Maintain 20 internal servers that support the operations for all departments.
- Complete 50+ help desk requests a week from end users for software and hardware issues.
- Replaced approximately 50 computers and 50 phones.
- Worked with HR removing network accounts of user no longer employed by the city.
- Worked with Police department in sizing a new camera server for the jail.

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## City of Cape Girardeau 2023-2024 Budget

### Information Technology Fund

#### 2023-2024 Goals:

- Continue providing IT support to all city employees for any and all computer needs.
- Migrate all local virtual servers (20) to the newest Microsoft OS version 2021 as most systems are running on an unsupported OS versions.
- Replace aging network switches in offices with older out dated equipment.
- Replace all Cisco phones with newer models that support Gigabit speeds allowing faster network access to local and remote servers in the Cloud.
- Continue working with Municipal Court's transition to the state's court system.
- Review IT budget because of growing number of network devices.
- Stream-line computer purchasing process by having departments purchase their own computers.
- Continue supporting public safety's CAD, RMS and 911 systems.
  - These are used by Cape, County, Jackson, Fire and both 911 centers.

INFORMATION TECHNOLOGY FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	800,001	939,338	1,036,909	1,041,450
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	-	-	-	-
OTHER FINANCING	-	-	-	-
	-	-	-	-
TOTAL REVENUE	\$ 800,001	\$ 939,338	\$ 1,036,909	\$ 1,041,450
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 309,613	\$ 306,875	\$ 327,260	\$ 336,645
MATERIALS & SUPPLIES	85,889	80,458	104,200	86,200
CONTRACTUAL SERVICES	425,765	483,509	462,799	484,307
GENERAL OPERATIONS	1,710	1,707	5,450	2,350
CAPITAL OUTLAY	61,172	79,251	137,200	131,948
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	1,576	-	-
	-	1,576	-	-
TOTAL EXPENSES	\$ 884,149	\$ 953,376	\$ 1,036,909	\$ 1,041,450
FUND TRANSFERS IN	-	171,566	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(5,350)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			(33,715)	(39,065)
ENDING UNRESERVED FUND BALANCE			(39,065)	(39,065)
EMERGENCY RESERVE FUND		-	-	-

INFORMATION TECHNOLOGY FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Internal EDP Services	<u>\$ 800,001</u>	<u>\$ 939,338</u>	<u>\$ 1,036,909</u>	<u>\$ 1,041,450</u>
	800,001	939,338	1,036,909	1,041,450
Int on Overnight Investments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	-	-	-	-
Transfer - General Fund	<u>-</u>	<u>171,566</u>	<u>-</u>	<u>-</u>
	-	171,566	-	-
	<u>\$ 800,001</u>	<u>\$ 1,110,904</u>	<u>\$ 1,036,909</u>	<u>\$ 1,041,450</u>



INFORMATION TECHNOLOGY FUND

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 309,613	\$ 306,875	\$ 327,260	\$ 336,645
MATERIALS AND SUPPLIES	85,889	80,458	104,200	86,200
CONTRACTUAL SERVICES	425,765	483,509	462,799	484,307
GENERAL OPERATIONS	1,710	1,707	5,450	2,350
CAPITAL EXPENDITURES	61,172	79,251	137,200	131,948
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	1,576	-	-
TRANSFERS	-	-	-	-
	<u>\$ 884,149</u>	<u>\$ 953,376</u>	<u>\$ 1,036,909</u>	<u>\$ 1,041,450</u>

TOTAL PERSONNEL SERVICE BY POSITION  
INFORMATION TECHNOLOGY FUND

CLASSIFICATION	SALARY GRADE	2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees			
IT Director	Grade T	1	1
Senior Networking Engineer	Grade Q	1	1
Network Engineer	Grade O	1	1
Applications & Tech Support Specialist	Grade L	1	1
TOTAL		4	4

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# **FLEET MANAGEMENT FUND**

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## City of Cape Girardeau 2023-2024 Budget

### Fleet Management Fund

This division manages and maintains all fleet vehicles and equipment throughout the City. This division also maintains the facilities for Public Works buildings.

#### 2022-2023 Accomplishments:

- Added new air compressor to upgrade air pressure for pneumatic tools in shop
- Added unit for climate control in the computer control room
- Developing presentation for local CTC mechanic classes to promote City operations
- Cross Training within the crew for more flexible operations
- Making more AC and Heat system repairs in house

#### 2023-2024 Goals:

- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.
- Continue to cut costs by performing additional in-house fleet repairs instead of sending out fleet/equipment for repair.
- Continue to perform necessary repairs or replacement of elements for the various Public Works buildings

FLEET MANAGEMENT FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	1,490,152	1,683,298	1,629,671	1,727,000
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	5,129	7,640	-	3,780
OTHER FINANCING	<u>675</u>	<u>47</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 1,495,956	\$ 1,690,985	\$ 1,629,671	\$ 1,730,780
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 687,098	\$ 740,706	\$ 767,988	\$ 842,629
MATERIALS & SUPPLIES	515,571	538,426	507,674	534,396
CONTRACTUAL SERVICES	268,902	386,137	348,804	349,202
GENERAL OPERATIONS	552	850	5,050	4,553
CAPITAL OUTLAY	-	7,350	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 1,472,123</u>	<u>\$ 1,673,469</u>	<u>\$ 1,629,516</u>	<u>\$ 1,730,780</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			(16,330)	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			341,049	324,874
ENDING UNRESERVED FUND BALANCE			<u>324,874</u>	<u>324,874</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

FLEET MANAGEMENT FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Fed Indirect Op-FEMA	\$ -	\$ -	\$ -	\$ -
Fed Treasury Grant	158	-	-	-
SEMA Grant	-	-	-	-
	<u>158</u>	<u>-</u>	<u>-</u>	<u>-</u>
Diesel Fuel Sales	138,130	211,939	200,000	300,000
Diesel Fuel Sales (cost)	(132,750)	(213,807)	(180,009)	(288,000)
Unleaded fuel sales	134	93	255	-
Unleaded fuel sales (cost)	(127)	(90)	(75)	-
Internal Fleet Services	<u>1,484,765</u>	<u>1,685,163</u>	<u>1,609,500</u>	<u>1,715,000</u>
	1,490,152	1,683,298	1,629,671	1,727,000
Int on Overnight Investments	2,578	2,593	-	-
Interest On Notes Receivable	-	-	-	-
Miscellaneous	<u>2,551</u>	<u>5,047</u>	<u>-</u>	<u>3,780</u>
	5,129	7,640	-	3,780
Gain From Sale of Asset	675	47	-	-
Compensation for Damages	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>675</u>	<u>47</u>	<u>-</u>	<u>-</u>
	<u>\$ 1,496,114</u>	<u>\$ 1,690,985</u>	<u>\$ 1,629,671</u>	<u>\$ 1,730,780</u>

FLEET MANAGEMENT

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 687,098	\$ 740,706	\$ 767,988	\$ 842,629
MATERIALS AND SUPPLIES	515,571	538,426	507,674	534,396
CONTRACTUAL SERVICES	268,902	386,137	348,804	349,202
GENERAL OPERATIONS	552	850	5,050	4,553
CAPITAL EXPENDITURES	-	7,350	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 1,472,123</u>	<u>\$ 1,673,469</u>	<u>\$ 1,629,516</u>	<u>\$ 1,730,780</u>

TOTAL PERSONNEL SERVICE BY POSITION

FLEET MANAGEMENT

CLASSIFICATION	SALARY GRADE		2022-23 FISCAL YEAR	2023-24 FISCAL YEAR
Regular Employees				
Public Works Director	Grade	V	0.2	0.2
Assistant Public Works Director	Grade	U	0.25	0.25
Fleet Manager	Grade	O	0.5	0.5
Fleet Maintenance Supervisor	Grade	M	1	1
Senior Mechanic	Grade	L	1	1
PW System/GIS Analyst	Grade	L	0.25	0.25
Fleet Mechanic II	Grade	K	5	5
Fleet Specialist	Grade	I	1	1
Administrative Technician	Grade	G	0.25	0.25
Parts Technician	Grade	F	1	1
Administrative Secretary	Grade	E	1	1
Building Maintenance Worker	Grade	B	1	1
TOTAL			<u>12.45</u>	<u>12.45</u>

Part-Time Employees

	2022-23		2023-24	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Part-Time Hours	0	0.00	1,040	0.50

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# **EMPLOYEE BENEFITS FUND**



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**City of Cape Girardeau 2023-2024 Budget**

**Employee Benefits Fund**

This division manages all employee benefits programs, including, health and dental insurance plans.

EMPLOYEE BENEFITS FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	4,566,240	4,453,453	4,400,000	4,623,441
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	33,350	44,622	49,000	50,000
OTHER FINANCING	-	-	-	-
	-	-	-	-
TOTAL REVENUE	\$ 4,599,590	\$ 4,498,075	\$ 4,449,000	\$ 4,673,441
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	324	352	2,500	401
CONTRACTUAL SERVICES	4,362,799	4,464,469	4,395,100	4,614,798
GENERAL OPERATIONS	12,977	19,665	20,000	25,505
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	1,790	1,700	2,737
DEBT SERVICE	-	-	-	-
	-	-	-	-
TOTAL EXPENSES	\$ 4,376,100	\$ 4,486,276	\$ 4,419,300	\$ 4,643,441
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	27,715	-	29,700	30,000
PROJECTED NET REVENUE OVER				
(UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE				
DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND				
BALANCE			2,208,172	2,208,172
ENDING UNRESERVED FUND				
BALANCE			2,208,172	2,208,172
EMERGENCY RESERVE FUND		-	-	-

EMPLOYEE BENEFITS FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Internal Health Prem.-Employee	\$ 3,777,360	\$ 3,616,005	\$ 3,590,000	\$ 3,702,019
Internal Health Prem.-Retiree	784,316	822,653	775,000	910,533
Cobra Health & Dental	<u>4,564</u>	<u>14,795</u>	<u>35,000</u>	<u>10,889</u>
	4,566,240	4,453,453	4,400,000	4,623,441
Interest on Overnight Invments	33,076	34,374	49,000	50,000
Operating Contributions	-	10,000	-	-
General Miscellaneous	<u>274</u>	<u>248</u>	<u>-</u>	<u>-</u>
	<u>33,350</u>	<u>44,622</u>	<u>49,000</u>	<u>50,000</u>
	<u>\$ 4,599,590</u>	<u>\$ 4,498,075</u>	<u>\$ 4,449,000</u>	<u>\$ 4,673,441</u>

---

EMPLOYEE BENEFITS

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	324	352	2,500	401
CONTRACTUAL SERVICES	4,362,799	4,464,469	4,395,100	4,614,798
GENERAL OPERATIONS	12,977	19,665	20,000	25,505
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	1,790	1,700	2,737
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>27,715</u>	<u>-</u>	<u>29,700</u>	<u>30,000</u>
	<u>\$ 4,403,815</u>	<u>\$ 4,486,276</u>	<u>\$ 4,449,000</u>	<u>\$ 4,673,441</u>

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# **RISK MANAGEMENT FUND**

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**City of Cape Girardeau 2023-2024 Budget**

**Risk Management Fund**

This division manages the cities Risk Management program including Workers Compensation.

RISK MANAGEMENT FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	645,722	639,079	792,000	792,000
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	18,287	5,476	15,000	11,445
OTHER FINANCING	-	-	-	-
	-	-	-	-
TOTAL REVENUE	\$ 664,009	\$ 644,555	\$ 807,000	\$ 803,445
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	1,360,292	466,534	737,000	722,000
GENERAL OPERATIONS	25,258	10,853	70,000	81,445
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	-	-	-	-
TOTAL EXPENSES	\$ 1,385,550	\$ 477,387	\$ 807,000	\$ 803,445
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			397,372	397,372
ENDING UNRESERVED FUND BALANCE			397,372	397,372
EMERGENCY RESERVE FUND		-	-	-



RISK MANAGEMENT FUND REVENUE

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>PROPOSED</u>
Internal Work Comp Premium	\$ 645,722	\$ 639,079	\$ 792,000	\$ 792,000
	645,722	639,079	792,000	792,000
Interest on Overnight Invments	13,986	5,161	15,000	11,445
Interest on Investments	<u>4,301</u>	<u>315</u>	<u>-</u>	<u>-</u>
	<u>18,287</u>	<u>5,476</u>	<u>15,000</u>	<u>11,445</u>
	<u>\$ 664,009</u>	<u>\$ 644,555</u>	<u>\$ 807,000</u>	<u>\$ 803,445</u>

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RISK MANAGEMENT

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	1,360,292	466,534	737,000	722,000
GENERAL OPERATIONS	25,258	10,853	70,000	81,445
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 1,385,550</u>	<u>\$ 477,387</u>	<u>\$ 807,000</u>	<u>\$ 803,445</u>

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# **EQUIPMENT REPLACEMENT FUND**

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**City of Cape Girardeau 2023-2024 Budget**

**Equipment Replacement Fund**

This division manages the City's Equipment Replacement Program to assist in maintaining and planning the City's Fleet needs.

EQUIPMENT REPLACEMENT FUND  
BUDGET BY MAJOR OBJECT

	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	384,522	353,102	287,723	250,250
OTHER FINANCING	<u>8,249</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 392,771	\$ 353,102	\$ 287,723	\$ 250,250
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	308,229	-	338,500
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ 308,229</u>	<u>\$ -</u>	<u>\$ 338,500</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED NET REVENUE OVER (UNDER) BUDGETED EXPENSE			-	-
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			1,969,056	2,256,779
ENDING UNRESERVED FUND BALANCE			<u>2,256,779</u>	<u>2,168,529</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

EQUIPMENT REPLACEMENT FUND REVENUE

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
Interest on Overnight Investments	\$ 23,015	\$ 28,547	\$ 35,000	\$ 35,000
Lease Revenue	<u>361,507</u>	<u>324,555</u>	<u>252,723</u>	<u>215,250</u>
	384,522	353,102	287,723	250,250
Sale of assets (Governmental)	-	-	-	-
Proceeds from Asset Trade-in	-	-	-	-
Property sale (Proprietary)	<u>8,249</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>8,249</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 392,771</u>	<u>\$ 353,102</u>	<u>\$ 287,723</u>	<u>\$ 250,250</u>

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EQUIPMENT REPLACEMENT

BUDGET BY MAJOR OBJECT

	2020-21 <u>ACTUAL</u>	2021-22 <u>ACTUAL</u>	2022-23 <u>BUDGET</u>	2023-24 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	308,229	-	338,500
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ -</u>	<u>\$ 308,229</u>	<u>\$ -</u>	<u>\$ 338,500</u>



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# APPENDICES

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# **FEE SCHEDULE CHANGES**

# CITY of CAPE GIRARDEAU

## FEE SCHEDULE

July 1, 2023

*Fees are non-refundable, unless an application is canceled by the City or the applicant. Upon receipt of written notification of cancelling an application, the applicant will receive a refund of any amount paid which exceeds the cost incurred by the City in processing and reviewing the application to date.*

### **APPLICATION FEES**

---

#### **ADMINISTRATIVE RELIEF (25-13)**

---

\$78.00 application fee per section

#### **CBD DESIGN STANDARDS APPROVAL**

---

*No fee*

#### **CERTIFICATE OF APPROPRIATENESS**

---

*No fee*

#### **EXCEPTION**

---

\$78.00 application fee per section

#### **LOCAL HISTORIC DISTRICT DESIGNATION**

---

\$132.00 application fee

#### **LOCAL HISTORIC LANDMARK DESIGNATION**

---

\$132.00 application fee

#### **REZONING / SPECIAL USE PERMIT (30-104)**

---

\$141.00 application fee + \$84.00 if rezoning to Planned Development (PD) + Recording fee if Special Use Permit

#### **VARIANCE – Board of Adjustment (30-30)**

---

\$78.00 application fee per section + recording fee if Special Use Permit

#### **BOARD OF APPEALS**

---

\$157.00 application fee

#### **ANNEXATION**

---

Applicant responsible for recording fee

#### **LICENSE AND INDEMNITY**

---

\$52.00 application fee + recording fee

#### **VACATION OF RIGHT-OF-WAY OR EASEMENT (25-308)**

---

\$157.00 application fee + recording fee

#### **ENVELOPES**

---

\$2.70 per adjacent property owner if not included with Application. This applies to Administrative Relief, Exception, Rezoning, Special Use Permit and Variance.

#### **SPECIAL EVENT PERMIT**

---

\$100.00 application fee

# CITY of CAPE GIRARDEAU

## **INSPECTION FEES (25-356)**

---

---

### **INFRASTRUCTURE IMPROVEMENTS / RELOCATIONS / MODIFICATIONS (STREETS, WATER, SANITARY SEWER, AND PUBLIC STORM WATER)**

---

*Actual inspection costs*

## **LICENSE FEES**

---

---

### **RESIDENTIAL RENTAL LICENSE (15-379)**

---

One (1) - five (5) units	= \$ 50.00 (renewable annually)
Six (6) or more units	= \$100.00 (renewable annually)
Re-inspection fee	= \$ 65.00
Missed inspection fee	= \$ 65.00

#### **License Renewal Late Fees**

---

After: 30 days = 5%, 60 days = 10%, 90 days = 15%, 120 days = 20%, 150 days and after = 25%

### **TRADE LICENSES (15-491)**

---

Building trade licenses = \$47.00 (renewable annually)

#### **License Renewal Late Fees**

---

After: May 1<sup>st</sup> = 5%, June 1<sup>st</sup> = 10%, July 1<sup>st</sup> = 15%, August 1<sup>st</sup> = 20%, September 1<sup>st</sup> and after = 25%

### **BUSINESS LICENSES**

---

*Tax Schedule for Business license gross sales. (15-73 and 15-76)*

- (1) Gross sales less than \$10,000.00. Where the annual gross sales of such licensee derived from his business, occupation or calling have amounted to less than \$10,000.00 during the year for which the license was issued, the sum of \$10.00.
- (2) Gross sales more than \$10,000.00. Where the annual gross sales of such licensee derived from his business, occupation or calling have amounted to more than \$10,000.00 during the year for which the license was issued, the sum of \$10.00 for the first \$10,000.00 and \$1.00 for each \$1,000.00 or fractional part thereof in excess of \$10,000.00.
- (3) Licensee to receive \$10.00 credit. The licensee shall receive as a credit on the license tax the \$10.00 delivered to the city clerk at the time the license was issued

*Pawnbrokers. (15-172 and 15-173)*

- (1) *License Tax.* \$40.00
- (2) *Bond required.* Before any license to conduct the business of pawnbroker is issued, broker must enter into a bond to the city, with two or more sureties, \$500.00.

*Taxicab license. (15-232) \$40.00.*

*Convalescent, nursing or boarding home, license display fee. (15-295) \$40.00.*

# CITY of CAPE GIRARDEAU

*Vending machine operation of cigarettes registration. (15-319 and 15-320)*

- (1) *Registration Fee.* \$1.00 for each place of business
- (2) *Occupation License Tax.* \$1.50 per every 1,000 cigarettes sold

*Security guard license. (15-424) \$40.00*

*Adult entertainment license. (15-515)*

- Adult entertainment business license \$40.00
- Managers license \$40.00
- Entertainers licenses \$40.00
- Servers license \$40.00

*Downtown Mobile Vendor*

- 15 days or less = \$100/month
- 16 days or more = \$150/month

## **License Renewal Late Fees**

After: February 1st = 5%, March 1st = 10%, April 1st = 15%, May 1st = 20%, June 1st and after = 25%

## **LIQUOR LICENSES**

---

Fees for Liquor License are required for each place of business and license shall be paid annually

*Caterers, temporary. (5-12 and 5-54k) . \$10.00 per day*

*Special caterer's license. (5-12 & 5-54l)*

- 50 day maximum, \$500.00
- Unlimited per year, \$1,000

*Manufactures of malt liquors. (5-54b), \$350.00*

*Distillers, manufacturers of intoxicating liquors. (5-54c)*

1. Manufacturers or microbreweries of beer containing alcohol in excess of five percent by weight, \$500.00
2. Wine or brandy manufacturers, not in excess of 18 percent of alcohol by weight for wine, or not in excess of 34 percent for brandy, \$300.00

*Wholesalers and distributors of malt liquor. (5-54d), \$150.00*

*Wholesalers and distributors of liquor; Delivery. (5-54e)*

1. Distributors or wholesalers of intoxicating liquor not in excess of 22 percent of alcohol by weight, \$300.00
2. Distributors or wholesalers of intoxicating liquors of all kinds, \$750.00
3. Delivery of intoxicating liquor of all kinds and not included any other license, \$50.00

*Retailers of liquor by the drink not more than 5 percent and light wines. (5-54f), \$52.50.*

*Retailers of liquor over 5 percent. (5-54g), \$450.00*

# CITY of CAPE GIRARDEAU

Retailers of package liquor. (5-54h), \$150.00

Sunday sales. (5-54i), \$300.00

Wine tasting. (5-54j), \$37.50

Temporary liquor license. (5-60) \$10 per day

Consumption liquor license. (5-62) \$300.

## PERMIT FEES

---

---

### BUILDING PERMITS (7-6)

---

#### Demolition

---

\$78.00 (flat fee)

#### New Construction and Additions

---

0 - 1,000 sq ft	=	\$ .130 per sq ft ( <b>\$84.00 minimum</b> )
1,000 sq ft – 2,500 sq ft	=	\$131.00 + \$.130 per sq ft for area over 1,000 sq ft
2,501 sq ft – 10,000 sq ft	=	\$262.50 + \$.130 per sq ft for area over 2,500 sq ft
Over 10,000 sq ft	=	\$485.50 + \$.130 per sq ft for area over 10,000 sq ft

#### Re-Inspection Fees (7-38(8))

---

\$31.00 per inspection after the first two (2) inspections

#### Remodeling

---

\$0 - \$3,000	=	\$ 80.00
\$3,001 - \$10,000	=	\$130.00 + \$3.50 each additional \$1,000 (next \$7,000)
\$10,001 - \$50,000	=	\$155.00 + \$2.50 each additional \$1,000 (next \$40,000)
\$50,001 - \$100,000	=	\$210.00 + \$1.50 each additional \$1,000 (next \$50,000)
Over \$100,000	=	\$255.00 + \$1.00 each additional \$1,000 (over \$100,000)

#### Signs and Billboards (25-136)

---

Sign	=	\$ 68.00
Billboard	=	\$ 52.00

#### Miscellaneous

---

Commercial driveway	=	\$ 78.00
Residential driveway	=	\$ 68.00
Driveway with culvert	=	\$105.00
Fence (25-159)	=	\$ 78.00
Mobile home park LICENSE (27-24)	=	\$ 40.00 (to operate)
Mobile home park PERMIT (27-23)	=	\$ 42.00 (to construct, alter, extend any mobile home park)
Mobile home re-inspection	=	\$ 31.00
Retaining wall (25-196)	=	\$105.00
Sidewalk	=	\$ 68.00

# CITY of CAPE GIRARDEAU

## ELECTRICAL PERMITS

---

\$ 4.00 per circuit  
\$31.00 per service  
**\$36.00 minimum** permit charge

## ROW/EXCAVATION (24-109)

---

Excavation with no pavement cut: \$57.00  
Excavation with pavement cut: \$105.00

## WIRELESS COMMUNICATIONS FACILITIES (24-192)

---

\$105.00 per small wireless facility  
\$525.00 per installation, modification, or replacement of a utility pole  
\$157.00 per collocation of a small wireless facility to a city utility pole

## FLOODPLAIN DEVELOPMENT (12-44)

---

Development in the floodplain: \$52.00  
Development in the floodway: \$52.00

## MECHANICAL PERMITS (7-127(6))

---

\$26.00 per appliance  
\$11.00 for gas piping  
\$21.00 to move meter  
**\$42.00 minimum** permit charge

## PLUMBING PERMITS

---

**\$42.00 minimum** permit charge + \$2.00 per fixture  
\$31.00 cut wye into sewer main  
\$21.00 backflow preventer

## SANITARY SEWER PERMITS (25-281)

---

### Private Sewage Disposal System

---

Single family: \$31.00  
Multifamily, commercial, and industrial: \$52.00

### Sewer Connection for Parcel Outside the Boundaries of a Sewer District (25-279)

---

\$250.00 per building served

### Sewer Main Connection (25-279(h)(5))

---

\$500.00 (*flat fee*)

### Sewer Service if Producing Industrial Wastes

---

Residential or commercial building sewer permit: \$31.00  
Industrial building sewer permit: \$36.00

### Sewer Tap Fees (25-281(4)(e))

---

¾" water tap	=	\$2,500.00
1"	=	\$3,000.00
1 ½"	=	\$3,500.00



# CITY of CAPE GIRARDEAU

2"	=	\$4,000.00	
3"	=	\$9,010.00	
4" & larger	=	\$ 0.373 per est. gallon/day of volume for new connector	

---

## WATER PERMITS (25-282 & 29-247)

Prices below assume no additional construction costs including pavement repair. If additional costs are incurred, adjustments to reflect actual cost will be made after completion of work. Cost estimates may be provided upon request.

---

## Fire Hydrant Meter (29-253)

Deposit (Equipment + consumption)	=	\$1,200.00 1" meter	
		\$1,800.00 3" meter	
User Fee (nonrefundable)	=	\$45 per month	

---

## Water Service Installation Fees

5/8" service line	=	\$1,600.00	
3/4" service line	=	\$1,700.00	3/4" service line w/PRV = \$1,800.00
1"	=	\$1,800.00	1" w/PRV = \$1,950.00
1 1/2"	=	\$3,000.00	
2"	=	\$4,000.00	2" w/PRV = \$4,500.00
OVER 2" Deposit	=	\$4,000.00	
OVER 2" w/ PRV	=	\$4,500.00	
Deposit			
Non-metered	=	\$1,800.00	
Fire Service Line (any size)	=	\$1,800.00	

*DEPOSIT – adjustments to reflect actual cost will be made after completion of work*

---

## Water Service Disconnect/Reconnect Fees (29-214)

Disconnect Fee	=	\$19.75	
Reconnect Fee	=	\$19.75	
Reconnect after 5:00 pm	=	\$39.50	

---

## PLAN REVIEW FEES (25-354 & 25-355))

---

Plan Review Deposit due at time building plans are submitted for review:

\$84 = electronic plan review submittal

\$105 = paper plan review submittal

---

## COMMERCIAL BUILDING

New construction & additions: \$84.00 + \$0.05 per sq ft

Remodels: \$ 84.00 + 0.2% of the cost of construction

---

## RESIDENTIAL BUILDING

New construction & additions: \$84.00 + \$0.05 per sq ft

# CITY of CAPE GIRARDEAU

## **SUBDIVISION PLAT (25-318 & 25-321)**

---

\$21.00 per lot (**\$210.00 minimum**) + recording fee

## **Recording Fees\* (includes applicable County credit card fee)**

---

18" x 24" = \$46.00

24" x 36" = \$71.00

8.5" x 11" = \$25.00 for first page, \$3.00 for each additional page

\* Recording fees are set by the Cape Girardeau County Recorder of Deeds Office and are subject to change.

## **STORMWATER MANAGEMENT (23-6(15) and 23-7)**

---

Grading/fill permit: \$105.00

Stormwater permit: \$210.00

## **FALSE ALARM FEES (15-676)**

---

---

Alarm System Permit Fee, \$25.00

Annual Renewal Fee, \$25.00

Late Fee after 30 days, \$25.00

First Alarm, No charge

Second Alarm, \$50.00

Third Alarm, \$75.00

Fourth Alarm, \$100.00

Fifth Alarm, \$150.00

Sixth Alarm, \$200.00

Seventh Alarm, \$250.00

Eighth Alarm, \$300.00

Each Additional Alarm, \$300.00

Each Alarm without a valid registration, \$100.00 in addition to above alarm fee

Appeal Hearing, \$25.00 plus assessed fee

Reinstatement of Response Fee, \$50.00

Application for trial de novo, \$30.00

## **NUISANCE ABATEMENT FEES (13-28(h))**

---

---

*Nuisance Abatement.* \$150.00 administrative cost plus actual cost of the abatement.

## **CEMETERY FEES**

---

---

*Grave Space Cost.* (9-32), \$400.00

Title Transfer \$75.00

*Mausoleum permit.* (9-33), \$150.00

*Opening graves.* (9-36(a))

Process Fee \$100.00

1. Adult grave opening permit \$600.00

# CITY *of* CAPE GIRARDEAU

2. Infant grave opening \$225.00
3. Cremation grave opening \$200.00

*Saturday, Sunday, and City recognized holidays, Opening graves. (9-36(b))*  
*Process Fee \$150.00*

1. Adult opening permit \$900.00
2. Infant grave opening \$325.00
3. Cremation grave opening \$400.00

*Impedements (9-38(d)).* Removal of any concrete walls or grave dividers that impede the opening of a gravesite, \$25.00 per hour plus cost of materials and supplies.

## TRANSACTION FEES

Transaction Fees	Credit/debit card	3.75% of amount; \$1.95 min
	IVR (phone) credit/debit card	3.75% of amount; \$1.95 min; + \$ .50
	E-checks	\$1.95
	IVR E-checks	\$2.45
<b>Return Payment Fee</b>	includes auto-pay, ACH, DC/CC, check, e-check	\$25

## PRINT FEES

Size	Color	Black/White
8.5" x 11"	\$ 1.30	\$ .10
8.5" x 14"	\$ 1.95	\$ .10
11" x 17"	\$ 2.60	\$ .33
2' x 3'	\$15.60	\$3.90
3' x 4'	\$26.00	\$6.50

## SOLID WASTE FEES

*Residential Solid Waste Collection Fee (22-38)* = \$25.66 per month per dwelling + fuel surcharge, if applicable.

Additional 64-gallon solid waste container, \$25.66 per month.

One-time larger container - \$25

*Residential Solid Waste Fuel Surcharge (22-30)* - The monthly solid waste collection fee for residential customers shall be increased when the previous month's average per gallon diesel fuel price exceeds \$3.75. The charge will be increased by 25 percent of the difference between the previous month's average per gallon diesel fuel price and \$3.75. All surcharges will be rounded up to the next cent average per gallon diesel fuel costs will be the average of the Midwest Region Index as published by the U.S. Department of Energy.

# CITY *of* CAPE GIRARDEAU

## *Waste Hauler Disposal Fees (22-30)*

Disposing less than 20 tons of solid waste per week at the City's Transfer Station = \$74.60/ton + fuel surcharge, if applicable.

Disposing 20 tons or more of solid waste per week at the City's Transfer Station = \$67.64/ton + fuel surcharge, if applicable.

Unsecured load fee = \$25.00

**Waste Hauler Fuel Surcharge** - The charge per ton of solid waste will be increased when the previous month's average per gallon diesel fuel price exceeds \$3.75. The charge per ton will be increased by 100 percent of the difference between the previous month's average per gallon diesel fuel price and \$3.75. All surcharges will be rounded up to the next cent. Average per gallon diesel fuel costs will be the average of the Midwest Region Index as published by the U.S. Department of Energy.

## *Special Pick-up and Specialty Charges*

### **Transfer Station**

- Limbs and Brush = \$74.60/ton
- White Goods (Appliances) = \$9.00 ea.
- Minimum Charge = \$6.00
- Christmas Tree Disposal = \$6.00 per tree
- Riverboat Trip Fee = \$19.00
- Riverboat Trash Pickup = \$1.45/minute
- Bags and Boxes:
  - 1-5 Minute Pickup = \$6.00
  - 6-10 Minute Pickup = \$12.00

### **Residential**

- Bags & Boxes:
  - 1-5 minute pickup = \$6.00
  - 6-10 minute pickup = \$12.00
- Appliances = \$12.00
- Furniture and Large Items = \$12.00
- Special Pickups over 10 minutes = \$1.45/minute additional charge
- Limbs:
  - 1-5 bundles - \$6.00
  - 6+ bundles - \$12.00
- City Compost Bags (5 Count) = \$7.45
- Non-City Compost Bags (1-10 Count) = \$12.00

# CITY *of* CAPE GIRARDEAU

## WWTP FEES (29-35)

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Waste Hauler Permit Fee = \$60 annually

Sludge Disposal Fee = \$0.33 per gallon

- After Hours Fee = \$100 for dumping outside of 7:30 am to 4:00 pm, Monday through Friday, in addition to \$0.33 per gallon

## AIRPORT FEES

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Commercial and/or Non-Commercial Improved (Access to Utilities) Land Lease

\$0.16/SF Automatic Reversion Clause

\$0.18/SF 75% FMV Purchase Option

Community Hangar Lease – (Commander/Rickard)

Single - \$175.00

Small Twin - \$335.00

Cab Class Twin - \$385.00

Jet/Turbo - \$650.00

T-Hangar Lease

Units 1-10 - \$165.00

Units 11-20 - \$205.00

Units 21-46 - \$220.00

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# **AUTHORIZED POSITIONS SUMMARY**

AUTHORIZED POSITIONS SUMMARY  
Full Time Equivalents (FTE's)

	<u>Actual 2017-18</u>	<u>Actual 2018-19</u>	<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Actual 2021-22</u>	<u>Actual 2022-23</u>	<u>Proposed 2023-24</u>
<u>Administrative</u>							
City Manager	4.40	4.40	4.40	4.40	4.40	3.00	3.00
City Clerk						2.40	2.40
City Attorney	3.50	3.50	3.50	3.50	3.50	2.00	2.00
Human Resources	3.50	4.10	4.10	3.50	3.50	4.00	4.50
Finance	7.85	7.85	7.85	6.25	5.90	5.90	5.90
Facility Maintenance	3.00	3.00	3.99	3.99	3.67	4.00	4.00
Municipal Court	5.50	5.00	5.00	5.00	5.00	5.00	5.00
Public Awareness	2.15	2.15	2.15	1.15	1.15	1.15	1.65
Interdepartmental	1.30	0.00	-	-	-	-	-
TOTAL	<u>31.20</u>	<u>30.00</u>	<u>30.99</u>	<u>27.79</u>	<u>27.12</u>	<u>27.45</u>	<u>28.45</u>
<u>Development Services</u>							
Planning	5.03	4.00	4.00	4.00	4.00	2.00	2.00
Inspection	8.59	8.40	8.40	8.40	12.40	13.00	13.00
Engineering	16.05	16.05	16.05	15.05	15.06	14.58	14.58
<u>Airport</u>							
Operations	9.02	9.02	9.34	8.34	9.14	13.00	14.00
FBO Operations	6.99	6.99	6.99	6.99	6.59	4.50	4.50
Airport Total	16.01	16.01	16.33	15.33	15.73	17.50	18.50
TOTAL	<u>45.68</u>	<u>44.47</u>	<u>44.79</u>	<u>42.78</u>	<u>47.19</u>	<u>47.08</u>	<u>48.08</u>
<u>Parks and Recreation</u>							
Park Maintenance	24.25	24.17	24.17	22.90	22.48	22.38	19.10
Cemetery	3.98	3.83	3.93	3.93	4.02	3.92	3.90
Arena Building Maintenance	3.90	3.90	3.88	3.88	3.88	3.89	3.02
Central Pool	8.39	8.88	8.54	9.12	9.76	9.41	5.16
Family Aquatic Center	17.65	18.18	17.46	16.88	18.87	18.84	17.26
Jefferson Pool	0.00	0.00	0.00	0.00	0.00	5.23	5.73
Recreation	9.70	11.32	11.00	9.92	7.04	6.71	7.41
Osage Park	12.67	13.24	13.02	12.77	13.48	13.48	13.48
Shawnee Park Comm. Ctr.	5.00	4.68	4.50	4.50	4.09	4.19	3.95
Golf Course	10.53	10.48	10.49	10.49	11.70	11.65	10.78
Indoor Sports Complex	14.96	13.26	13.51	13.51	12.58	13.11	13.63
Softball Complex	17.73	17.58	17.09	17.09	16.71	16.14	15.40
TOTAL	<u>128.76</u>	<u>129.52</u>	<u>127.59</u>	<u>124.99</u>	<u>124.61</u>	<u>128.95</u>	<u>118.82</u>
<u>Public Safety</u>							
Health	3.50	3.50	3.50	3.50	3.50	3.00	5.00
Police	113.44	116.44	120.48	123.48	123.48	126.00	130.00
Fire	65.00	65.00	65.00	69.00	69.00	69.50	69.50
TOTAL	<u>181.94</u>	<u>184.94</u>	<u>188.98</u>	<u>195.98</u>	<u>195.98</u>	<u>198.50</u>	<u>204.50</u>
<u>Internal Service</u>							
Information Technology	3.65	4.15	4.15	4.00	4.00	4.00	4.00
Fleet	12.45	12.45	12.45	12.45	12.62	12.95	12.95
TOTAL	<u>16.10</u>	<u>16.60</u>	<u>16.60</u>	<u>16.45</u>	<u>16.62</u>	<u>16.95</u>	<u>16.95</u>

AUTHORIZED POSITIONS SUMMARY  
Full Time Equivalents (FTE's)

	<u>Actual 2017-18</u>	<u>Actual 2018-19</u>	<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Actual 2021-22</u>	<u>Actual 2022-23</u>	<u>Proposed 2023-24</u>
<u>Public Works</u>							
Street	22.92	22.92	22.31	22.31	22.31	21.33	19.33
Sewer							
Stormwater	6.38	6.38	6.38	7.38	7.13	6.88	6.88
Main Street Levees	0.84	0.72	0.72	0.72	0.00	0.00	0.00
Sludge	3.00	3.00	4.00	4.00	4.00	4.00	4.00
Wastewater Operations	11.92	11.92	11.92	11.92	11.78	11.78	11.78
Line Maintenance	<u>13.18</u>	<u>13.18</u>	<u>13.18</u>	<u>13.23</u>	<u>13.73</u>	<u>1.81</u>	<u>1.81</u>
Sewer Total	35.32	35.20	36.20	37.25	36.63	24.46	24.46
Water	5.72	5.72	6.72	6.72	6.77	6.61	6.61
Solid Waste							
Transfer Station	3.38	5.38	5.38	5.38	5.38	5.38	5.38
Residential	12.09	12.09	12.09	12.14	12.11	12.11	14.11
Commercial							
Landfill							
Recycling	<u>6.63</u>	<u>6.63</u>	<u>7.13</u>	<u>7.13</u>	<u>7.13</u>	<u>7.13</u>	<u>7.13</u>
Solid Waste Total	22.10	24.10	24.60	24.65	24.61	24.61	26.61
 TOTAL	 <u>86.06</u>	 <u>87.94</u>	 <u>89.83</u>	 <u>90.93</u>	 <u>90.32</u>	 <u>77.01</u>	 <u>77.01</u>
 TOTAL FTE'S	 <u>489.74</u>	 <u>493.47</u>	 <u>498.77</u>	 <u>498.92</u>	 <u>501.84</u>	 <u>495.93</u>	 <u>493.81</u>



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# **PROPOSED PAY PLAN**

City of Cape Girardeau, Missouri  
 Pay Plan Effective 7/1/23 - 6/30/24

Updated 5/2/2023

		Years of Service							
		0 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30+	
		<u>Salary Range</u>							
<u>Grade</u>	<u>Position</u>	<u>Step 0 (Base)</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6(Max)</u>	
<b>Grade D</b>	ADMINISTRATIVE CLERK	27,076	28,429	29,851	31,343	32,911	34,556	36,284	
	BUILDING MAINTENANCE WORKER	13.02	13.67	14.35	15.07	15.82	16.61	17.44	
	RECORDS CLERK								
	TRANSFER STATION OPERATOR - SCALE OPERATOR								
<b>Grade E</b>	ADMINISTRATIVE SECRETARY	28,469	29,893	31,387	32,957	34,604	36,335	38,151	
	AIRPORT SUPPORT SPECIALIST	13.69	14.37	15.09	15.84	16.64	17.47	18.34	
	FLIGHT LINE TECHNICIAN I								
<b>Grade F</b>	ADMINISTRATIVE ASSISTANT	29,884	31,379	32,948	34,595	36,325	38,141	40,048	
	CUSTOMER SERVICE REP	14.37	15.09	15.84	16.63	17.46	18.34	19.25	
	FLIGHT LINE TECHNICIAN II								
	PARTS TECHNICIAN								
	SOLID WASTE WORKER VIOLATIONS CLERK								
<b>Grade G</b>	ADMINISTRATIVE SPECIALIST	31,445	33,017	34,668	36,401	38,221	40,133	42,139	
	ADMINISTRATIVE TECHNICIAN	15.12	15.87	16.67	17.50	18.38	19.29	20.26	
	MAINTENANCE WORKER								
	PERMIT TECHNICIAN								
	LICENSE TECHNICIAN								
	SENIOR CUSTOMER SERVICE REP WATER FIELD MAINTENANCE MECHANIC								
<b>Grade H</b>	ADMINISTRATIVE SPECIALIST	32,981	34,630	36,361	38,179	40,088	42,093	44,197	
	LEAD FLIGHT LINE TECHNICIAN	15.86	16.65	17.48	18.36	19.27	20.24	21.25	
	FRONT DESK OFFICER SENIOR SOLID WASTE WORKER								
<b>Grade I</b>	AIRPORT OPERATIONS SPECIALIST	34,637	36,369	38,187	40,096	42,101	44,206	46,417	
	COMMUNICATIONS OFFICER	16.65	17.48	18.36	19.28	20.24	21.25	22.32	
	COURT CLERK								
	FLEET SPECIALIST								
	JAILER								
	NUISANCE ABATEMENT OFFICER								
	SENIOR MAINTENANCE WORKER TRAFFIC CONTROL TECHNICIAN								
<b>Grade J</b>	ADMINISTRATIVE COORDINATOR	36,437	38,259	40,172	42,181	44,290	46,504	48,829	
	LEAD COMMUNICATOR	17.52	18.39	19.31	20.28	21.29	22.36	23.48	
	PROJECT SPECIALIST								
	CIVILIAN EVIDENCE TECHNICIAN								
	PW OPERATIONS SPECIALIST								
	SENIOR SOLID WASTE DRIVER								
	WASTEWATER TREATMENT OPERATOR								
<b>Grade K</b>	EQUIPMENT OPERATOR	38,262	40,176	42,184	44,294	46,508	48,834	51,275	
	EVIDENCE TECHNICIAN	18.40	19.32	20.28	21.29	22.36	23.48	24.65	
	FLEET MECHANIC								
	PAYROLL & BENEFITS COORDINATOR								
	PLANNING TECHNICIAN								
	PUBLIC WORKS TECHNICIAN								
	SOLID WASTE DRIVER								
	STREET MAINTENANCE TECH								
	TRANSFER STATION OPERATOR								
	WASTEWATER MECHANIC								

\*Place one grade higher with PE registration in the state of Missouri.

City of Cape Girardeau, Missouri  
 Pay Plan Effective 7/1/23 - 6/30/24

Updated 5/2/2023

		Years of Service	0 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30+
		<u>Salary Range</u>							
<u>Grade</u>	<u>Position</u>	<u>Step 0 (Base)</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6 (Max)</u>	
<b>Grade L</b>		<b>40,158</b>	<b>42,166</b>	<b>44,274</b>	<b>46,487</b>	<b>48,812</b>	<b>51,252</b>	<b>53,815</b>	
	CODE ENFORCEMENT OFFICER	19.31	20.27	21.29	22.35	23.47	24.64	25.87	
	CODE INSPECTOR								
	CREW LEADER								
	INSPECTIONS TECHNICIAN								
	MAINTENANCE SUPERVISOR								
	MARKETING COORDINATOR								
	MS4 INSPECTOR								
	PUBLIC WORKS SYSTEM GIS ANALYST								
	RECREATION COORDINATOR								
	SENIOR MECHANIC								
	TEMPORARY ACQUISITION AGENT								
	TRANSFER STATION CHIEF OPERATOR								
	WASTEWATER SPECIALIST								
	WATER CREW FOREMAN								
<b>Grade M</b>		<b>42,222</b>	<b>44,333</b>	<b>46,549</b>	<b>48,877</b>	<b>51,321</b>	<b>53,887</b>	<b>56,581</b>	
	CHIEF COURT CLERK	20.30	21.31	22.38	23.50	24.67	25.91	27.20	
	COMMUNICATIONS MANAGER								
	CONSTRUCTION INSPECTOR								
	DEPUTY CITY CLERK/ADMINISTRATIVE AIDE								
	FACILITY MAINTENANCE COORDINATOR								
	FIRE MECHANIC								
	FITNESS & WELLNESS SPECIALIST								
	FLEET MAINTENANCE SUPERVISOR								
	FLIGHT LINE SUPERVISOR								
	IT TECHNICIAN								
	PD IT TECHNICIAN								
	PW SPECIAL PROJECTS COORDINATOR								
	OPERATIONS SUPERVISOR								
	RECREATION SPECIALIST								
	STORMWATER SUPERVISOR								
	STREET SUPERVISOR								
	WASTEWATER PRETREATMENT COORDINATOR								
<b>Grade N</b>		<b>44,358</b>	<b>46,576</b>	<b>48,905</b>	<b>51,350</b>	<b>53,917</b>	<b>56,613</b>	<b>59,444</b>	
	ACCOUNTANT	21.33	22.39	23.51	24.69	25.92	27.22	28.58	
	CEMETERY SEXTON								
	GOLF COURSE MANAGER								
	GOLF COURSE SUPERINTENDENT								
	HUMAN RESOURCES SPECIALIST								
	ENGINEERING/SURVEYING TECHNICIAN								
	LEGAL ASSISTANT								
	SENIOR CONSTRUCTION INSPECTOR								
<b>Grade O</b>		<b>46,638</b>	<b>48,970</b>	<b>51,419</b>	<b>53,990</b>	<b>56,689</b>	<b>59,524</b>	<b>62,500</b>	
	CHIEF WASTEWATER OPERATOR	22.42	23.54	24.72	25.96	27.25	28.62	30.05	
	FLEET MANAGER								
	NETWORK ENGINEER								
	PARKS SUPERVISOR								
	RECREATION SUPERVISOR								
	SENIOR CODE INSPECTOR								

\*Place one grade higher with PE registration in the state of Missouri.

**City of Cape Girardeau, Missouri**  
**Pay Plan Effective 7/1/23 - 6/30/24**

Updated 5/2/2023

		Years of Service							
		0 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30+	
<b>Grade</b>	<b>Position</b>	<b>Salary Range</b>							
		<b>Step 0 (Base)</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6(Max)</b>	
<b>Grade P</b>	ASSISTANT RECREATION DIVISION MANAGER	<b>48,967</b>	<b>51,416</b>	<b>53,986</b>	<b>56,686</b>	<b>59,520</b>	<b>62,496</b>	<b>65,621</b>	
	CHIEF CONSTRUCTION INSPECTOR	23.54	24.72	25.95	27.25	28.62	30.05	31.55	
	CIVIL ENGINEER I*								
	CUSTOMER SERVICE MANAGER								
	FLOOD PROTECTION/I&I COORDINATOR								
	SPORTSPLEX FACILITY SUPERVISOR								
	STORMWATER COORDINATOR								
<b>Grade Q</b>		<b>54,031</b>	<b>56,732</b>	<b>59,569</b>	<b>62,547</b>	<b>65,675</b>	<b>68,958</b>	<b>72,406</b>	
	CIVIL ENGINEER II*	25.98	27.28	28.64	30.07	31.57	33.15	34.81	
	PLAN REVIEWER/SITE INSPECTOR								
	SOLID WASTE SUPERINTENDENT								
	SR ACCOUNTANT								
	SR NETWORKING ENGINEER								
	WASTEWATER PLANT MANAGER								
<b>Grade R</b>		<b>59,649</b>	<b>62,632</b>	<b>65,763</b>	<b>69,052</b>	<b>72,504</b>	<b>76,129</b>	<b>79,936</b>	
	ASSISTANT CITY ENGINEER*	28.68	30.11	31.62	33.20	34.86	36.60	38.43	
	BUILDING & CODE ENFORCEMENT MANAGER								
	CITY PLANNER								
	PUBLIC INFORMATION MANAGER								
	TRAFFIC OPERATIONS MANAGER/ENGINEER*								
<b>Grade S</b>		<b>65,890</b>	<b>69,185</b>	<b>72,644</b>	<b>76,276</b>	<b>80,090</b>	<b>84,094</b>	<b>88,299</b>	
	ASSISTANT CITY ATTORNEY	31.68	33.26	34.92	36.67	38.50	40.43	42.45	
	CONTROL TOWER CHIEF								
	PARKS DIVISION MANAGER								
	RECREATION DIVISION MANAGER								
<b>Grade T</b>		<b>72,730</b>	<b>76,367</b>	<b>80,185</b>	<b>84,194</b>	<b>88,404</b>	<b>92,824</b>	<b>97,466</b>	
	CITY ENGINEER	34.97	36.71	38.55	40.48	42.50	44.63	46.86	
	CONTROLLER								
	INFORMATION TECHNOLOGY MANAGER								
<b>Grade U</b>		<b>80,269</b>	<b>84,282</b>	<b>88,496</b>	<b>92,921</b>	<b>97,567</b>	<b>102,446</b>	<b>107,568</b>	
	AIRPORT MANAGER	38.59	40.52	42.55	44.67	46.91	49.25	51.72	
	ASSISTANT PUBLIC WORKS DIRECTOR								
	DIRECTOR OF CITIZEN SERVICES								
<b>Grade V</b>		<b>88,596</b>	<b>93,026</b>	<b>97,678</b>	<b>102,562</b>	<b>107,690</b>	<b>113,074</b>	<b>118,728</b>	
	CITY ATTORNEY	42.59	44.72	46.96	49.31	51.77	54.36	57.08	
	DIRECTOR OF HUMAN RESOURCES/RISK MANAGEMENT								
	FINANCE DIRECTOR								
	PARKS & RECREATION DIRECTOR								
	PUBLIC WORKS DIRECTOR								
<b>Grade W</b>		<b>97,448</b>	<b>102,321</b>	<b>107,437</b>	<b>112,809</b>	<b>118,449</b>	<b>124,371</b>	<b>130,590</b>	
<b>Grade X</b>	ASSISTANT CITY MANAGER/COMMUNITY DEVELOPMENT	<b>107,969</b>	<b>113,367</b>	<b>119,036</b>	<b>124,987</b>	<b>131,237</b>	<b>137,798</b>	<b>144,688</b>	
	DIRECTOR	51.91	54.50	57.23	60.09	63.09	66.25	69.56	

\*Place one grade higher with PE registration in the state of Missouri.

City of Cape Girardeau, Missouri  
 Pay Plan Effective 7/1/22- 6/30/23

Updated 5/4/22

Years of service: 0 to 3 4 to 7 8 to 11 12 to 15 16 to 19 20 to 23 24+

**Public Safety**

Grade	Position	Salary Range						
		Step 0 (Base)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6(Max)
<b>Grade AA</b>		<b>40,327</b>	<b>42,343</b>	<b>44,460</b>	<b>46,683</b>	<b>49,017</b>	<b>51,468</b>	<b>54,041</b>
	FIRE FIGHTER CADET - EXTERNAL	13.85	14.54	15.27	16.03	16.83	17.67	18.56
	POLICE CADET - EXTERNAL	19.39	20.36	21.38	22.44	23.57	24.74	25.98
<b>Grade BB</b>		<b>42,342</b>	<b>44,459</b>	<b>46,682</b>	<b>49,016</b>	<b>51,467</b>	<b>54,041</b>	<b>56,743</b>
	FIRE FIGHTER CADET - INTERNAL	14.54	15.27	16.03	16.83	17.67	18.56	19.49
	POLICE CADET - INTERNAL	20.36	21.37	22.44	23.57	24.74	25.98	27.28
<b>Grade CC</b>		<b>44,502</b>	<b>46,727</b>	<b>49,064</b>	<b>51,517</b>	<b>54,093</b>	<b>56,797</b>	<b>59,637</b>
	FIRE FIGHTER	15.29	16.06	16.86	17.70	18.59	19.52	20.49
	HOSPITAL POLICE OFFICER	21.40	22.47	23.59	24.77	26.01	27.31	28.67
	POLICE OFFICER							
<b>Grade DD</b>		<b>46,784</b>	<b>49,123</b>	<b>51,579</b>	<b>54,158</b>	<b>56,866</b>	<b>59,709</b>	<b>62,695</b>
	HOSPITAL POLICE SUPERVISOR	22.49	23.62	24.80	26.04	27.34	28.71	30.14
<b>Grade EE</b>		<b>49,159</b>	<b>51,617</b>	<b>54,198</b>	<b>56,907</b>	<b>59,753</b>	<b>62,740</b>	<b>65,878</b>
	DRIVER/OPERATOR	16.89	17.74	18.62	19.56	20.53	21.56	22.64
	POLICE CORPORAL	23.63	24.82	26.06	27.36	28.73	30.16	31.67
<b>Grade FF</b>		<b>51,656</b>	<b>54,238</b>	<b>56,950</b>	<b>59,798</b>	<b>62,788</b>	<b>65,927</b>	<b>69,223</b>
	FIRE CAPTAIN	17.75	18.64	19.57	20.55	21.58	22.66	23.79
	FIRE CAPTAIN/FIRE INSPECTOR							
	FIRE CAPTAIN/ASSISTANT EMD							
	POLICE SERGEANT	24.83	26.08	27.38	28.75	30.19	31.70	33.28
<b>Grade GG</b>		<b>56,958</b>	<b>59,806</b>	<b>62,796</b>	<b>65,936</b>	<b>69,233</b>	<b>72,694</b>	<b>76,329</b>
<b>Grade HH</b>		<b>62,895</b>	<b>66,040</b>	<b>69,342</b>	<b>72,809</b>	<b>76,449</b>	<b>80,272</b>	<b>84,285</b>
<b>Grade II</b>		<b>69,418</b>	<b>72,889</b>	<b>76,533</b>	<b>80,360</b>	<b>84,378</b>	<b>88,597</b>	<b>93,027</b>
	BATTALION CHIEF/SHIFT COMMANDER	23.85	25.05	26.30	27.62	29.00	30.45	31.97
	BATTALION CHIEF/FIRE MARSHAL							
	BATTALION CHIEF/TRAINING & SAFETY OFFICER							
	POLICE LIEUTENANT	33.37	35.04	36.79	38.63	40.57	42.59	44.72
<b>Grade JJ</b>		<b>76,658</b>	<b>80,491</b>	<b>84,515</b>	<b>88,741</b>	<b>93,178</b>	<b>97,837</b>	<b>102,729</b>
<b>Grade KK</b>		<b>84,613</b>	<b>88,844</b>	<b>93,286</b>	<b>97,951</b>	<b>102,848</b>	<b>107,991</b>	<b>113,390</b>
	DEPUTY FIRE CHIEF	40.68	42.71	44.85	47.09	49.45	51.92	54.51
	ASSISTANT CHIEF OF POLICE							
<b>Grade LL</b>		<b>93,397</b>	<b>98,067</b>	<b>102,971</b>	<b>108,119</b>	<b>113,525</b>	<b>119,201</b>	<b>125,161</b>
	FIRE CHIEF	44.90	47.15	49.51	51.98	54.58	57.31	60.17
	CHIEF OF POLICE							

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# **LONG-TERM DEBT STATEMENTS**

CITY OF CAPE GIRARDEAU  
Debt Statement

	<u>Outstanding Principal Balance</u>	<u>Debt Service Reserves</u>	<u>Net Debt Outstanding</u>	<u>Authorized By</u>
State Revolving Fund Bonds				
2012 SRF Sewer Revenue Direct Loan	20,035,000		20,035,000	Public Vote
2013A SRF Sewer Revenue Direct Loan	2,089,000		2,089,000	Public Vote
2013B SRF Sewer Revenue Direct Loan	22,971,000		22,971,000	Public Vote
	45,095,000		45,095,000	
Revenue Bonds				
2019 Water System Refunding Revenue Bonds	6,880,000		6,880,000	Public Vote
	6,880,000		6,880,000	
Annual Appropriation Debt				
2015A Special Obligation Bonds	4,415,000		4,415,000	Public Vote
2016 Special Obligation Bonds	14,025,000		14,025,000	Public Vote
2018 Special Obligation Bonds	8,710,000		8,710,000	Public Vote
2020 Special Obligation Bonds	16,000,000		16,000,000	Council Election
	43,150,000		43,150,000	
<b>TOTAL CURRENT OUTSTANDING OBLIGATIONS</b>	<b>\$95,125,000</b>		<b>\$95,125,000</b>	

Computation of Legal Debt Margin

Assessed Value	<u>\$747,504,866</u>
Legal Debt Margin:	
Legal Debt Margin -Debt limitation - 20 percent of total assessed value	<u>\$149,500,973</u>



DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2012

Period Ending	Interest Rate	Principal Due	Interest Due (1)	Total Payments
07-01-23	1.430%	\$ 759,000	\$ 243,425	\$ 1,002,425
01-01-24	1.430%	768,000	234,203	1,002,203
07-01-24	1.430%	778,000	224,872	1,002,872
01-01-25	1.430%	787,000	215,420	1,002,420
07-01-25	1.430%	797,000	205,857	1,002,857
01-01-26	1.430%	807,000	196,174	1,003,174
07-01-26	1.430%	817,000	186,369	1,003,369
01-01-27	1.430%	827,000	176,442	1,003,442
07-01-27	1.430%	837,000	166,394	1,003,394
01-01-28	1.430%	847,000	156,225	1,003,225
07-01-28	1.430%	858,000	145,934	1,003,934
01-01-29	1.430%	868,000	135,509	1,003,509
07-01-29	1.430%	879,000	124,963	1,003,963
01-01-30	1.430%	890,000	114,283	1,004,283
07-01-30	1.430%	901,000	103,469	1,004,469
01-01-31	1.430%	912,000	92,522	1,004,522
07-01-31	1.430%	923,000	81,441	1,004,441
01-01-32	1.430%	934,000	70,227	1,004,227
07-01-32	1.430%	946,000	58,879	1,004,879
01-01-33	1.430%	958,000	47,385	1,005,385
07-01-33	1.430%	969,000	35,745	1,004,745
01-01-34	1.430%	981,000	23,972	1,004,972
07-01-34	1.430%	<u>992,000</u>	<u>12,053</u>	<u>1,004,053</u>
	1.430%	\$ 20,035,000	\$ 3,051,764	\$ 23,086,764

DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2013A

Period Ending	Interest Rate	Principal Due	Interest Due (1)	Total Payments
07-01-23	1.390%	\$ 80,000	\$ 24,964	\$ 104,964
01-01-24	1.390%	81,000	24,008	105,008
07-01-24	1.390%	82,000	23,040	105,040
01-01-25	1.390%	83,000	22,060	105,060
07-01-25	1.390%	84,000	21,068	105,068
01-01-26	1.390%	85,000	20,064	105,064
07-01-26	1.390%	86,000	19,048	105,048
01-01-27	1.390%	87,000	18,021	105,021
07-01-27	1.390%	88,000	16,981	104,981
01-01-28	1.390%	89,000	15,929	104,929
07-01-28	1.390%	90,000	14,866	104,866
01-01-29	1.390%	91,000	13,790	104,790
07-01-29	1.390%	92,000	12,703	104,703
01-01-30	1.390%	93,000	11,603	104,603
07-01-30	1.390%	94,000	10,492	104,492
01-01-31	1.390%	95,000	9,369	104,369
07-01-31	1.390%	96,000	8,234	104,234
01-01-32	1.390%	97,000	7,086	104,086
07-01-32	1.390%	98,000	5,927	103,927
01-01-33	1.390%	99,000	4,756	103,756
07-01-33	1.390%	100,000	3,573	103,573
01-01-34	1.390%	102,000	2,378	104,378
07-01-34	1.390%	<u>97,000</u>	<u>1,159</u>	<u>98,159</u>
	1.390%	\$ 2,089,000	\$ 311,118	\$ 2,400,118

DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2013B

Period Ending	Interest Rate	Principal Due (2)	Interest Due (1)	Total Payments
07-01-23	1.390%	\$ 879,000	\$ 274,503	\$ 1,153,503
01-01-24	1.390%	889,000	263,999	1,152,999
07-01-24	1.390%	899,000	253,376	1,152,376
01-01-25	1.390%	909,000	242,633	1,151,633
07-01-25	1.390%	920,000	231,770	1,151,770
01-01-26	1.390%	930,000	220,776	1,150,776
07-01-26	1.390%	941,000	209,663	1,150,663
01-01-27	1.390%	952,000	198,418	1,150,418
07-01-27	1.390%	962,000	187,041	1,149,041
01-01-28	1.390%	973,000	175,547	1,148,547
07-01-28	1.390%	985,000	163,918	1,148,918
01-01-29	1.390%	996,000	152,147	1,148,147
07-01-29	1.390%	1,007,000	140,245	1,147,245
01-01-30	1.390%	1,019,000	128,212	1,147,212
07-01-30	1.390%	1,030,000	116,035	1,146,035
01-01-31	1.390%	1,042,000	103,726	1,145,726
07-01-31	1.390%	1,054,000	91,274	1,145,274
01-01-32	1.390%	1,066,000	78,679	1,144,679
07-01-32	1.390%	1,078,000	65,940	1,143,940
01-01-33	1.390%	1,091,000	53,058	1,144,058
07-01-33	1.390%	1,103,000	40,021	1,143,021
01-01-34	1.390%	1,116,000	26,840	1,142,840
07-01-34	1.390%	<u>1,130,000</u>	<u>13,504</u>	<u>1,143,504</u>
	1.390%	\$ 22,971,000	\$ 3,431,324	\$ 26,402,324

DEBT SERVICE  
Schedule of Requirements  
WATER SYSTEM REFUNDING REVENUE BONDS  
Issue 2019

Period Ending	Interest Rate	Principal Due	Interest Due	Total Payments
07-01-23		\$ -	\$ 117,175	\$ 117,175
01-01-24	4.000%	660,000	117,175	777,175
07-01-24			103,975	103,975
01-01-25	4.000%	685,000	103,975	788,975
07-01-25			90,275	90,275
01-01-26	4.000%	710,000	90,275	800,275
07-01-26			76,075	76,075
01-01-27	4.000%	740,000	76,075	816,075
07-01-27			61,275	61,275
01-01-28	3.000%	770,000	61,275	831,275
07-01-28			49,725	49,725
01-01-29	3.000%	795,000	49,725	844,725
07-01-29			37,800	37,800
01-01-30	3.000%	815,000	37,800	852,800
07-01-30			25,575	25,575
01-01-31	3.000%	840,000	25,575	865,575
07-01-31			12,975	12,975
01-01-32	3.000%	865,000	12,975	877,975
	3.302%	\$ 6,880,000	\$ 1,149,700	\$ 8,029,700

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2015A Issue

Period Ending	Interest Rate	Principal Due	Interest Due	Total Payments
12-01-23		\$ -	\$ 43,929	\$ 43,929
06-01-24	1.990%	725,000	43,929	768,929
12-01-24			36,716	36,716
06-01-25	1.990%	750,000	36,716	786,716
12-01-25			29,253	29,253
06-01-26	1.990%	440,000	29,253	469,253
12-01-26			24,875	24,875
06-01-27	1.990%	450,000	24,875	474,875
12-01-27			20,398	20,398
06-01-28	1.990%	455,000	20,398	475,398
12-01-28			15,870	15,870
06-01-29	1.990%	465,000	15,870	480,870
12-01-29			11,244	11,244
06-01-30	1.990%	470,000	11,244	481,244
12-01-30			6,567	6,567
06-01-31	1.990%	475,000	6,567	481,567
12-01-31			1,841	1,841
06-01-32	1.990%	185,000	1,841	186,841
		\$ 4,415,000	\$ 381,384	\$ 4,796,384

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2016 Issue

Period Ending	Interest Rate	Principal Due	Interest Due	Total Payments
12-01-23		\$ -	\$ 199,459	\$ 199,459
06-01-24	2.000%	1,370,000	199,459	1,569,459
12-01-24			185,759	185,759
06-01-25	2.000%	1,420,000	185,759	1,605,759
12-01-25			171,559	171,559
06-01-26	2.000%	1,460,000	171,559	1,631,559
12-01-26			156,959	156,959
06-01-27	2.125%	1,505,000	156,959	1,661,959
12-01-27			140,969	140,969
06-01-28	3.000%	1,550,000	140,969	1,690,969
12-01-28			117,719	117,719
06-01-29	4.000%	1,625,000	117,719	1,742,719
12-01-29			85,219	85,219
06-01-30	4.000%	1,715,000	85,219	1,800,219
12-01-30			50,919	50,919
06-01-31	3.000%	1,190,000	50,919	1,240,919
12-01-31			33,069	33,069
06-01-32	3.000%	430,000	33,069	463,069
12-01-32			26,619	26,619
06-01-33	3.000%	450,000	26,619	476,619
12-01-33			19,869	19,869
06-01-34	3.000%	470,000	19,869	489,869
12-01-34			12,819	12,819
06-01-35	3.000%	490,000	12,819	502,819
12-01-35			5,469	5,469
06-01-36	3.125%	350,000	5,469	355,469
	2.959%	\$ 14,025,000	\$ 2,412,814	\$ 16,437,814

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2018 Issue

Period Ending	Interest Rate	Principal Due	Interest Due	Total Payments
12-01-23		\$ -	\$ 148,805	\$ 148,805
06-01-24			148,805	148,805
12-01-24			148,805	148,805
06-01-25			148,805	148,805
12-01-25			148,805	148,805
06-01-26			148,805	148,805
12-01-26			148,805	148,805
06-01-27			148,805	148,805
12-01-27			148,805	148,805
06-01-28			148,805	148,805
12-01-28			148,805	148,805
06-01-29			148,805	148,805
12-01-29			148,805	148,805
06-01-30			148,805	148,805
12-01-30			148,805	148,805
06-01-31	3.300%	1,755,000	148,805	1,903,805
12-01-31			119,848	119,848
06-01-32	3.400%	2,460,000	119,848	2,579,848
12-01-32			78,028	78,028
06-01-33	3.450%	2,540,000	78,028	2,618,028
12-01-33			34,213	34,213
06-01-34	3.500%	<u>1,955,000</u>	<u>34,213</u>	<u>1,989,213</u>
	3.423%	\$ 8,710,000	\$ 2,845,058	\$ 11,555,058

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2020 Issue

Period Ending	Interest Rate	Principal Disbursed	Principal Due	Interest Due (1)	Total Payments
12-01-23	2.460%	\$ -	\$ 1,165,000	\$ 196,800	\$ 1,361,800
06-01-24				182,471	182,471
12-01-24	2.460%		1,190,000	182,471	1,372,471
06-01-25				167,834	167,834
12-01-25	2.460%		1,225,000	167,834	1,392,834
06-01-26				152,766	152,766
12-01-26	2.460%		1,255,000	152,766	1,407,766
06-01-27				137,330	137,330
12-01-27	2.460%		1,280,000	137,330	1,417,330
06-01-28				121,586	121,586
12-01-28	2.460%		1,310,000	121,586	1,431,586
06-01-29				105,473	105,473
12-01-29	2.460%		1,345,000	105,473	1,450,473
06-01-30				88,929	88,929
12-01-30	2.460%		1,380,000	88,929	1,468,929
06-01-31				71,955	71,955
12-01-31	2.460%		1,410,000	71,955	1,481,955
06-01-32				54,612	54,612
12-01-32	2.460%		1,445,000	54,612	1,499,612
06-01-33				36,839	36,839
12-01-33	2.460%		1,480,000	36,839	1,516,839
06-01-34				18,635	18,635
12-01-34	2.460%		1,515,000	18,635	1,533,635
	2.460%	\$ -	\$ 16,000,000	\$ 2,473,660	\$ 18,473,660



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# **TAX RATE/ ASSESSED VALUATION**

TAX RATE ANALYSIS\*

Fiscal Year	General Fund	Library Fund	Health Fund	65 Airport	Parks & Recreation	1984 Bldg. Bonds	Total Levy	Business District
1963-64	0.8700	0.1300	0.0700	0.06	0.17		1.3000	
1964-65	0.8700	0.1400	0.0600	0.05	0.17		1.2900	
1965-66	0.8700	0.2000	0.0600	0.19	0.17		1.4900	
1966-67	0.8700	0.2000	0.0600	0.19	0.17		1.4900	
1967-68	0.8700	0.2000	0.0600	0.19	0.13		1.4500	
1968-69	0.9600	0.2000	0.0600	0.19			1.4100	
1969-70	0.9600	0.2000	0.0600	0.19			1.4100	
1970-71	0.5000	0.2000	0.0600	0.19			0.9500	
1971-72	0.5000	0.2000	0.0600	0.09			0.8500	
1972-73	0.5000	0.2000	0.0600	0.09			0.8500	
1973-74	0.5000	0.2000	0.0600	0.08			0.8400	
1974-75	0.4400	0.1800	0.0500	0.07			0.7400	
1975-76	0.4400	0.2000	0.0500	0.07			0.7600	
1976-77	0.4300	0.2000	0.0600	0.05			0.7400	
1977-78	0.4200	0.2000	0.0700	0.05			0.7400	
1978-79	0.4200	0.2000	0.0700	0.05			0.7400	
1979-80	0.4200	0.2000	0.0700	0.05			0.7400	
1980-81	0.4200	0.2000	0.0700	0.05			0.7400	
1981-82	0.4200	0.2000	0.0500	0.05			0.7200	
1982-83	0.4200	0.2000	0.0500	0.05			0.7200	
1983-84	0.4200	0.2000	0.0500	0.05			0.7200	
1984-85	0.4200	0.2000	0.0500	0.05			0.7200	0.8500
1985-86	0.3000	0.1400	0.0400				0.4800	0.8500
1986-87	0.3000	0.1400	0.0400			0.10	0.5800	0.8500
1987-88	0.3000	0.1400	0.0400			0.10	0.5800	0.8500
1988-89	0.3000	0.1400	0.0400			0.10	0.5800	0.8500
1989-90	0.3000	0.1400	0.0400			0.10	0.5800	0.7700
1990-91	0.3000	0.1400	0.0400			0.10	0.5800	0.7700
1991-92	0.3000	0.1400	0.0400			0.10	0.5800	0.8000
1992-93	0.3100	0.1500	0.0400			0.10	0.6000	0.8000
1993-94	0.3200	0.1600	0.0500			0.10	0.6300	0.8000
1994-95	0.3200	0.1600	0.0500			0.10	0.6300	0.8000
1995-96	0.3200	0.1600	0.0500			0.10	0.6300	0.8000
1996-97	0.3300	0.1700	0.0600			0.10	0.6600	0.8000
1997-98	0.3200	0.1700	0.0600			0.10	0.6500	0.7900
1998-99	0.3200	0.1700	0.0600			0.10	0.6500	0.7900
1999-00	0.3200	0.1700	0.0600			0.10	0.6500	0.7900
2000-01	0.3200	0.1700	0.0600			0.10	0.6500	0.7900
2001-02	0.3128	0.1664	0.0586			0.10	0.6378	0.7838
2002-03	0.3135	0.1665	0.0587			0.10	0.6387	0.7793
2003-04	0.3135	0.1665	0.0587			0.10	0.6387	0.7605
2004-05	0.3135	0.1665	0.0587				0.5387	0.7576
2005-06	0.3135	0.1665	0.0587				0.5387	0.7576
2006-07	0.3135	0.1665	0.0587				0.5387	0.7576
2007-08	0.2991	0.3090	0.0560				0.6641	0.6763
2008-09	0.3030	0.3118	0.0567				0.6715	0.6763
2009-10	0.3004	0.3095	0.0562				0.6661	0.6708
2010-11	0.3018	0.3112	0.0565				0.6695	0.6708
2011-12	0.3018	0.3112	0.0565				0.6695	0.6708
2012-13	0.3027	0.3132	0.0567				0.6726	0.6734
2013-14	0.3027	0.3132	0.0567				0.6726	0.6738
2014-15	0.3027	0.3132	0.0567				0.6726	0.6869
2015-16	0.3027	0.3132	0.0567				0.6726	0.6866
2016-17	0.3037	0.3141	0.0569				0.6747	0.6699
2017-18	0.3033	0.3141	0.0568				0.6742	0.7076
2018-19	0.3037	0.3143	0.0569				0.6749	0.7076
2019-20	0.3044	0.3152	0.0570				0.6766	0.7076
2020-21	0.3044	0.3152	0.0570				0.6766	0.7076
2021-22	0.3057	0.3158	0.0573				0.6788	0.6789
2022-23	0.3057	0.3158	0.0573				0.6788	0.6789

\* All tax rates are presented per \$100 of assessed valuation.

ASSESSED VALUE OF TAXABLE PROPERTY

<u>Fiscal Year</u>	<u>Real Estate</u>	<u>Personal Property</u>	<u>Merchants &amp; Manufacturing</u>	<u>R. R. &amp; Utilities</u>	<u>Total</u>	<u>Percent of Change</u>
1964-65	\$32,223,860	\$6,202,220	\$3,505,020	\$1,392,456	\$43,323,556	
1965-66	34,412,340	6,649,080	3,640,340	1,505,642	46,207,402	6.7%
1966-67	35,604,340	7,332,440	3,715,960	1,753,515	48,406,255	4.8%
1967-68	38,355,900	8,082,200	3,832,540	2,031,867	52,302,507	8.0%
1968-69	42,186,000	8,237,220	4,198,580	2,224,729	56,846,529	8.7%
1969-70	43,981,400	8,668,680	4,102,600	2,441,012	59,193,692	4.1%
1970-71	45,439,880	8,863,100	4,274,420	2,626,754	61,204,154	3.4%
1971-72	47,000,480	9,786,720	4,345,800	2,783,860	63,916,860	4.4%
1972-73	50,059,300	9,764,480	4,619,500	2,930,205	67,373,485	5.4%
1973-74	54,712,920	10,686,700	5,286,160	3,110,970	73,796,750	9.5%
1974-75	63,400,200	11,756,920	5,874,980	3,474,335	84,506,435	14.5%
1975-76	65,330,200	11,923,720	6,057,040	4,068,333	87,379,293	3.4%
1976-77	68,883,290	11,810,410	6,305,540	4,235,363	91,234,603	4.4%
1977-78	73,046,700	10,338,290	6,491,940	4,340,871	94,217,801	3.3%
1978-79	78,801,900	12,395,315	6,679,400	5,006,308	102,882,923	9.2%
1979-80	80,342,400	13,123,035	6,684,900	4,880,684	105,031,019	2.1%
1980-81	84,762,810	13,660,940	6,651,520	5,412,522	110,487,792	5.2%
1981-82	98,001,550	13,749,508	6,764,940	5,330,614	123,846,612	12.1%
1982-83	98,615,210	13,389,800	12,915,080	5,421,885	130,341,975	5.2%
1983-84	100,419,370	14,837,940	12,608,280	4,198,382	132,063,972	1.3%
1984-85	99,992,640	13,586,410	13,048,370	13,844,701	140,472,121	6.4%
1985-86	156,607,540	28,628,085		19,026,515	204,262,140	45.4%
1986-87	161,046,740	29,644,440		20,464,762	211,155,942	3.4%
1987-88	165,181,180	29,852,921		20,611,933	215,646,034	2.1%
1988-89	169,915,310	30,499,772		20,331,289	220,746,371	2.4%
1989-90	177,974,550	32,833,840		20,697,281	231,505,671	4.9%
1990-91	181,481,140	32,995,384		20,683,803	235,160,327	1.6%
1991-92	184,638,910	40,378,970		21,491,906	246,509,786	4.8%
1992-93	188,852,960	42,109,675		22,146,745	253,109,380	2.7%
1993-94	195,809,200	45,126,875		17,950,900	258,886,975	2.3%
1994-95	203,600,210	51,733,340		19,113,775	274,447,325	6.0%
1995-96	208,809,260	61,421,730		18,527,925	288,758,915	5.2%
1996-97	215,300,380	69,259,255		19,044,414	303,604,049	5.1%
1997-98	245,894,550	72,237,580		19,406,348	337,538,478	11.2%
1998-99	251,356,660	74,549,645		19,905,580	345,811,885	2.5%
1999-00	260,802,360	77,883,292		20,345,362	359,031,014	3.8%
2000-01	269,016,020	85,006,163		21,291,449	375,313,632	4.5%
2001-02	296,023,850	87,066,979		22,577,736	405,668,565	8.1%
2002-03	302,459,240	86,673,333		21,998,931	411,131,504	1.3%
2003-04	314,074,280	82,030,473		21,820,611	417,925,364	1.7%
2004-05	321,044,100	80,569,040		23,284,355	424,897,495	1.7%
2005-06	346,656,300	85,331,600		15,302,627	447,290,527	5.3%
2006-07	361,998,920	94,755,320		15,006,408	471,760,648	5.5%
2007-08	408,385,280	97,850,863		15,766,380	522,002,523	10.6%
2008-09	421,542,710	90,205,672		15,241,138	526,989,520	1.0%
2009-10	432,056,440	90,443,151		16,382,003	538,881,594	2.3%
2010-11	436,383,490	88,756,143		17,016,310	542,155,943	0.6%
2011-12	441,787,760	86,786,204		18,075,415	546,649,379	0.8%
2012-13	444,515,940	89,254,739		18,277,472	552,048,151	1.0%
2013-14	464,088,030	104,466,758		18,422,026	586,976,814	6.3%
2014-15	473,052,490	109,377,874		19,401,222	601,831,586	2.5%
2015-16	478,128,650	118,311,608		21,179,053	617,619,311	2.6%
2016-17	484,614,340	115,659,020		21,212,084	621,485,444	0.6%
2017-18	503,024,280	116,243,334		21,608,170	640,875,784	3.1%
2018-19	511,342,160	121,991,825		21,397,543	654,731,528	2.2%
2019-20	522,707,860	129,804,030		24,755,247	677,267,137	3.4%
2020-21	527,243,460	129,844,065		25,641,162	682,728,687	0.8%
2021-22	539,982,410	141,212,089		28,234,462	709,428,961	3.9%
2022-23	555,875,130	164,173,099		27,456,637	747,504,866	5.4%
				Average Change		5.2%
				5 Year Average Change		3.1%